

*Plantagenet rich and beautiful*

*Where everyone is welcome*

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### Administration Details

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## **Vision Statement**

We see families and economic development as the mainstay for creating a community that will provide everything that is needed: economic security, safety and social networks within an environment that is clean and safe.

A district where people will come to raise families because of educational opportunities, health facilities, economic infrastructure and a variety of housing opportunities.

## **Mission Statement**

To improve the quality of life for the people of Plantagenet, both present and future.

## COUNCILLORS



Shire President  
Cr Kevin Forbes  
Rocky Gully/West Ward



Deputy Shire President  
Cr David Willis  
East Ward



Cr Joan Cameron  
Rocky Gully/West Ward



Cr Keith Hart  
Kendenup Ward



Cr Bill Hollingworth  
Town Ward



Cr Ken Clements  
Town Ward



Cr John Mark  
Town Ward



Cr Jeff Moir  
South Ward



Cr Michael Skinner  
East Ward

## **SHIRE PRESIDENT'S REPORT**

I have great pleasure in providing the ratepayers and residents of the Shire of Plantagenet with this overview of goals and achievements reached during the financial year ending 30 June 2007.

It was a very busy year with quite a few major projects in progress and issues for consideration, including:

- Cemetery Expansion - Mount Barker
- Great Southern Regional Cattle Saleyards - Environmental initiatives
- Proposed sale of the Library Building
- Proposed subdivision of Lot 337 Martin Street
- New Medical Centre
- Northern by-pass
- Sale of the Old Station House
- Town Planning Scheme Review
- Development of a new Signs Policy
- Visitor Centre / Library - Proposed Co-location
- Lowood Road Redevelopment
- New HACC Building
- Investigations for a new waste disposal facility
- Sounness Park – South Mount Barker Football Club negotiations



Cr Kevin Forbes  
Shire President

A public meeting was held during the year to seek the views of the public on some of these issues and the Council received some very good feedback on the direction it should take, particularly on the proposed co-location of the library and visitor centre.

### **General Purpose Funding**

The Council's rate revenue increased from \$3,201,485 in 2005/06 to \$3,414,874 in 2006/07. This represented an increase in rate revenue of \$213,389, or 6.6% of rates raised the previous year.

Grant revenue reduced by an amount of \$128,443 to a total of \$2,333,013. Operating grants were relatively static at \$1,232,437 and the apparent reduction in capital grants was largely due to delayed road grant applications.

The Council's revenue from interest on investments reduced from \$275,647 in 2005/06 to \$237,704 in 2006/07. This was due to the reduced level of unspent loans available for investment.

### **Governance**

The corporate compliance requirements placed on local government are complex, however the Shire of Plantagenet performed to a relatively high standard. As part of its ongoing commitment to maintaining a transparent and accountable organisation, an interim audit and final audit of the Council's financial affairs have been conducted. These audits identified some operational deficiencies which have since been addressed.

Towards the end of the 2005/06 financial year, the Council adopted a modified organisational structure, with the Chief Executive Officer and four new senior staff positions, being Deputy Chief Executive Officer, Manager Community Services, Manager Planning and Development and Manager Works and Services. All of these positions have since been filled. Mr John Fathers and Mr Peter Duncan were appointed as the Deputy Chief Executive Officer and Manager Planning and Development respectively.

A review of wards and representation on Council was undertaken during 2005/06 as a result of a direction from the Minister for Local Government and Regional Development for a less than 10% deviation in Councillor to elector ratios in all wards. A recommendation was made to the Local Government Advisory Board to make minor changes to the wards to achieve this and the new ward boundaries came into effect in June 2007.

The local government industry Australia wide is placing an increased emphasis on sustainability of local government. During 2006/07, I attended a number of meetings where this issue was discussed. A Government Committee Review Committee has been established to review Systemic Sustainability and their findings have been presented to all local governments. Whilst the State Government has reiterated that there will be no forced amalgamations such as in Queensland, the purpose is to encourage local governments to see what can be done better.

An important matter is the replacement of infrastructure and the amount of money local governments should be putting away for future infrastructure replacement. There is likely to be a lot of changes in how local government operates in the future and also in how the state and federal governments fund local governments.

### **Law, Order and Public Safety**

The Council has taken its role in providing emergency services seriously, and has been an active contributor to the operations of the Local Emergency Management Committee (LEMC), Bush Fire Brigades, Animal Control and Public Safety.

This year three of the Bush Fire Brigade sheds located throughout the Shire had capital upgrades such as concrete floors, installation of water tanks and power connections, funded by the Emergency Services Levy (ESL) program (administered through the Fire and Emergency Services Authority of Western Australia). As at 30 June 2007 the Shire was still awaiting the arrival of a light duty unit and a Broadacre truck, both funded through the ESL.

The Shire has continued to focus on fire prevention and preparedness activities conducting several community education programs, installing and maintaining strategic fire breaks and access tracks and inspecting properties throughout the Shire for compliance with the Annual Firebreak Notice.

The Local Emergency Management Committee continued to develop and test emergency management plans for a variety of potential emergencies. The Committee also hosted an Emergency Service promotion day which proved very successful, with several new volunteers joining different agencies.

The Shire's preparedness for bush fires was tested twice during this year. The Shire's Ranger, Ray Parry, Chief Bush Fire Control Officer, Dave Burcham and Tom Rouse attended and assisted the Dwellingup fire for three days. There was also the February 2007 bush fire in the Porongurup Range, which was a major event and therefore taken over by the Department of Environment and Conservation (DEC). A number of post fire meetings were held with DEC and Bush Fire Brigade volunteers to discuss matters of concern about the management of the fire.

Meetings have also been held with representatives of the Fire and Emergency Services Authority (FESA) and the plantation industry regarding the proposed Plantation Fire Policy and with FESA on 'Resource to Risk'. The results on the Resource to Risk negotiations have been good with only one heavy duty unit not up for replacement but we have picked up an extra light duty unit. The Shire should be getting at least one new truck a year although the first few years may be made up with refurbished trucks until our truck ages are down. A priority list up to twelve has been made and we may receive one new and one refurbished truck each year.

## **Health**

The Council's focus on health continued with the inspection of food handling premises, inspection and licensing of accommodation establishments, inspection of public buildings for compliance and food and water sampling. Nineteen complaints were investigated throughout the year and these included matters such as excessive noise, odour, dust, effluent discharges, chemical spray drift, and occupation of caravans.

This year, doctors from the Plantagenet Medical Group approached the Council seeking assistance to construct a new medical centre. The present medical facility is an old building with no room for expansion and doctors have indicated they have been unsuccessful in raising the sufficient capital to construct a new building themselves. The Council has supported the proposal; and has made a submission for funds to the Rural Medical Infrastructure Fund. The Council has selected Reserve 23108 (corner Marmion Street and Langton Road, Mount Barker) as the preferred site and staff are progressing building plans with an architect and a detailed budget for the construction of the facility.

## **Education and Welfare**

The Plantagenet Child Care Centre benefited from a \$10,000 Lotterywest Grant for the construction of a soft fall area by the childrens' playground and new play equipment and toys. The Centre continues to be in high demand by the community, providing quality care for children of working parents.

The Council continued to provide financial support to the 'Smart Start Literacy Program', a program aimed at assisting parents of children 0-4 years to commence education at home with their young children. This is achieved through reading books and encouraging learning games in daily activities. A 'Smart Start' promotion day was also hosted at the Mount Barker Library to encourage parents to utilise the Library resources for both small children and parents.

The proposal for a new Home and Community Care (HACC) facility has been mooted for some time and the Council has held State Government grant funding in Trust for this project. This year the Council has developed the proposal to a point where it has quotes for a modular building comprising an activity room, office space, reception and ablutions at a cost of around \$370,000. The Council will be required to contribute approximately \$95,000 to this project. It is anticipated that the building works will begin late in the 2007/08 financial year.

## **Community Amenities**

The expansion of the cemetery was progressed with the purchase of adjacent land being finalised. The Council intends to progress the capital works in the next couple of years.

Development applications continued to be assessed, along with Scheme amendments and 43 subdivision proposals were received for consideration. Amendments 28, 35 and 38-44 to the Shire of Plantagenet Town Planning Scheme No. 3 progressed through stages of the legislative process. Amendment 28 which introduced changes to the Scheme in respect to tree plantations and this was finalised on 19 September 2006. Amendment 35 which rezoned land on the corner of Mitchell Street and Warburton Road from Rural Residential to Public Purpose (Cemetery) Reserve and this was finalised on 1 December 2006.

The Council commenced work on a draft Local Planning Strategy in 2005/06 and this is progressing well. Background information, including the results of public workshops held in late 2005 has been collated. The Council will be holding workshops to consider a draft Local Planning Strategy by the end of 2007. This is an important development as this strategy will set the direction for future growth and development in the area.

With regard to waste disposal, the O'Neill Road site was manned and the Kendenup site was fenced, manned and converted from a landfill site to a transfer station due to the landfill area being full. It has also become evident that the current Mount Barker Waste Management Facility on O'Neill Road will not be capable of servicing the Shire of Plantagenet in the long term future due to lack of space. The Council is investigating options relating to a new landfill site for the Shire of Plantagenet, which includes co-operation with the neighbouring Shires of Cranbrook and Denmark.

The redevelopment of the Lowood Road precinct progressed again this year in consultation with the Townscape Steering Committee. Lowood Road was sealed and line marked. Brick paving of footpaths and landscaping works have been commenced.

## **Recreation and Culture**

Sport and Recreation continues to be of high social value to the residents of the Shire. The Recreation Centre popularity continued to grow with record memberships during some months and good overall attendances. Several new sporting clubs established in the district including a Soccer Club and Junior Hockey Club, both groups utilising Shire facilities for their sport activities.

The Shire engaged in a partnership between the Department of Sport and Recreation and the Shires of Cranbrook and Denmark to appoint a part time Club Development Officer. The Officer's role is to assist the sport and recreation clubs throughout the three Shires to become more effective with their existing resources. Strategies such as volunteer recruitment, sourcing funding and sponsorship and streamlining financial processes are some of the key activities being addressed by the Club Development Officer.

The Council continued to provide funding towards the maintenance of the Historical Society Complex, Mitchell House and the Old Station House. The Council also funds the annual Acquisitive Art prize.

An issue that has generated a lot of debate within the Council and the community arose from a proposal by the Mount Barker Baptist Church for the Church to purchase the library building for the purpose of establishing the Mount Barker Baptist Church Community Centre. As a result of this, the Council had proposed a co-location of the library with the visitor centre in the Mount Barker Railway Station. This was being explored so that the Council could take over the running of the Visitor Centre which has been experiencing financial difficulties. This matter was the main topic of discussion at a public meeting and was the subject of a large petition. The overwhelming view of the community was to retain the library at its current location and therefore this proposal was not pursued.



Nevertheless, the Shire decided that it would be prepared to enter into a long term lease with the Mount Barker Baptist Church over the library building for the purpose of establishing the Mount Barker Baptist Church Community Centre. This would involve renovations and extensions required to the building to accommodate the requirements of both the community centre and the library.

During the year, the Council supported a proposal from Mount Barker Turf Club to develop a sand training track around Location 81 McDonald Avenue, Mount Barker. The Mount Barker Turf Club has spent considerable resources over the past five years to identify ways to strengthen and stimulate the growth of the equine industry, in particular the racing component of the equine industry, in the Great Southern region.

Council representatives also attended a meeting in Albany with Racing and Wagering Western Australia. The State Committee was in attendance and was looking at whether it would be possible to have one main racing facility within the Great Southern Region.

## **Transport**

The Council continued to strongly pursue grant funding for preservation and improvement works of its road network. Total project grants spent on roads during 2006/07 year were as follows:

Regional Roads Group (RRG)	540,317
Roads To Recovery (R2R)	427,097
Timber Industry Roads Evaluation Study (TIRES)	<u>489,965</u>
Total	<u>1,457,379</u>

Woogenellup Road, Spencer Road, Martagallup Road, Chillinup Road, Perrilup Road, Pooraracup Road and Blue Lakes Road had significant upgrading work, with over \$1.7 million being spent on these roads. Expenditure on Lowood Road amounted to over \$500,000 as well, which was mostly grant funded.

The Council's total expenditure on road construction and maintenance activities was \$3.43 million. By maintaining such a programme, we will continue to develop and improve the Shire's road network.

Replacement of plant and equipment continued in accordance with the Council's 10 year Plant Replacement Program. Key items of plant purchased or replaced during the year included:

- Volvo Excavator (Cost of \$245,200);
- Ammann Multi Tyre Roller (Cost of \$144,990);
- Hino Truck (Net cost of \$76,992).

## **Economic Services**

The Council's support of tourism continued during the year, with a \$42,000 contribution to the Mount Barker Tourist Bureau. Whilst the Tourist Bureau Board sought additional funding, the Council's view was that the Visitor Centre should be able to operate effectively without increased contributions provided that the operating hours of the Centre are reduced and the staffing structure rationalised. The Council agreed to provide up to a maximum of \$10,000 for the appointment of a consultant to prepare a Business Plan on behalf of the Visitor Centre. In November 2006, I met with the Bureau and the Council's position appeared to be reasonably well received. A new Board of the Bureau has been formed and they seem positive and committed to making the Bureau successful.

With regard to the Saleyards, I have been involved in a number of discussions with the Minister for Agriculture and government and industry officials and about opportunities coming out of the sale of land at Midland Saleyards site. Proposals range from the provision of funding to repay debt to the yards being taken over by the government. The Minister for Agriculture has issued a press release regarding support for regional saleyards at Katanning, Plantagenet & Bunbury. Muchea and others will be considered on an equal footing which is positive.

In February 2007, I received several phone calls regarding water supplies for stock as people were having to queue for several hours. There was a lack of water on the north western side of the Shire and plenty at the Bolganup end. The Council sought urgent action by the Water Corporation and Department of Agriculture and Food (DAF) as there was talk of cutting stock water supplies. In March, I authorised in advance, Emergency Expenditure pursuant to Section 6.8 (1) of the Local Government Act 1995 to cover the \$9,700 cost of erecting a new standpipe on Mitchell Street, Mount Barker, connected to the Bolganup Dam, to assist with the supply of stock water.

The Chief Executive Officer and I subsequently met with representatives of the Water Corporation, Department of Water and the Department of Agriculture and Food regarding the issue of water supplies for stock as well as the water requirements for the region.

### **Conclusion**

The 2006/07 year has again been very busy and has been one of significant change with the Council striving to take advantage of opportunities where they are presented. The Council has aimed to provide the levels of service sought by the community in an efficient and effective manner and to develop and maintain an appropriate degree of infrastructure given the Shire's financial constraints.

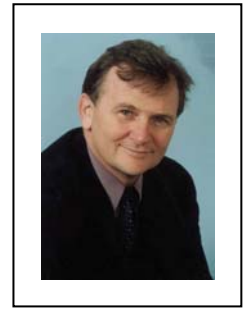
I would like to thank my fellow Councillors and the staff for their continuing professionalism and commitment in providing good governance and stewardship for our community.



Councillor Kevin M Forbes

Shire President

## **CHIEF EXECUTIVE OFFICER'S REPORT**



It is traditional to talk about the year that was in an Annual Report. There is no doubt that an Annual Report should give assurances to stakeholders that from a financial point of view, the Council's finances have been overseen with prudence and probity. By looking at the past one can make predictions about the future.

I can tell you that in the 2006/07 financial year we processed 44 development applications worth a total of \$13,463,934. The number of building licences issued was 200 for a total value of \$11,759,730. Subdivisions also progressed, with a total of 241 lots proposed in the Shire.

However, as interesting as these figures are, I would now like to look at the future and talk a little about the issues that are affecting local government and the services that the industry provides to its community.

The future of Plantagenet is inextricably tied up with the overall sustainability of local government. Recent reports have concluded that without major changes to the mechanism of funding local government, the industry across Australia may fail through the burden of infrastructure maintenance.

How could a situation like this be allowed to develop?

Cost shifting from other tiers of government is one cause. As federal or state governments shift responsibilities to local government the pressure on local government to maintain new responsibilities increase. Without commensurate increases to revenue, the cost structures of local government increase, placing burdens on the local ratepayers to fund these extra responsibilities.

Another cause is the consequence of having insufficient revenue to maintain infrastructure. Whether this is road infrastructure or building infrastructure, there is no doubt that over years, infrastructure maintenance has often taken a back seat as scarce dollars have been shared around various needs. Basically, Councils around Australia have invested in the built infrastructure needs of their communities without adequately setting funds aside to maintain this infrastructure. Some may say that this is tantamount to living beyond our means.

Also, increasing compliance requirements are onerous, and absorb scarce resources, affecting the capacity of councils to address local needs. The role of local government is increasingly becoming administrative and regulatory rather than creative and proactive.

Communities also have high expectations with regard to services provided, especially if another level of government has failed to provide the required service. Add to this the mix of a growing population and the pressures become palpable.

A recent study into the financial sustainability of councils in Western Australia found that there is an infrastructure backlog of \$1.75 billion. This means that \$1.75 billion is needed to ensure that roads and buildings (for example) are maintained adequately. If existing

assets cannot be maintained then this puts extreme pressure on a council to provide new assets to its community.

So what is your council doing about this?

Apart from the Council's normally strong oversight of the books of account, it is also participating in a State-wide asset infrastructure program to evaluate and to identify the cost structures surrounding assets and to determine what level of funding is necessary to maintain these assets.

The Council has also availed itself of debt funding for long term assets as a legitimate way of acquiring new assets.

The Council also endeavours to maximise its ability to attract grant funding and has been successful in this endeavour, especially relating to road infrastructure. In the 2007/08 financial year a grant of \$1,000,000 will be received for the Narrikup Bypass project. In the normal course of events, it would be very difficult for a medium sized rural council to fund such a massive project and the impost of providing \$1 for every \$2 in grant funding affects other areas of our responsibilities.

During the year under review the Council has also resolved to become a lead player in the development of new medical facilities in Mount Barker. Normally it would be expected that such an entrepreneurial activity would be undertaken by the private sector. However when the private sector is unable to provide the capital required for an essential service, it can be argued that government, at some level, should impose itself, even though financial risk may be involved.

The message is that infrastructure investment is too important to be left languishing and action needs to be positive in ensuring that infrastructure is not only adequately maintained but new infrastructure occurs as is necessary to continue to provide service.

Local government as an industry and the Shire of Plantagenet as a local authority will be experiencing not only increased responsibilities and expectations but will also need to address these issues while continuing to provide the basic services expected and enhanced services that are increasingly seen as the norm.

This evolution of the local government industry is placing increasing pressures on elected representatives to be 'across' a broad range of issues requiring higher levels of expertise. This has not affected the commitment of councillors though. Councillor Kevin Forbes celebrated 10 years as Shire President in 2007, a milestone worthy of note. Also, Councillor Bill Hollingworth took up a Churchill Fellowship to study the use of Casuarina, a trip which took him to China, India, Spain, Israel, Egypt, Dubai, Kuwait, Portugal, England and the USA.

Similarly, pressures are placed on council staff to possess increasing levels of knowledge and expertise.

The Shire of Plantagenet, like many local governments across Australia, has experienced difficulty in attracting qualified experienced staff to fill all positions. Local government is generally unable to compete on remuneration offered by the private sector, especially during boom times.

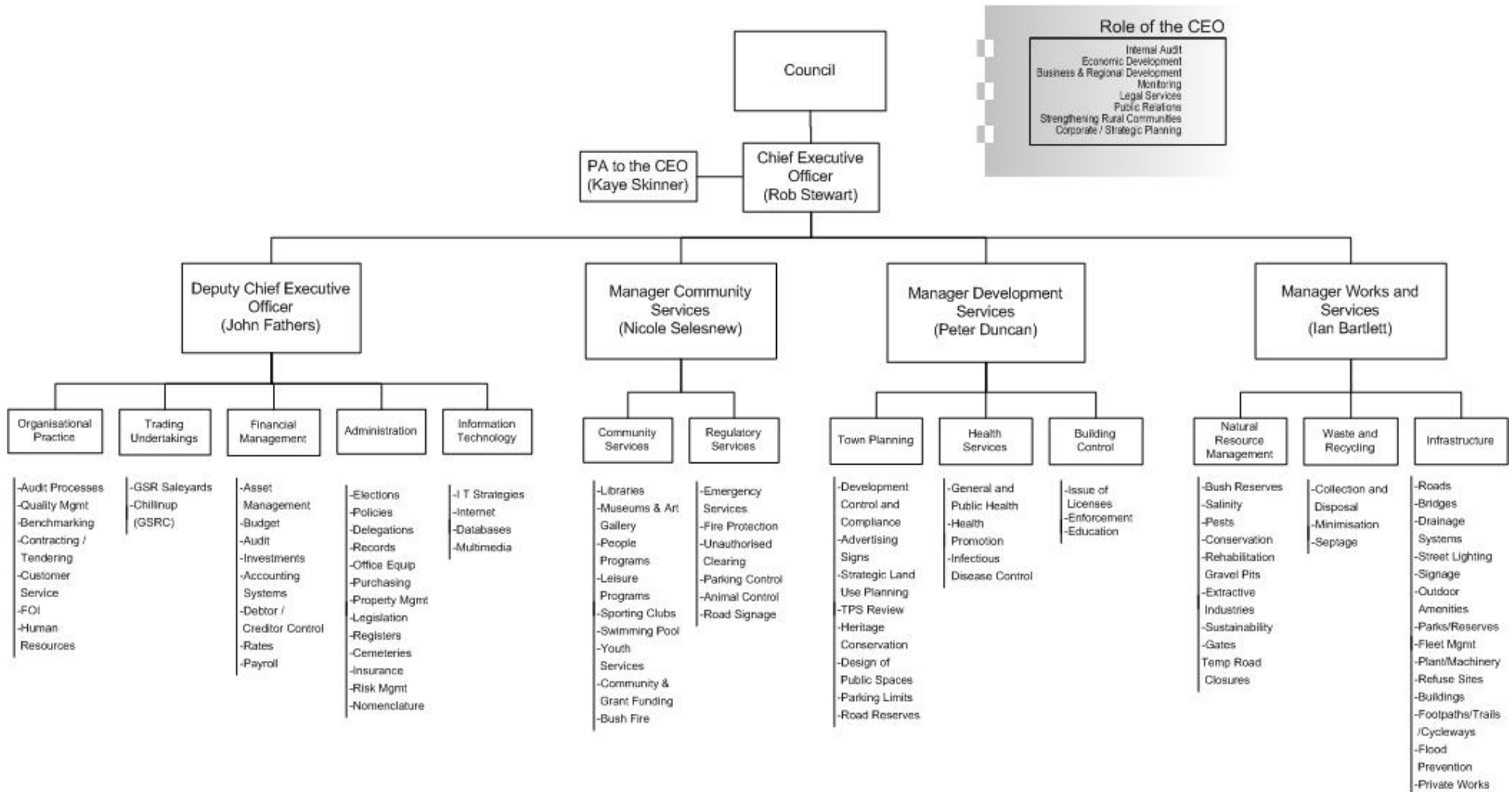
Our auditors have emphasised in their report that some positions are critical to the Council's operations, especially finance staff. Difficulties in attracting suitably qualified staff have been addressed, but an unfortunate legacy has been inherited, identified by the auditors, that has left the Council in a position where opening and closing balances have been inadvertently misstated.

I would like to assure electors that the situation is now entirely under control, but even more care and attention to detail will be required over the coming 12 months to ensure that there is no re-occurrence of this unfortunate situation.

A handwritten signature in blue ink, appearing to read 'Rob Stewart'.

Rob Stewart  
CHIEF EXECUTIVE OFFICER

# ORGANISATIONAL CHART



## **SUMMARY OF ACTIVITIES**

### **EXECUTIVE SERVICES**

#### **Administration**

##### New Shire Office

This is the first full year of operation in the Shire's new office. The office is working well for both Councillors and staff. A number of other local organisations have also made good use of the facilities.

##### Collective Workplace Agreement

A significant amount of progress was made towards a new Collective Workplace Agreement during the year. Amongst other things, the Council agreed to a 9% increase (over the 11% above award base rate) in remuneration effective from 1 May 2007, plus national wage (fair pay) or other appropriate increases for the life of the agreement. There will be one agreement for inside and outside staff, rather than two separate agreements.

A Commitment was received from the Works Crew to provide sufficient staff to make up one Construction Crew to work Saturdays when required to complete a job over the summer period, on the basis of penalty rates being applied. An Industrial Relations Consultant was engaged to negotiate and draw up a Collective Workplace Agreement for signature by the parties.

##### South Mount Barker Football Club

The Council has had a long running dispute with the South Mount Barker Football Club over the non-payment of rent for the use of Sounness Park. A previous offer to resolve the matter expired and as no agreement for the occupation of Council land by the Club existed, the Club was notified to vacate Sounness Park and remove its property, including the brick clubrooms and change rooms by 1 November 2006. The Council considered that, should the Club require the use of Sounness Park or its facilities, the same conditions should apply as any other user.

The Club subsequently took the matter to the State Administrative Tribunal, which required the Council to review its decision with respect to the Club in accordance with Section 31 of the State Administrative Tribunal Act 2004.

The Council reviewed its decision and decided that subject, to the Club relinquishing any rights that the Club believes it has over infrastructure of any sort at Sounness Park, and subject to such infrastructure being acknowledged as the property of the Council, the Council will accept that infrastructure as full payment of outstanding moneys owed to the Council. In addition the Council agreed to enter into a lease arrangement with the Club over the Clubrooms until 1 October 2007. By the end of the financial year, a lease agreement had not been executed by the parties.

##### Mount Barker Visitor Centre

In response to requests from the Mount Barker Tourist Bureau to increase the level of financial contribution to the Visitor Centre, the Council was of the opinion that Visitor Centre income and expenditure could be balanced without increased contributions from the Council provided that operating hours of the Centre are reduced and the staffing structure rationalised. The Council acknowledged that the reduced operating hours would not necessarily be an optimum solution and therefore agreed to fund, up to a maximum of

\$10,000, the appointment of a consultant to prepare a Business Plan on behalf of the Visitor Centre.

It was also decided to establish a Steering Committee with representatives from the Council and the Tourist Bureau Board to develop the consultant's brief, appoint a consultant and liaise with the appointed consultant in the preparation of the draft business plan.

## **Property Transactions**

Properties surplus to requirements in Rocky Gully, namely Lot 55 Muirs Highway, Lot 61 Bateman Street and Lot 66 Westfield Street, Rock Gully were disposed of. Moneys were placed in restricted funds.

Lot 700 (11) Albany Highway, Mount Barker, known as the Old Station house, was sold for \$190,000.00. Moneys were placed in restricted funds, with the intention of being used to fund major capital projects.

A request from the Mount Barker Bowls and Sporting Club (Inc) to transfer ownership of portion of Mount Barker Town Lot 25 f(Mount Barker Bowls and Sporting Club Buildings and Playing Surfaces) from the Shire of Plantagenet to the Club. The club advised that the land, formally owned by it, was transferred to the Council in 1972 to enable a self supporting loan to be taken out for the upgrade of the bowling club. At the conclusion of the loan, the land was to be transferred back to the Club. The Council approved the transfer for the sum of \$1.00 provided that all costs associated with the transaction such as stamp duty, transfer fees and the like be paid by the Club.

The Council finalised the purchase of Part Lot 1963 Mitchell Street, Mount Barker for the purposes of extension to the Mount Barker Cemetery.

## **Governance**

### Wards and Representation

With the introduction of Rural Street Numbering, the changes to locality boundaries were brought to the attention of people residing within the Shire, thereby highlighting the need for some change. The Department of Land Administration was requested to reassess locality boundaries in the western part of the Shire of Plantagenet to reflect those boundaries already recorded on brigade maps, especially between Mount Barker and Kendenup and in relation to Forest Hill and Denbarker.

As a result of a subsequent request from the Department for Planning and Infrastructure, consultation with members of the community affected by locality boundary changes resulted in a majority preferring to have the Kendenup / Mount Barker locality boundary changed. A meeting was also held at the Forest Hill Hall to discuss locality boundaries between Denbarker and Forest Hill. The majority of attendees preferred to have those locality boundaries changed to reflect fire brigade boundaries.

### Legislative Changes

During the year, the State Government proposed to change the method of voting in local government elections from first past the post to proportional preferential representation voting. The change to the method of voting was introduced into the Parliament as part of the Bill to change the date of local government elections from May to October. There was no consultation with regard to this proposed change with local government, WALGA or Local Government Managers Australia (LGMA).



Proportional preferential voting differs from the preferential voting that used to be utilised for local government elections. Although people would vote in the same way, the count differs in that a quota must be achieved to be elected. The quota for successive candidates in multi position elections differs on each count based on a variable mathematical weighting.

It is argued that this method of voting is better than first past the post for a number of reasons. Primarily first past the post election candidates are not elected on absolute majorities and therefore the majority of voters may not prefer the winning candidate. Nevertheless preferential voting is more complex than first past the post, and election results can take longer to work out. Furthermore, preferential ballot papers are more difficult to mark correctly.

In response to this, the Council resolved that:

- (1) The Hon Jon Ford JP MLC, Minister for Local Government and Regional Development and the Premier, the Hon Alan Carpenter MLA be advised that the Shire of Plantagenet is concerned and alarmed at the unilateral decision of the State Government to include provisions in the Local Government Amendment Bill 2006 to impose and apply a proportional-preferential voting system to Local Government elections.
- (2) The Minister be further advised that:
  - (a) The Council is of the opinion that the proposed changes to the voting system will lead to factionalism and party politics in Local Government, will result in decreased voter turnout, increased informal votes and will impose substantially higher election costs on our communities.
  - (b) The proposed changes to the voting system have been developed in contravention of the State Local Government Partnership Agreement and effectively contravene the intent of the tripartite Inter Governmental Agreement recently signed by the Commonwealth, all State and Territory Governments and the Australian Local Government Association.
  - (c) These actions are unacceptable to the Local Government sector and to the Western Australian community at large and that the Minister for Local Government must be held accountable for them.

This matter was also discussed with the then Minister for Local Government and Regional Development, John Bowler during his visit to the Shire on 13 February 2007.

The Contaminated Sites Act 2003 came into effect on 1 December 2006. The purpose of the Act is to protect human health, the environment and environmental values by providing a system for the identification, recording, management and remediation of contaminated sites within Western Australia.

The Act defines a 'Contaminated Site' in relation to land, water or a site as having a substance present in or on that land, water or site above background concentrations that presents, or has the potential to present, a risk of harm to human health, the environment or any environmental value.

The Act requires that a contaminated site or suspected contaminated site shall be reported to the Chief Executive Officer of the Department of Environment and Conservation (DEC) within twenty-one days.

The Act has the potential for far reaching ramifications for individuals and local government. For instance, if the DEC classifies a site as 'Contaminated – remediation required' the site must be decontaminated by either the person causing or contributing to the contamination,

the person proposing a land-use change, the land owner or possibly the State. Responsibility decisions will be made by the 'Contaminated Sites Committee'.

Likewise, an 'investigation notice' can be issued by the DEC which will require extensive investigation and assessment by qualified specialists and an accredited auditor. These investigations may include extensive earthworks, drilling and collection of soil and water (surface and ground) samples for chemical analysis over an extended period of time.

## **CORPORATE SERVICES**

### **Finance**

Rate revenue increased from \$3.20 million in 2005/06 to \$3.41 million in 2006/07. Similarly, employee costs increased from \$3.22 million in 2005/06 to \$3.42 million in 2006/07.

Outstanding long term borrowings reduced from \$5.08 million in 2005/06 to \$4.88 million in 2006/07. The previously unspent portion of the Shire's loan for its new Administration building (\$145,708) was fully spent in 2006/07.

Grants and contributions for the development of assets reduced from \$1.57 million in 2005/06 to \$1.23 million in 2006/07.

The level of Reserve Funds reduced from \$1.16 million in 2005/06 to \$987,180 in 2006/07.

### **Staff**

The Council approved an additional 1.0 FTE position of Customer Service Officer, to be a job share position. This will enable two people to be trained in the front counter role, as it is important that this role is covered properly during absences.

Staff Changes during the year were as follows:

- Valerie Hobbs resigned from her position as part time telephonist and was replaced with Christine McAleese.
- Marta Osipowicz resigned from her position as Planning Officer and was replaced by Juliet Albany.
- Quentin Packard and Andrew Marshall resigned as General Hands – Parks and Gardens. One of these vacancies was filled by the Shire's Plant Operator Jamie Giddens.
- James Giddens and Barry McHardy were appointed as Plant Operators.
- Elizabeth (Betty) Carpenter retired from her position as Library Officer at the Rocky Gully Library after 18 years service.

### **Information Technology**

The Council has intended to replace its old finance system (LOGIS) for some years. The current system is over twenty years old and whilst some updates have occurred, mostly to address changing legislative requirements, the core software has not kept pace with newer technology. This has created some difficulties with complying with current reporting requirements.

After extensive research into available systems, the Council decided to purchase the Authority system from Civica Pty Ltd. Civica is a worldwide organisation with the resources required to continually develop the product, thereby future-proofing the Shire's needs for many years to come.

A significant amount of work has been required to set up the system parameters to suit the Shire's requirements, migrate data from the legacy system into Authority and train staff to enable a go-live on 1 July 2007.

### **Policy Reviews**

The following Council policies relating to Corporate Services were reviewed during 2006/07:

- Asset Register
- Goods And Services Tax
- Elected Member Expenses To Be Reimbursed
- Tourism
- Self Supporting Loans
- Halls - Request To Waive Hire Bonds
- Insurance
- Minimum Rates And Valuations
- Rate Incentive Prize
- Financial Assistance (Capital) To Organisations And Clubs
- Financial Assistance (Operating) To Organisations, Clubs And Individuals
- Investments
- Significant Accounting Policies
- Financial Management - Borrowing Program
- Purchasing And Tendering
- Telecommunications - Councillors And Staff
- Drugs And Alcohol
- Sexual Harassment
- Injury Management And Rehabilitation
- Equal Employment Opportunity
- Recognition Of Councillors And Staff
- Workplace Bullying
- Occupational Health And Safety

### **Great Southern Regional Cattle Saleyards**

In July 2006, the Shire President, Cr Kevin Forbes and Saleyards Manager, Warren Lloyd attended the NSW Saleyards Operators Association Conference in NSW. This event gave a wide overview of the saleyard industry and its place in the livestock sales sector Australia wide. A tour of the Forbes' selling complex also took place, built for \$9.8 million which was worth seeing.

The opportunity to talk to industry exhibitors at the conference was also very worthwhile and the importance of becoming a quality assured Saleyards was one clear message received.

The need to remove sludge from the ponds at the saleyards is an issue that the Council has been aware of for some time. It has also been raised by the Department of Environment as an action that needs to be carried out. During 2006/07, the Council called for quotations through its environmental engineering consultant and accepted a quotation from Aquasol for this work. As at the end of 2006/07, the de-sludging had not been completed as the contractor was experiencing difficulties with the methodology and missed the optimum summer period for evaporation.

In May 2007, the Council purchased a new Aleis Scanning System at a maximum cost of \$52,077 on the basis of receiving a 70% grant from the National Livestock Identification System Committee (NLISC). The previous Boontech Scanner was problematic as a significant amount of missed reads had been experienced.

The Council received a presentation on the requirements to fulfil NSQA (National Saleyard Quality Assurance) accreditation in August 2006. It was seen as a great success by all who attended and it was apparent that there will be very minimal changes needed at the Saleyards to become accredited.

## **COMMUNITY SERVICES**

### **Community Buildings**

The Mount Barker and Rocky Gully Public Library resources were improved to incorporate more local history and publications of local origin. Library staff continued to integrate more 'non-print' items such as videos, DVDs and educational computer software into the Library stock. The layout within the Library building was also altered to create a welcome 'community space' for use by different community groups. The space has been utilised by a free legal service, the local newspaper editorial committee and financial counselling services.

The Plantagenet Child Care Centre continued to be a well utilised, long day care service for families. The Centre playground was extended with several new pieces of equipment and the installation of a soft fall area. The children activities were also extended to a fortnightly visit to Overton, an aged care facility, which proved very popular amongst the children and Overton patrons.

### **Emergency and Ranger Services**

Emergency management, workplace safety and health, animal and parking control were the focus of Ranger Service activities throughout the year.

The Shire's Bush Fire Response Plans and Local Emergency Management Plans were activated during the Porongurup Bushfires in February 2007. The fire event occurred for over a week and involved resources from the Department of Environment and Conservation, Fire and Emergency Services Authority of Western Australia, Bush Fire Brigades (local and from adjoining Shires) and plantation companies.

A Recovery Plan was also established for the Porongurup community, which remained active from February until July 2007. The Recovery activities included the identification of the communities needs, matching the needs to relevant service agencies and the distribution of funds and donations.

Fire and Emergency Services Authority of Western Australia funded capital improvements to the Perillup, Woogenellup and Rocky Gully Bush Fire Brigade sheds and allocated a refurbished light duty unit and new Broadacre Truck to the Porongurup and Kendenup Bush Fire Brigades respectively. The new fire tenders were not received as at 30 June 2007.

Workplace safety and health practices were a continued focus throughout the year. The Shire's policies and procedures were audited by a representative from the Local Government Insurance Service and at the conclusion of the audit, the Shire was awarded the Silver Certificate in Workplace Safety and Health competency (the first regional Council within the Great Southern region to achieve the award).

Animal control, emergency management, workplace safety and health and compliance with the Shire's fire hazard reduction regulations were the focus of Ranger Service activities throughout the year.

### **Recreation**

The Mount Barker Swimming Pool season was very successful with greater attendances than anticipated. Several new associations such as the Albany Triathlon Club and the Albany Swimming Club frequented the pool for training and competitions, coupled with regular users such as VACSwim classes, school swimming carnivals, lap swimmers and occasional users.

The Shire implemented a joint membership pass for both the Recreation Centre and Swimming Pool, encouraging greater use of both facilities.

Ongoing replacement of gym equipment at the Recreation Centre continued with one of the major items being a treadmill. Recreation Centre popularity continued to grow with record memberships during some months and good overall attendances.

Several new sport and recreation clubs established within the Shire including soccer (with fixtured matches in Mount Barker) and junior hockey, with both clubs using the Recreation Centre and ovals for training and competition venues.

The Shire also entered into a partnership agreement with the Department of Sport and Recreation and Cranbrook and Denmark Shire's to appoint a part time Club Development Officer for a three year period. The role of the Club Development Officer is to identify common issues within sport and recreation clubs throughout the three Shire's and to identify resources or training programs to overcome the issues. The goal of the program is to assist clubs to become efficient, sustainable and accountable.

## **WORKS AND SERVICES**

### **Transport**

The following construction works have been completed during the year:

- Woogenellup Road – completion of pavement and shoulder widening to a 6km section in preparation for sealing as well as cleared, widened and sealed a section from Albany Highway to the rail crossing.
- Palmdale-Bloxidge Roads - the intersection was raised by up to 1.5 metres due to flooding.
- Chillinup Road – raised by up to 1.5 metres in three sections and sealed due to flooding (This was the preferred option instead of realignment of Chillinup Road.)
- Spencer Road – the construction of a new multi span culvert has been completed at the Sleeman creek crossing. Plans for the Narrikup By-pass have been completed and the construction of the multi span culvert at the Hay River crossing started.
- Martagallup Road – a 6km section has had the first coat of bitumen seal completed.
- Lowood Road – Stage one of the Lowood Road upgrade was completed which included hot mix paving, brick paving, landscaping and line marking.
- Craddock Road - upgrading works were completed which included clearing, widening, drainage work and gravel pavement due to flood damage.
- Jutland Road – major clearing, earthworks and gravel pavement works were carried out on the first 2km from Albany Highway.
- Porongurup Road - earthworks, drainage and gravel work were carried out to a pre-seal stage on a new footpath from the caravan park to the shop.
- Blue Lakes Road - minor road realignment, widening, drainage improvements and gravel resheeting of existing road formation.
- Perillup South Road - drainage improvements, road widening and gravel resheeting works were carried out.
- Coote Street Kendenup - road widening, drainage improvements and gravel pavement to pre seal stage were carried out to the full length of Coote Street.

An extensive maintenance program was completed on roads throughout the Shire. Maintenance activities included tree lopping, slashing, grading, drain and road verge clearing.

### **Parks and Gardens**

The Parks and Gardens maintenance team take care of the Shire's 11 parks and gardens, 23 Council building grounds, cemeteries and community service areas and five townsite road verges. Routine maintenance of these areas includes:

- Slashing and spraying road verges;
- Mowing, fertilizing, spraying and general grounds maintenance;
- Gardening duties and playground maintenance; and
- Maintaining and installing new reticulation systems.

In addition to routine maintenance, the Parks and Gardens team supports the Shire's weed action groups by assisting in their working bees.

### **Waste Management Sites**

- The O'Neill Road site was manned in 2006/07 and recycling of waste started.
- The Kendenup site was fenced, manned and converted from a landfill site to a transfer station in March/April due to the landfill area being full.

## **DEVELOPMENT SERVICES**

### **Town Planning**

#### Scheme Amendments

Several Amendments to the Shire of Plantagenet Town Planning Scheme No. 3 have progressed through various stages of the legislative process. The Amendments include:

- Amendment 28 – introduced changes to the Scheme in respect to tree plantations and this was finalised on 19 September 2006.
- Amendment 35 – rezoned land on the corner of Mitchell Street and Warburton Road from Rural Residential to Public Purpose (Cemetery) Reserve and this was finalised on 1 December 2006.
- Amendment 38 – proposes to rezone land at Ormond and Osborne Roads from Public Purpose Reserve to the Residential (R20) zone. The Amendment was advertised for comment from 24 April 2007 to 6 June 2007.
- Amendment 39 – proposes the creation of a Rural Residential Zone on land in Spring Road to the north of the Porongurup Range. The Amendment was initiated by the Council in June 2006 and the planning consultants were asked to prepare comprehensive Amendment documents including land capability work and a subdivision guide plan.
- Amendment 40 – introduced changes to the Scheme to allow for a windfarm to be established north of Mount Barker. The Amendment was advertised and a report on submissions was considered by the Council on 13 March 2007. The Amendment was then referred to the Western Australian Planning Commission for final approval.
- Amendment 41 – this introduced a range of changes to the Scheme to update it and correct many anomalies. Following public advertising the Amendment was considered by the Council on 23 January 2007 before referral to the Western Australian Planning Commission. The Commission in May 2007 advised some minor modifications were required and these were carried out and the Amendment referred back to the Commission on 18 June 2007.
- Amendment 42 – proposes to recode the Residential zoned land bounded by Martin, Booth and Follows Streets and Oatlands Road from R2.5 to R5 and R20. The Amendment was initiated on 14 November 2006 and following public advertising, the Council adopted it for final approval on 13 February 2007 after which it was referred to the Western Australian Planning Commission for final approval.
- Amendment 43 – proposes to introduce changes to the Zone Development Table for house setbacks in the Kendenup settlement. The Amendment was initiated by the Council on 13 March 2007 and the public advertising closed on 6 June 2007.
- Amendment 44 – proposes to rezone Rural zoned Lot 756 to the north of Mount Barker to the Residential zone. The Amendment was initiated by the Council on 13 March 2007 subject to modifications. The proponents as at 30 June 2007 were still preparing the modified documents. When received the documents will need to be referred firstly to the Environmental Protection Authority and then the Western Australian Planning Commission for approval to advertise for public comment.



### Policy Reviews

The Council has been regularly reviewing its various policies including those adopted as Town Planning Scheme policies under the provisions of Town Planning Scheme No. 3. As part of that review seven (7) of these policies were rescinded in November and December 2006 and four (4) new Town Planning Scheme Policies were adopted. Those new policies are:

- Town Planning Scheme Policy No. 13 – Feedlots
- Town Planning Scheme Policy No. 14 – Rural Tourist Accommodation and Additional Houses
- Town Planning Scheme Policy No. 15 – Commercial Plantations
- Town Planning Scheme Policy No. 16 – Outbuildings

Also as part of the policy review process various other policies have been reviewed with some being updated and others revoked. A new policy titled Scheme Amendment Requests (SAR) was introduced in October 2006. That SAR policy was established to allow proponents to gain an indication of support or otherwise from the Council prior to preparing a formal and detailed Town Planning Scheme Amendment. This SAR policy has resulted in the following four (4) requests being considered:

- SAR1 – Porongurup Village – Received in December 2006. Advertising closed in May 2007.
- SAR2 – Lot 752 and 2 Warburton Road – Received in March 2007. Advertising closes in July 2007.
- SAR3 – Lot 138 Lowood Road/Morpeth Street – Received in February 2007. Advertising closes in August 2007.
- SAR4 – Lot 4815 O'Neill Road/Albany Highway – Received in March 2007. Advertising closed in June 2007.

### Local Planning Strategy

Work on the Draft Local Planning Strategy is progressing well. The background data including the results of public workshops held in late 2005 has been collated. Consultants (Landvision) were engaged to complete work carried out in 2003 on the Rural component of the Strategy and it is anticipated that should be completed to draft stage by October 2007. All going well the Council will be considering a draft Local Planning Strategy by January 2008 for referral to the Western Australian Planning Commission for its approval to advertise for public comment.

### Townscape Committee

A Townscape Review Steering Committee was formed several years ago and includes representatives from the community, councillors and staff. The purpose of that committee is to provide guidance on townscape improvement initiatives in Mount Barker particularly the Lowood Road upgrading works which have progressed very well.

During the 2006/2007 year a total of five (5) meetings were held in August, September, December, January and May.

### Development and Subdivision Applications

A broad range of development applications were processed and received planning consent under Town Planning Scheme No. 3. In the 2006/2007 year a total of 43 applications were processed.

Another sign of positive growth of the Shire is the level of subdivision activity. During the 2006/2007 a total of 43 subdivision application were considered and recommendations provided to the Western Australian Planning Commission which is the government agency that determines subdivisions.

### Planning Fees and Charges

In October 2006 the Council adopted a revised schedule of planning fees and charges. This schedule is in line with the State Government Town Planning (Local Government Planning Fees) Regulations 2000. The revised fees took effect from 1 December 2006.

### Delegation of Authority

The Council in September 2006 reviewed its Instrument of Delegation for planning matters and in accordance with clause 7.7 of Town Planning Scheme No. 3 adopted a new delegation which provides the Chief Executive Officer the ability to perform various functions provided they accord with Town Planning Scheme requirements and various Council Policy standards. This has resulted in a much improved turn around time in processing applications.

### **Building**

A total of 204 Building Licences were issued. These licences included 88 houses, 4 carports, 11 patios and 63 sheds/garages. This total of 204 licences is an increase from the 163 issued in 2005/2006 financial year.

The Council's Principal Building Surveyor as part of his ongoing role is compiling a building maintenance asset register for all of the Council's buildings. The Principal Building Surveyor currently works three (3) days per week for the Shire of Plantagenet and the remaining two (2) days per week with the Shire of Denmark. With increasing work loads in Plantagenet this arrangement is being reviewed with a view to at least one additional day in Plantagenet.

### **Environmental Health Services**

Environmental Health Services involves monitoring of food premises, wastewater management, providing input to various development applications, investigating notifiable contagious diseases nuisance complaints, unauthorised camping, temporary accommodation, regulating offensive trades, and inspecting public buildings for compliance. The following statistics provide a guide into the basic environmental health activities during the year:

#### Food Premises

A total of 74 inspections were conducted including routine inspections, follow-up reinspections, temporary food stall approvals and development / renovation of new premises.

#### Food Sampling

A total of 92 food samples were collected from Mount Barker Chickens, Ravenhill Dairy and assorted local primary producers for microbiological analysis.

#### Water Sampling

- Environmental
  - Great Southern Regional Cattle Saleyards – a total of 102 wastewater samples were collected to assess the water quality suitability for reuse to OS&H standards.

- Mount Barker Chickens – a total of 6 wastewater samples were collected to assess the quality for irrigation.
- Processing Waters – Mount Barker Chickens – a total of 48 poultry processing water samples were collected for microbiological analysis.
- Swimming Pools – A total of 54 water samples were collected for microbiological analysis.
- Drinking water supplies – A total of 11 water samples were collected from public and private drinking water supplies for micro-analysis.

#### Registered Premises

A total of fourteen (14) inspections were conducted at registered premises operating within the Plantagenet Shire. These included Hairdressers, Body Care, Tattoo, Child Care, Family Day Care, clothing and second hand stores.

#### Public Buildings

Thirty five (35) inspections were conducted of public buildings to ensure compliance with relevant legislation and public safety. As an example, public buildings include community halls, recreation centre, sporting clubs and meeting venues.

#### Public Events

Eight (8) major public events were approved and this required detailed assessment and consultation with the various parties.

These events included the D'Vine Wine Festival, the Great Southern Wine Festival, Mount Barker Community Fair and assorted theatrical events.

#### Holiday Accommodation

Thirty (30) inspections were carried out on various forms of holiday accommodation including caravan parks, chalets, lodging houses and bed and breakfast establishments.

#### Buildings

As part of the building assessment procedures, all are considered in terms of the health aspects of each proposal. As an example this includes onsite effluent disposal systems proposed for houses. Each onsite disposal system requires a site inspection by the Environmental Health Officer prior to installation and a final inspection for approval to use the system and a total of 70 applications were received and subsequently approved.

#### Complaints

Nineteen (19) various complaints were investigated throughout the year and these included matters such as excessive noise, odour, dust, effluent discharges, chemical spray drift, and occupation of caravans. These complaints have the potential to require extensive time and resource allocation and in most cases, each complaint will involve multiple complainants (dust and odour), detailed investigation, assessment and mediation to resolve. Investigation of complaints involving the operation of offensive trades within the shire continues to occupy a disproportionate percentage of officer time and resources.

#### DrumMuster / ChemCollect

These programs are designed to provide a mechanism for the collection of clean used pesticide containers and unwanted agricultural chemicals. The DrumMuster program collected in excess 750 used chemical containers for reprocessing and the ChemCollect program collected approximately 150 litres of unwanted farm chemicals.

## **STATUTORY REPORTING**

### **Record Keeping**

The Shire of Plantagenet is committed to the reliable and systematic management of records. The Shire submitted to State Records Commission the latest Record Keeping Plan in July 2007 laying out Policies and Procedures for its Record Keeping vision.

All elected members, staff and contractors are responsible for maintaining complete, accurate and reliable evidence of all business transactions and ensuring all corporate documents are retained within the Shire's official record keeping system (RMS) at the point of creation regardless of the format, being in accordance with:

- State Records Act 2000;
- Evidence Act 1906;
- Acts Amendment (Evidence) Act 2000;
- Freedom of Information Act 1992;
- Local Government Act 1995 & associated regulations

All must abide by the recordkeeping requirements of the Shire as defined in the Recordkeeping Plan, which is a requirement of the State Records Act 2000.

The Shire's Record Keeping Plan provides for continuous education of all staff and elected members, to maintain a stable knowledge and base skills platform for the Electronic Record Keeping System, Record Keeping Plan and State Records requirements.

To maintain this base level of skills for all staff and elected members the Shire has implemented a number of training and evaluation systems including, monthly question and answer sessions, formal training on a six monthly basis and presentations to the Council covering topics such as:

- What is a Record;
- Penalties for non-compliance with the Record Keeping Plan;
- Record Keeping responsibilities; and
- Freedom of Information Act.

Evaluation of staff is conducted at induction stage for all new staff, to ascertain level of Records understanding, with follow-up three months later, ensuring that any issues are dealt with on the spot in the intervening period. Evaluation of this procedure is based on feedback from staff that undergo this process. Surveys have been conducted to ascertain the effectiveness of the Electronic Records Keeping System and understanding by staff of their responsibilities under the:

- State Records Act;
- Freedom of Information Act; and
- Evidence Act.

In conjunction with the preparation of the Records Keeping Plan, a self assessment was conducted of the Shire's record keeping systems therein. On the basis of the staff training, information sessions, publications and performance indicators in place, the Recordkeeping systems were assessed as being efficient and effective within the organization.

This report has been published in accordance with the State Records Act, 2000.

## **Disability Services Plan**

The Shire has initiated a review of the disability services throughout the district in order to prepare an updated Disability Access and Inclusion Plan. This will deal with plans to adapt existing services to ensure they meet the needs of people with disabilities. Consideration will be given to providing advice about services to meet the needs of sight and hearing impaired persons.

The redevelopment of the central business district has improved access for people with disabilities by building up the ground level outside main street shops thereby doing away with steps into most businesses and improving the crossings across the main street, including the installation of ramps for gophers and wheelchairs. The new Shire administration building is wheelchair accessible and has a lower counter to be more friendly to people in wheelchairs.

Advice and services are delivered by staff who are aware of and understand the needs of people with disabilities. Opportunities are provided for people with disabilities to participate in public consultation and decision making process and to have access to grievance procedures, in the same way as non-disabled persons.

## **National Competition Policy (NCP)**

In April 1995, all Australian governments reached agreement on a National Competition Policy (NCP) for Australia. Three intergovernmental agreements underpin the NCP, being the Competition Principles Agreement (CPA), the Conduct Code Agreement and the Agreement to Implement the National Competition Policy and Related Reforms.

The CPA is binding on Local Government. This requires councils to carry out a number of procedures and include a report on the matter in each year's Annual Report. The three areas that affect local government are:

- Competitive Neutrality – To remove benefits (and costs) which accrue to government business as a result of their public ownership.
- Structural Reform – local government is required to reform the structure of publicly owned monopoly business where it is proposed to introduce competition.
- Legislation Review – To review legislation that restricts competition.

The Council has a limited of local laws, which may or may not conflict with the Competition Principles Agreement. These local laws will be reviewed in the forthcoming financial year to ensure compliance with the reporting requirements. An impact in the previous financial year included the NCP consideration of the purchase of the Great Southern Regional Cattle Saleyards. The Shire undertook all other relevant NCP checks required as part of its normal review processes.

## **Employee Remuneration**

One Shire employee was entitled to an annual cash salary of \$100,000 or more, in the range of \$100,000 - \$119,999.

## **Plan for the Future**

The Council is in the process of developing its plan for the future of the district, to be made in accordance with Section 5.56 of the Local Government Act 1995. The Council has developed objectives in relation to all of its core business functions (listed on page 12) and

is in the process of developing mid to long term action plans to enable those objectives to be progressed.

The major initiatives that are included in the 2007/08 budget are as follows:

- Increase in Employee costs from \$2,994,389 in 2006/07 to \$3,232,397 to 2007/08 or equivalent to 8%.
- New \$1.2million Plantagenet Medical Centre funded by the sale of Redman House, an interest free loan from Bendigo Community Bank and subject to a Regional Medical Infrastructure Grant of \$400,000.
- Home and Community Care Facility upgrade \$480,000 (Part grant funded \$323,000).
- Financial Assistance Grants to local groups \$106,475.
- 2<sup>nd</sup> Phase of new corporate and finance software \$100,000.
- FESA equipment (vehicles and fire sheds – grant funded) totalling \$550,300.
- Completion of a bush fire control room in the Shire Office \$58,500 (part grant funded).
- Progress on the development of the newly acquired extension to the Mount Barker cemetery \$50,000 and Mount Barker and Kendenup cemetery niche wall upgrades \$15,000.
- Road Construction program totalling \$4.73 million.
- Tip Sites - Fencing and Other Infrastructure \$100,000.
- Subdivision and fencing of Council owned land in Martin Street, Mount Barker to enable eventual land sales \$27,000.
- Continuation of Mount Barker Recreation Centre gym equipment renewal program \$11,955.
- Playground Equipment \$15,000.
- Kendenup Street Sign Programme \$7,000.

# **FREEDOM OF INFORMATION**

## **Procedures and Access Arrangements**

### **FOI Operations**

It is the aim of the Shire of Plantagenet to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the agency and to enable the public to ensure that personal information in documents is accurate, complete, up to date and not misleading.

During the 2006/07 year, no FOI applications were received.

### **FOI Applications**

Access applications have to:

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the Shire with any application fee payable.

Applications and enquires should be addressed to the Freedom of Information Coordinator, PO Box 48, Mount Barker WA 6324 or telephone 08 9892 1111.

Applications will be acknowledged in writing and you will be notified of the decision within 45 days.

### **FOI Fees & Charges**

A scale of fees and charges is set under the FOI Act Regulations. Apart from the application fee for non-personal information all charges are discretionary. The charges are as follows:

#### Type of fee

- |  |         |
|--|---------|
| • Personal information about the applicant       | No Fee  |
| • Application fee (for non personal information) | \$30.00 |

#### Type of charge

- |   |               |
|---|---------------|
| • Charge for time dealing with application (per hour or pro rata) | As per budget |
| • Access time supervised by staff (per hour or pro rata)          | As per budget |
| • Photocopying staff time (per hour or pro rata)                  | As per budget |
| • Per photocopy   | As per budget |
| • Duplicating a tape, film or computer information                | Actual Cost   |
| • Delivery, packaging and postage                                 | Actual Cost   |

#### Deposits

- |  |     |
|--|-----|
| • Advance deposit which may be required of the estimated charges                               | 25% |
| • Further advance deposit may be required to meet the charges for dealing with the application | 75% |

Pension concession	25%
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### **Access Arrangements**

Access to documents can be granted by way of inspection, a copy of a document, a copy of an audio or video tape, a computer disk, a transcript of a recorded, shorthand or encoded document from which words can be reproduced.

## **Notice of Decision**

As soon as possible but in any case within 45 days you will be provided with a notice of decision which will include details such as:

- the date which the decision was made;
- the name and the designation of the officer who made the decision;
- if the document is an exempt document the reasons for classifying the matter exempt; or the fact that access is given to an edited document; and/or
- information on the right to review and the procedures to be followed to exercise those rights.

## **Refusal of Access**

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the Shire. Applications should be made in writing within 30 days of receiving the notice of decision.

You will be notified of the outcome of the review within fifteen (15) days.

If you disagree with the result you then can apply to the Information Commissioner for an external review, and details would be advised to applicants when the internal review decision is issued.



## **ROLE OF THE COUNCIL**

Section 2.7 of the Local Government Act 1995 defines the role of the Council as:

‘2.7

- (1) The council –
  - (a) directs and controls the local government’s affairs; and
  - (b) is responsible for the performance of the local government’s functions.
- (2) Without limiting subsection (1), the council is to –
  - (a) oversee the allocation of the local government’s finances and resources; and
  - (b) determine the local government’s policies.’

### **Function of Local Government**

The general function of local government as defined in Section 3.1(1) of the Local Government Act 1995 is ‘to provide for the good government of persons in its district.’

### **Public Participation on Council Committees**

Public participation is encouraged on the following Committees of the Council:

#### Townscape Review Steering Committee

This Committee was developed to guide the process of reviewing the Townscape Improvement Plan for the Shire of Plantagenet. The objective of the Plan is to;

- serve as an overall framework for streetscape upgrading projects over the next ten years; and
- lead to the enhancement of the visual and practical amenity of area.

The Committee consists of three council representatives, one staff representative and four community representatives. All vacancies for this Committee are advertised locally when they become available.

#### Bush Fire Advisory Committee

This Committee is designed to advise the Local Government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of the Bush Fire Act 1954, the formation of bush fire brigades and the grouping thereof under group brigade officers and the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities.

Each bush fire brigade nominates a delegate to represent them on the Committee. To become a member of your local bush fire brigade you are required to contact your brigade delegate.

#### Community Recreation Centre Advisory Committee

This Committee is designed to provide involvement from the Council, the Education Department and the community into the management of the Mount Barker Recreation Centre. All vacancies for this Committee are advertised locally when they become available.

### Kamballup Hall Management Committee

The daily operations of the Kamballup Hall are overseen by a management committee. The Committee consists of one Council representative and four community representatives nominated by the Kamballup Management and Social Committee Inc.

### Porongurup Hall Management Committee

The daily operations of the Porongurup Hall are overseen by a management committee. The Committee consists of one Council representative and four community representatives nominated by the Porongurup Community Association.

### Woogenellup Hall Committee

The daily operations of the Woogenellup Hall are overseen by a management committee. The Committee consists of one Council representative and four community representatives nominated by the Woogenellup Progress Association.

## **Documents Held by the Local Government**

The Shire of Plantagenet has a wide variety of documents, maps and reports that relate to its functions as a local government and assist with its daily operation.

Under Section 5.94 of the Local Government Act 1995 (the Act), the following information is to be available for public inspection at no cost;

- (a) code of conduct;
- (b) register of financial interests;
- (c) annual report;
- (d) annual budget;
- (e) schedule of fees and charges;
- (f) plan for principal activities (in the proposed or final form);
- (g) proposed local law of which the local government has given state wide public notice under section 3.12(3) of the Act;
- (h) local law made by the local government in accordance with section 3.12 of the Act;
- (i) regulations made by the Governor under section 9.60 of the Act that operate as if they were local laws of the local government;
- (j) text that –
  - (i) is adopted (whether directly or indirectly) by a local law of the local government or by a regulation that is to operate as if it were a local law of the local government; or
  - (ii) would be adopted by a proposed local law of which the local government has given state wide public notice under section 3.12(3) of the Act;
- (k) subsidiary legislation made or adopted by the local government under any written law other than under the Act;
- (l) any written law having a provision in respect of which the local government has a power or duty to enforce;
- (m) rates record;
- (n) confirmed minutes of council or committee meetings;
- (o) minutes of electors' meetings;

- (p) notice papers and agenda relating to any council or committee meeting and reports and other documents that have been –
  - (i) tabled at a council or committee meeting; or
  - (ii) produced by the local government or a committee for presentation at a council or committee meeting and which have been presented at the meeting;
- (q) report of a review of a local law prepared under section 3.16(3) of the Act;
- (r) business plan prepared under section 3.59 of the Act;
- (s) register of owners and occupiers under section 4.32(6) of the Act and electoral rolls;
- (t) contract under section 5.39 of the Act and variation of such contract;
- (u) such other information relating to the local government –
  - (i) required by a provision of the Act to be available for public inspection; or
  - (ii) as may be prescribed.

Arrangements to view these documents can be made by contacting the Shire Administration Office. Charges may apply if copies of these documents are required. A number of documents are available on the Shire's website [www.plantagenet.wa.gov.au](http://www.plantagenet.wa.gov.au).

Limits on rights to inspect local government information are outlined under Section 5.95 of the Act.

In addition to the above items the Council has a number of documents that can be purchased. The cost of these documents is outlined each financial year in the Council's Fees & Charges. The available documents are outlined below;

- (a) town planning publications; and
- (b) building plans.

#### Legislation Impacting on Local Governments

On the following pages is a comprehensive list of legislation that impacts on all local governments in Western Australia including the Shire of Plantagenet.

The Shire must have due regard to each of these Acts, Regulations, Standards, Programs, Codes and Local Laws when undertaking its business of providing good governance for the community.

#### **Federal & State Acts**

Aboriginal Heritage Act 1972

Archives Act 1983 (Federal)

Bush Fires Act 1954

Caravan Parks & Camping Grounds Act 1995

Children and Community Services Act 2004

Commonwealth Places (Administration of Laws) Act 1970

Control Of Vehicles (Off-Road Areas) Act 1978

Corruption and Crime Commission Act 2003

Disability Services Act 1993

Dividing Fences Act 1961

Dog Act 1976

Environmental Protection Act 1986

Equal Opportunity Act 1984

Evidence Act 1906

Fair Trading Act 1987

Freedom of Information Act 1992  
Health Act 1911  
Heritage Of Western Australia Act 1990  
Financial Administration & Audit Act 1985  
Fire & Emergency Services Authority of Western Australia Act 1998  
Gaming and Wagering Act 1987  
Industrial Relations Act 1979  
Interpretation Act 1984  
Land Administration Act 1997  
Library Board Of Western Australia Act 1951  
Liquor Licensing Act 1988  
Litter Act 1979  
Local Government (Miscellaneous Provisions) Act 1960  
Local Government Act 1995  
Local Government Grants 1978  
Long Service Leave Act 1958  
Main Roads Act 1930  
Minimum Conditions of Employment Act 1993  
Native Title (State Provisions) Act 1999  
Occupational Safety and Health Act 1984  
Parks & Reserves Act 1895  
Planning & Development Act 2005  
Property Law Act 1969  
Public Interest Disclosure Act 2003  
Public Works Act 1902  
Rates & Charges (Rebates & Deferments) Act 1992  
Residential Tenancies Act 1987  
Road Traffic Act 1974  
Sex Discrimination Act 1984 (Federal)  
State Administrative Tribunals Act 2004  
State Records Act 2000  
State Superannuation Act 2000  
Strata Titles Act 1985  
The Criminal Code  
Transfer Of Land Act 1893  
Workers' Compensation & Injury Management Act 1981  
Workplace Relations Act 1996 (Federal)

### **Federal & State Regulations**

Aboriginal Heritage Regulations 1974  
Building Regulations 1989  
Caravan Parks & Camping Grounds Regulations 1997  
Children And Community Services Regulations 2006  
Children And Community Services (Child Care) Regulations 2006  
Children And Community Services (Family Day Care) Regulations 2006  
Children And Community Services (Outside School Hours Care) Regulations 2006  
Children And Community Services (Outside School Hours Family Day Care) Regulations 2006  
Dividing Fences Regulations 1971  
Dog Regulations 1976

Environmental Protection (Noise) Regulations 1997  
Equal Opportunity Regulations 1986  
Fair Trading (Retirement Villages Code) Regulations 1993  
Fire & Emergency Services Authority of WA Regulations 1998  
Freedom Of Information Regulations 1993  
Health Act (Carbon Monoxide) Regulations 1975  
Health Act (Laundries And Bathrooms) Regulations 1971  
Health Act (Underground Water Supply) Regulations 1959  
Health Laboratory Service (Fees) Regulations  
Health Services (Quality Improvement) Regulations 1995  
Health (Air-Handling And Water Systems) Regulations 1994  
Health (Anz Food Standards Code Adoption) Regulations 2001  
Health (Asbestos) Regulations 1992  
Health (Cloth Materials) Regulations 1985  
Health (Construction Work) Regulations 1973  
Health (Food Hygiene) Regulations 1993  
Health (Food Standards) (Administration) Regulations 1986  
Health (Garden Soil) Regulations 1998  
Health (Immunisation By Local Governments) Regulations 2000  
Health (Meat Hygiene) Regulations 2001  
Health (Offensive Trades Fees) Regulations 1976  
Health (Pesticides) Regulations 1956  
Health (Pet Meat) Regulations 1990  
Health (Poultry Manure) Regulations 2001  
Health (Public Buildings) Regulations 1992  
Health (Skin Penetration Procedure) Regulations 1998  
Health (Swimming Pools) Regulations 1964  
Health (Temporary Sanitary Conveniences) Regulations 1997  
Health (Treatment Of Sewage And Disposal Of Effluent And Liquid Waste) Regulations 1974  
Litter Regulations 1981  
Local Government (Administration) Regulations 1996  
Local Government (Amendment Of Part Via - Employee Superannuation) Regulations 2006  
Local Government (Audit) Regulations 1996  
Local Government (Constitution) Regulations 1998  
Local Government (Elections) Regulations 1997  
Local Government (Financial Management) Regulations 1996  
Local Government (Functions And General) Regulations 1996  
Local Government (Long Service Leave) Regulations 1977  
Local Government (Parking For Disabled Persons) Regulations 1988  
Local Government (Prohibition On Dealings In Land) Regulations 1973  
Local Government (Qualification Of Municipal Officers) Regulations 1984  
Local Government (Uniform Local Provisions) Regulations 1996  
Occupational Safety and Health Regulations 1996  
Town Planning And Development (Easement) Regulations 1983  
Town Planning And Development (Ministerial Determinations) Regulations 2003  
Town Planning And Development (Subdivisions) Regulations 2000  
Town Planning Appeal Tribunal Rules 2003  
Town Planning Regulations 1967  
Town Planning (Local Government Planning Fees) Regulations 2000

## **Australian and International Standards**

AS 4390.4 – Records Management - Control  
AS 1170.1 – Dead & Live Loads & Load Combinations  
AS 12170.2 & AS 4055 – Wind Loads  
AS 1170.4 – Earthquake Loads  
AS 1538 – Cold Formed Steel Structures  
AS 3623 – Domestic Metal Framing  
AS 4100 – Steel Structures  
AS / NZS 1664 – Aluminium Structures Part 1  
AS / NZS 1667 – Aluminium Structures Part 2  
AS 1720.1 – Timber Structures Code  
AS 2870 – Residential Slabs & Footings  
AS 3600 – Concrete Structures  
AS 2158 – Piling  
AS 3700 – SAA Masonry Code  
AS 2327.1 – Composite Construction In Steel & Concrete  
AS 1288 – Glass In Buildings  
AS 2047 – Windows In Buildings  
AAS 27 – Financial Reporting by Local Government  
WAS 17 – Local Government Taxation Standard  
AS 4360 – Risk Management 1999  
ISO 9002 – Quality System Management  
ISO 14000 – Environmental Management  
ISO 4360 – Risk Management  
ISO 4801 – Safety  
ISO – Compliance

## **Plans, Programs & Values**

Blackspot Grants  
MRRG Road Grants  
Capital Budgeting Strategy  
Design Procedure Manual  
Annual Budget and Plan for the Future  
AUSPEC Manual  
MRWA Field Guide  
Local Government Clause 7 National Competition Statement  
Strategic Plan

## **Codes**

Building Code Of Australia  
Electronic Records  
General Disposal Authority For Local Government Records  
Local Government Clause 7 National Competition Statement  
Residential Design Codes Of Western Australia 2002  
Road Traffic Code 2000  
Uniform General By-Laws 1989

**Local Laws**

Bushfire Brigades

Cemeteries

Dogs

Extractive Industries

Health

Landfill and Transfer Station Facilities

Local Government Act (Consolidated)

Parking

Standing Orders

Thoroughfares and Public Places and Trading

**INDEPENDENT AUDITOR'S REPORT  
TO THE ELECTORS OF THE SHIRE OF PLANTAGENET**

**Report on the Financial Report**

We have audited the accompanying financial report of the Shire of Plantagenet, which comprises the balance sheet as at 30 June 2007 and the income statement by nature or type, income statement by program, statement of changes in equity, cash flow statement and rate setting statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

**Council's Responsibility for the Financial Report**

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Auditor's Opinion**

In our opinion, the financial report of the Shire of Plantagenet is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a giving a true and fair view of the Shire's financial position as at 30 June 2007 and of its performance for the year ended on that date; and
- b complying with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

UHY Haines Norton - ABN 358 5397 1745



**INDEPENDENT AUDITOR'S REPORT  
TO THE ELECTORS OF THE SHIRE OF PLANTAGENET (Continued)**

**Statutory Compliance**

During the course of the audit we became aware of the following instances where the Council did not comply with the Local Government (Financial Management) Regulations 1996 (as amended).

**Review of Budget**

A copy of the budget review was not submitted to the Director General of the Department of Local Government within 30 days of its adoption by Council, as prescribed by Financial Management Regulation 33A(4).

**Adoption of Material Variance**

Council did not adopt a percentage or value to be used in statements of financial activity for reporting material variances as required by Financial Management Regulation 34(5).

**Other Matters**

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) Except as detailed above, no other matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

UHY HAINES NORTON  
CHARTERED ACCOUNTANTS



DAVID TOMASI  
PARTNER

Address: Perth, WA  
Date: 31 January 2008

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**SHIRE OF PLANTAGENET**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire of Plantagenet being the annual financial report and other information for the financial year ended 30th June 2007 are in my opinion properly drawn up to present fairly the financial position of the Shire of Plantagenet at 30th June 2007 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and regulations under that Act.

Signed on the 24th day of January 2008.



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Rob Stewart  
Chief Executive Officer

**SHIRE OF PLANTAGENET**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE YEAR ENDED 30TH JUNE 2007**

	<b>NOTE</b>	<b>2007</b>	<b>2007</b>	<b>2006</b>
		<b>\$</b>	<b>Budget</b>	<b>\$</b>
			<b>\$</b>	
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	23	3,414,874	3,382,248	3,201,485
Grants and Subsidies	29	1,406,223	1,256,745	2,321,537
Contributions Reimbursements and Donations		431,962	217,710	464,135
Fees and Charges	28	1,802,005	1,350,406	1,237,551
Interest Earnings	2(a)	237,704	175,100	275,647
Other Revenue		<u>369,696</u>	<u>33,637</u>	<u>21,159</u>
		<u>7,662,464</u>	<u>6,415,846</u>	<u>7,521,514</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(3,411,796)	(1,944,454)	(3,240,261)
Materials and Contracts		(2,061,211)	(1,806,875)	(952,332)
Utilities		(61,080)	(250,500)	(91,060)
Depreciation	2(a)	(2,483,419)	(2,833,546)	(2,119,896)
Interest Expenses	2(a)	(323,004)	(326,806)	(338,344)
Insurance		(160,947)	(231,075)	(228,463)
Other Expenditure		<u>(12,071)</u>	<u>(21,487)</u>	<u>(116,295)</u>
		<u>(8,513,528)</u>	<u>(7,414,743)</u>	<u>(7,086,651)</u>
		(851,064)	(998,897)	434,863
Grants and Subsidies - non-operating	29	1,239,889	2,658,520	1,574,005
Profit on Asset Disposals	21	416,544	178,055	317,506
Loss on Asset Disposals	21	<u>(207,446)</u>	<u>0</u>	<u>(14,030)</u>
<b>NET RESULT</b>		<u><u>597,923</u></u>	<u><u>1,837,678</u></u>	<u><u>2,312,344</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE YEAR ENDED 30TH JUNE 2007**

	<b>NOTE</b>	<b>2007</b>	<b>2007</b>	<b>2006</b>
		<b>\$</b>	<b>Budget</b>	<b>\$</b>
			<b>\$</b>	
<b>REVENUES FROM ORDINARY ACTIVITIES</b>	<b>2 (a)</b>			
Governance		339,960	33,245	81,856
General Purpose Funding		4,828,433	4,735,389	4,629,002
Law, Order, Public Safety		454,708	376,651	175,124
Health		37,792	20,043	21,430
Education and Welfare		287,711	233,980	269,220
Community Amenities		636,094	377,363	361,890
Recreation and Culture		156,045	166,127	236,831
Transport		1,012,138	2,398,890	2,574,270
Economic Services		982,287	708,230	740,627
Other Property and Services		583,729	202,503	379,867
		<u>9,318,897</u>	<u>9,252,421</u>	<u>9,470,117</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES EXCLUDING BORROWING COSTS EXPENSE</b>	<b>2 (a)</b>			
Governance		(554,388)	(515,714)	(473,064)
General Purpose Funding		(254,983)	(211,736)	(211,164)
Law, Order, Public Safety		(402,980)	(404,497)	(341,837)
Health		(122,580)	(137,118)	(133,980)
Education and Welfare		(334,996)	(323,305)	(382,509)
Community Amenities		(780,283)	(649,905)	(605,964)
Recreation & Culture		(1,134,091)	(1,110,531)	(991,836)
Transport		(2,771,847)	(2,869,430)	(2,894,989)
Economic Services		(984,353)	(835,750)	(784,086)
Other Property and Services		(1,057,469)	(29,951)	-
		<u>(8,397,970)</u>	<u>(7,087,937)</u>	<u>(6,819,429)</u>
<b>BORROWING COSTS EXPENSE</b>	<b>2 (a)</b>			
Governance		(151,698)	(153,334)	(157,713)
Education & Welfare		(483)	(491)	(588)
Recreation & Culture		(522)	(531)	(605)
Economic Services		(170,301)	(172,450)	(179,438)
		<u>(323,004)</u>	<u>(326,806)</u>	<u>(338,344)</u>
<b>NET RESULT</b>		<u>597,923</u>	<u>1,837,678</u>	<u>2,312,344</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET**

**BALANCE SHEET**

**AS AT 30TH JUNE 2007**

	<b>NOTE</b>	<b>2007</b>	<b>2006</b>
		<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	3	1,886,475	2,511,073
Trade and Other Receivables	4	854,770	1,573,255
Inventories	5	51,948	49,086
<b>TOTAL CURRENT ASSETS</b>		<u>2,793,193</u>	<u>4,133,414</u>
<b>NON-CURRENT ASSETS</b>			
Other Receivables	4	48,284	64,725
Other Financial Assets	6	4,692	4,692
Property, Plant and Equipment	7	13,005,547	12,409,071
Infrastructure	8	42,431,824	41,621,901
<b>TOTAL NON-CURRENT ASSETS</b>		<u>55,490,347</u>	<u>54,100,389</u>
<b>TOTAL ASSETS</b>		<u>58,283,540</u>	<u>58,233,803</u>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9	473,001	781,182
Current Portion of Long Term Borrowings	10	203,920	226,637
Provisions	11	294,188	190,177
<b>TOTAL CURRENT LIABILITIES</b>		<u>971,109</u>	<u>1,197,996</u>
<b>NON-CURRENT LIABILITIES</b>			
Long Term Borrowings	10	4,884,612	5,088,534
Provisions	11	76,915	194,292
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>4,961,527</u>	<u>5,282,826</u>
<b>TOTAL LIABILITIES</b>		<u>5,932,636</u>	<u>6,480,822</u>
<b>NET ASSETS</b>		<u>52,350,904</u>	<u>51,752,981</u>
<b>EQUITY</b>			
Retained Surplus		51,284,524	50,620,844
Reserves - Cash Backed	12	987,180	1,052,937
Reserves - Asset Revaluation	13	79,200	79,200
<b>TOTAL EQUITY</b>		<u>52,350,904</u>	<u>51,752,981</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

	NOTE	2007 \$	2006 \$
<b>RETAINED SURPLUS</b>			
Balance as at 1 July 2006		50,620,844	48,010,893
<b>Net Result</b>		597,923	2,312,344
Transfer from/(to) Reserves		<u>65,757</u>	<u>297,607</u>
Balance as at 30 June 2007		<u>51,284,524</u>	<u>50,620,844</u>
<b>RESERVES - CASH BACKED</b>			
Balance as at 1 July 2006		1,052,937	1,350,544
Amount Transferred (to)/from Retained Surplus		<u>(65,757)</u>	<u>(297,607)</u>
Balance as at 30 June 2007	12	<u>987,180</u>	<u>1,052,937</u>
<b>RESERVES - ASSET REVALUATION</b>			
Balance as at 1 July 2006		79,200	79,200
Revaluation Increment		0	0
Revaluation Decrement		<u>0</u>	<u>0</u>
Balance as at 30 June 2007	13	<u>79,200</u>	<u>79,200</u>
<b>TOTAL EQUITY</b>		<u>52,350,904</u>	<u>51,752,981</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2007**

	NOTE	2007 \$	2007 Budget \$	2006 \$
<b>Cash Flows From Operating Activities</b>				
<b>Receipts</b>				
Rates		3,441,213	3,435,014	3,201,485
Grants and Subsidies - operating		1,971,473	1,455,117	1,321,537
Contributions, Reimbursements & Donations		431,962	217,710	464,135
Fees and Charges		1,911,742	1,341,739	1,131,963
Interest Earnings		237,704	131,000	275,647
Goods and Services Tax		561,955	423,633	779,321
Other		369,696	33,637	0
		<u>8,925,745</u>	<u>7,037,850</u>	<u>7,174,088</u>
<b>Payments</b>				
Employee Costs		(3,417,938)	(1,944,454)	(3,224,528)
Materials and Contracts		(2,375,345)	(1,766,898)	(525,865)
Utilities (gas, electricity, water, etc)		(61,080)	(250,500)	(91,060)
Insurance		(160,947)	(231,075)	(228,463)
Interest		(327,137)	(326,806)	(338,344)
Goods and Services Tax		(566,903)	(445,622)	(734,677)
Other		(12,071)	(21,487)	(34,950)
		<u>(6,921,421)</u>	<u>(4,986,842)</u>	<u>(5,177,887)</u>
<b>Net Cash Provided By (Used In)</b>				
<b>Operating Activities</b>	14(b)	<u>2,004,324</u>	<u>2,051,008</u>	<u>1,996,201</u>
<b>Cash Flows from Investing Activities</b>				
Payments for Purchase of				
Property, Plant & Equipment		(2,138,849)	(3,064,632)	(4,382,585)
Payments for Construction of				
Infrastructure		(2,385,080)	(4,958,458)	(2,261,926)
Grants/Contributions for				
the Development of Assets		1,239,889	2,658,520	1,574,005
Proceeds from Sale of				
Plant & Equipment		843,207	1,415,124	739,136
		<u>843,207</u>	<u>1,415,124</u>	<u>739,136</u>
<b>Net Cash Provided By (Used In)</b>				
<b>Investing Activities</b>		(2,440,833)	(3,949,446)	(4,331,370)
<b>Cash Flows from Financing Activities</b>				
Repayment of Debentures		(226,639)	(201,637)	(190,099)
Proceeds from Self Supporting Loans		38,549	12,778	11,834
		<u>38,549</u>	<u>12,778</u>	<u>11,834</u>
<b>Net Cash Provided By (Used In)</b>				
<b>Financing Activities</b>		(188,090)	(188,859)	(178,265)
<b>Net Increase (Decrease) in Cash Held</b>		(624,598)	(2,087,297)	(2,513,434)
Cash at Beginning of Year		2,511,073	2,453,563	5,024,507
<b>Cash and Cash Equivalents</b>				
<b>at the End of the Year</b>	14(a)	<u><u>1,886,475</u></u>	<u><u>366,266</u></u>	<u><u>2,511,073</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET**

**RATE SETTING STATEMENT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

	<b>NOTE</b>	<b>2007 \$</b>	<b>2007 Budget \$</b>
<b>REVENUES</b>			
Governance		339,960	33,245
General Purpose Funding		1,413,559	1,353,141
Law, Order, Public Safety		454,708	376,651
Health		37,792	20,043
Education and Welfare		287,711	233,980
Community Amenities		636,094	377,363
Recreation and Culture		156,045	166,127
Transport		1,012,138	2,398,890
Economic Services		982,287	708,230
Other Property and Services		<u>583,729</u>	<u>202,503</u>
		5,904,023	5,870,173
<b>EXPENSES</b>			
Governance		(706,086)	(669,048)
General Purpose Funding		(254,983)	(211,736)
Law, Order, Public Safety		(402,980)	(404,497)
Health		(122,580)	(137,118)
Education and Welfare		(335,479)	(323,796)
Community Amenities		(780,283)	(649,905)
Recreation & Culture		(1,134,613)	(1,111,062)
Transport		(2,771,847)	(2,869,430)
Economic Services		(1,154,654)	(1,008,200)
Other Property and Services		<u>(1,057,469)</u>	<u>(29,951)</u>
		(8,720,974)	(7,414,743)
<b>Adjustments for Cash Budget Requirements:</b>			
<b>Non-Cash Expenditure and Revenue</b>			
(Profit)/Loss on Asset Disposals		(209,098)	(178,055)
Movement in Employee Benefit Provisions		(13,366)	0
Depreciation and Amortisation on Assets		2,483,419	2,833,546
<b>Capital Expenditure and Revenue</b>			
Purchase Land and Buildings		(359,016)	(805,201)
Purchase Infrastructure Assets		(2,385,080)	(4,964,758)
Purchase Plant and Equipment		(1,594,562)	(2,144,131)
Purchase Furniture and Equipment		(185,271)	(109,000)
Proceeds from Disposal of Assets		843,207	1,415,124
Repayment of Debentures		(226,639)	(201,637)
Proceeds from New Debentures		0	362,083
Self-Supporting Loan Principal Income		38,549	12,778
Transfer from Unspent Grants		500	0
Transfer to restricted funds		(173,892)	0
Transfer from Unspent Loan		157,708	0
Transfers to Reserves (Restricted Assets)		(192,266)	(602,500)
Transfers from Reserves (Restricted Assets)		258,023	2,286,185
ADD Surplus/(Deficit) July 1 B/Fwd		1,233,618	257,888
LESS Surplus/(Deficit) June 30 C/Fwd		273,757	0
<b>Amount Required to be Raised from Rates</b>	<b>23</b>	<u><u>(3,414,874)</u></u>	<u><u>(3,382,248)</u></u>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**(a) Basis of Preparation**

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended and accompanying regulations (as amended)). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

**Compliance with IFRSs**

International Financial Reporting Standards ("IFRSs") form the basis of Australian Accounting Standards adopted by the AASB, being AIFRSs. The financial report of the Shire complies with IFRSs and interpretations adopted by the International Accounting Standards Board except as follows:

- AIFRSs include specific provisions relating to not-for-profit entities. These are not included in IFRSs.
- Australian Accounting Standard AAS27 *'Financial Reporting by Local Governments'* also applies and there is no equivalent standard in IFRSs.

The principal areas of non-compliance with IFRSs include:

- the recognition of non-reciprocal revenue;
- the definition of value in use for the purposes of estimating the recoverable amount of impaired assets; and
- the offsetting of asset revaluation increments and decrements on a class of asset basis rather than individual asset basis.

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Council for the annual reporting period ending 30 June 2007.

Council is of the view the new standards or amendments will have no direct impact on the amounts included in the financial report although the changes may impact upon the way in which some financial information is disclosed.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 20 to this financial report.

**(c) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

**(d) Cash and Cash Equivalents**

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the balance sheet.

**(e) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(f) Inventories**

***General***

Inventories are valued at the lower of cost and net realisable value.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement as at the time of signing a binding contract of sale.

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2007**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Fixed Assets**

***Initial Recognition***

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

***Revaluation***

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

***Land under Roads***

Land under roads is excluded from infrastructure in accordance with the transition arrangements available under AASB 1045 and in accordance with legislative requirements.

**(h) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Investments and Other Financial Assets**

Financial Assets in the scope of AASB 139 *Financial Instruments: Recognition and Measurement* are classified as either financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments, or available-for-sale financial assets. When financial assets are recognised initially, they are measured at fair value, plus, in the case of investments not at fair value through profit or loss, directly attributable transaction costs. The Council determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this designation at each financial year end.

**Available-For-Sale Investments**

Available-for-sale investments are those non-derivative financial assets that are designated as available-for-sale or are classified as any of the other financial asset categories. After initial recognition, available-for-sale investments are measured at fair value with gains or losses being recognised as a separate component of equity until the investment is derecognised or until the investment is determined to be impaired, at which time the cumulative gain or loss previously reported in equity is recognised in profit or loss.

The fair value of investments that are actively traded in organised financial markets are determined by reference to quoted market bid prices at the close of business on the balance sheet date. For investments with no active market, fair values are determined using valuation techniques. Such techniques include: using recent arm's length market transactions: reference to the current market value of another instrument that is substantially the same: discounted cash flow analysis and option pricing models making as much use of available and supportable market data as possible and keeping judgemental inputs to a minimum.

**(j) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 *Impairment of Assets* and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees service to balance date.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred.

**(n) Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the shire, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

**(o) Joint Venture**

The municipality's interest in a joint venture has been recognised in the financial statements by including its share of any assets, liabilities, revenues and expenses of the joint venture within the relevant items reported in the Balance Sheet and Income Statement. Information about the joint venture is set out in Note 17.

**(p) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

**(q) Superannuation**

The Shire of Plantagenet contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

**(r) Interest Rate Risk**

Information on interest rate risk as it applies to financial instruments is disclosed in Note 35.

**(s) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the balance sheet and notes to and forming part of the financial report.

The one major concentration of credit risk within the municipality is in relation to its cash and cash equivalent deposits which are all with the one financial institution.

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2007**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(t) Liquidity Risk**

The Council's liquidity risk is managed via the use of its cash and cash equivalent balances, other financial assets and borrowing policy.

**(u) Fair Value**

All assets and liabilities recognised in the balance sheet, whether they are carried at cost or at fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

**(v) Rounding Off Figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

**(w) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

<b>2. REVENUES AND EXPENSES</b>	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>(a) Result from Ordinary Activities</b>		
The Result from Ordinary Activities includes:		
(i) Charging as an Expense:		
<b>Amortisation</b>		
Capitalised Leased Assets (Mt Barker Recreation Centre)	60,380	60,186
<b>Auditors Remuneration</b>		
- Audit	15,192	12,500
- Other Services	7,050	1,700
<b>Depreciation</b>		
Buildings	224,244	193,355
Furniture and Equipment	53,766	52,867
Plant and Equipment	569,873	423,350
Infrastructure	1,575,156	1,450,324
	<u>2,423,039</u>	<u>2,119,896</u>
<b>Interest Expenses</b>		
Debentures ( <i>refer Note 22(a)</i> )	323,004	338,344
	<u>323,004</u>	<u>338,344</u>
<b>Rental Charges</b>		
- Operating Leases Agwest	18,289	17,175
	<u>18,289</u>	<u>17,175</u>
(ii) Crediting as Revenue:		
	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>Interest Earnings</b>		
Investments		
- Reserve Funds	73,474	63,960
- Other Funds	121,907	170,774
Other Interest Revenue ( <i>refer note 27</i> )	42,323	40,913
	<u>237,704</u>	<u>275,647</u>
	<u>237,704</u>	<u>275,647</u>

## SHIRE OF PLANTAGENET

### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

#### 2. REVENUES AND EXPENSES (Continued)

##### (b) Statement of Objective

The Shire of Plantagenet is dedicated to providing the services and facilities that meet the needs of the members of the Plantagenet community to enable them to enjoy a pleasant and healthy way of life. The Council's principal activities, as disclosed in this financial report, encompass the following service orientated programs:

##### **GENERAL PURPOSE FUNDING**

Objective: To collect revenue to allow for the provision of services.

Activities: Rates, general purpose government grants and investments.

##### **GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

##### **LAW, ORDER, PUBLIC SAFETY**

Objective: To provide services to help ensure a safer community.

Activities: Fire prevention, emergency services, animal control and the administration of local laws.

##### **HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, immunisation services, inspection of abattoir and provision of child health clinic building.

##### **EDUCATION AND WELFARE**

Objective: To meet the needs of community in these areas.

Activities: Operation of Home and Community Care, Plantagenet Child Care Centre and the provision of the Booth Street Kindergarten building. Assistance to playgroup, Plantagenet Village Homes and other voluntary services.



**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**2. REVENUES AND EXPENSES (Continued)**

**COMMUNITY AMENITIES**

Objective: Provide services required by the community.

Activities: Rubbish collection services, cemeteries, public toilets, operation of refuse sites and administration of the Town Planning Scheme.

**RECREATION AND CULTURE**

Objective: To establish and manage infrastructure and resources to assist the social well being of the community.

Activities: Operation of community halls and pavilions, ovals, public swimming pool, libraries, art gallery, recreation centre and various reserves. Provision of Mitchell House (Art Centre).

**TRANSPORT**

Objective: To provide effective and efficient transport infrastructure to the community.

Activities: Construction and maintenance of streets, roads and bridges and lighting of streets.

**ECONOMIC SERVICES**

Objective: To promote the Shire and improve its economic wellbeing.

Activities: The development of tourism and area promotion. Regulation of building control. Provision of standpipes.

**OTHER PROPERTY AND SERVICES**

Activities: Private works, Public works and plant overhead allocations.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**2. REVENUES AND EXPENSES (Continued)**

**(c) Conditions Over Contributions**

Grants recognised as revenues in a previous reporting period which were not expended at the close of the previous reporting period (ie opening balances).	2007 \$	2006 \$
TIRES - Spencer Road (held in Roadworks reserve)	422,403	600,000
Roads to Recovery - (held in Drainage & Lowood Road Res)	0	284,782
RRG - Mount Barker Porongurup Road (restricted - municipal)	0	49,200
Roads to Recovery (Supp Pmt) - (restricted - municipal)	<u>359,179</u>	<u>0</u>
	781,582	933,982
<b>Add:</b>		
New grants which were recognised as revenues during the reporting period and which had not yet been fully expended by the contributor.		
Roads to Recovery - (held in Roadworks carried forward reserve)	0	359,179
Roads to Recovery (Supp Pmt) - (restricted - municipal)	0	359,179
TIRES - Spencer Road (held in Roadworks reserve)	107,759	0
RRG Spencer Road Land Acquisition	5,282	0
Council Funded Flood Damage from 05-06	41,421	0
Safety Lighting Study - Wilson Park	4,500	0
Community Safety and Crime Prevention Grant	10,000	0
Great Southern Development Commission - Snapshot Profile	5,000	0
<b>Less:</b>		
Grants which were recognised as revenues in a previous reporting period and which were expended in the current reporting period in the manner specified by the contributor.		
TIRES - Spencer Road (held in Roadworks reserve)	0	(177,597)
Roads to Recovery - (held in Roadworks reserve)	0	(359,179)
Roads to Recovery - (held in Drainage & Lowood Road Res.)	0	(284,782)
RRG - Mount Barker Porongurup Road (restricted - municipal)	<u>(20,000)</u>	<u>(49,200)</u>
Closing balances of unexpended grants	<u>935,544</u>	<u>781,582</u>
<b>Comprises:</b>		
Roads to Recovery (Supp Pmt) - (restricted - municipal)	+ 339,179	359,179
TIRES - Spencer Road (held in Roadworks reserve)	* 530,162	422,403
Council Funded Flood Damage from 05-06	* 41,421	0
RRG Spencer Road Land Acquisition	* 5,282	0
Safety Lighting Study - Wilson Park	+ 4,500	0
Community Safety and Crime Prevention Grant	+ 10,000	0
Great Southern Development Comm. - Snapshot Profile	+ 5,000	0
	<u>935,544</u>	<u>781,582</u>

\* held in roadworks reserve.

+ disclosed at note 3 as unspent grant.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

	2007	2006
	\$	\$
<b>3. CASH AND CASH EQUIVALENTS</b>		
Municipal - Cash on Hand - Unrestricted	2,900	2,379
Municipal - Cash at Bank	896,395	1,455,757
Reserves - Restricted	<u>987,180</u>	<u>1,052,937</u>
	<u>1,886,475</u>	<u>2,511,073</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Employee Leave Reserve	7,622	7,178
Plant Replacement Reserve	73,329	219,271
Town Drainage Reserve	85,269	80,308
Land Rehabilitation Reserve	99,338	93,558
Waste Management Reserve	45,008	42,389
Recreation Reserve	26,446	24,908
Cemetery Reserve	3,376	95,980
Electronic Equipment Reserve	9,582	9,022
Kendenup Townsite Reserve	21,283	20,045
Roadworks Carried Forward Reserve	576,865	423,489
Kendenup Hall & Grounds Reserve	1,645	1,549
Great Southern Regional Saleyards Reserve	<u>37,417</u>	<u>35,240</u>
	<u>987,180</u>	<u>1,052,937</u>
Municipal - Cash at Bank comprises:		
Unrestricted	(197,454)	377,592
Restricted Funds	467,362	293,470
Unspent Grants (Restricted)	358,679	0
Unspent Loans (Restricted)	<u>267,808</u>	<u>784,695</u>
	<u>896,395</u>	<u>1,455,757</u>
<b>4. TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Rates Outstanding	283,970	321,829
Sundry Debtors	558,599	1,249,361
Other Receivables	15,776	0
GST Receivable	59,870	54,922
Loans - Clubs/Institutions	2,961	13,549
Provision for Doubtful Debts	<u>(66,406)</u>	<u>(66,406)</u>
	<u>854,770</u>	<u>1,573,255</u>
<b>Non-Current</b>		
Rates Outstanding - Pensioners	37,556	26,036
Loans - Clubs/Institutions	<u>10,728</u>	<u>38,689</u>
	<u>48,284</u>	<u>64,725</u>
<b>5. INVENTORIES</b>		
<b>Current</b>		
Fuel and Materials	<u>51,948</u>	<u>49,086</u>
	<u>51,948</u>	<u>49,086</u>
<b>6. OTHER FINANCIAL ASSETS</b>		
Investment in Mount Barker Co-operative shares - shareholding of 8,099 shares at cost	<u>4,692</u>	<u>4,692</u>
	<u>4,692</u>	<u>4,692</u>

The fair value of this investment cannot be reliably measured as variability in the range of reasonable fair value estimates is significant. As a result, it is reflected at cost.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>7. PROPERTY, PLANT AND EQUIPMENT</b>		
Land and Buildings - Cost	11,464,970	11,296,615
Less Accumulated Depreciation	<u>(1,866,339)</u>	<u>(1,647,477)</u>
	9,598,631	9,649,138
Furniture and Equipment - Cost	663,464	589,564
Less Accumulated Depreciation	<u>(377,502)</u>	<u>(430,563)</u>
	285,962	159,001
Plant and Equipment - Cost	6,054,455	5,418,513
Less Accumulated Depreciation	<u>(2,933,501)</u>	<u>(2,817,581)</u>
	3,120,954	2,600,932
	<u><u>13,005,547</u></u>	<u><u>12,409,071</u></u>

Whilst the assets above are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 *'Impairment of Assets'*.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**7. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**Movements in Carrying Amounts**

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	<b>Land &amp; Buildings \$</b>	<b>Furniture &amp; Equipment \$</b>	<b>Plant &amp; Equipment \$</b>	<b>Total \$</b>
Balance as at 1 July 2006	9,649,138	159,001	2,600,932	12,409,071
Additions	359,016	185,271	1,594,562	2,138,849
(Disposals)	(124,899)	(4,544)	(505,274)	(634,717)
Revaluation - Increments	0	0	0	0
- (Decrements)	0	0	0	0
Impairment - (losses)	0	0	0	0
- reversals	0	0	0	0
Depreciation (Expense)	(284,624)	(53,766)	(569,873)	(908,263)
Other Movements	0	0	607	607
Balance as at 30 June 2007	<u>9,598,631</u>	<u>285,962</u>	<u>3,120,954</u>	<u>13,005,547</u>

**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>8. INFRASTRUCTURE</b>		
Roads - Cost	77,862,658	75,492,918
Less Accumulated Depreciation	<u>(37,186,551)</u>	<u>(35,700,611)</u>
	40,676,107	39,792,307
Drains - Cost	336,137	327,888
Less Accumulated Depreciation	<u>(8,710)</u>	<u>(1,592)</u>
	327,427	326,296
Footpaths - Cost	173,528	173,528
Less Accumulated Depreciation	<u>(4,234)</u>	<u>(354)</u>
	169,294	173,174
Parks & Ovals - Cost	576,165	576,166
Less Accumulated Depreciation	<u>(48,674.55)</u>	<u>(30,836.00)</u>
	527,490	545,330
Recreation Facilities - Cost	1,274,168	1,267,075
Less Accumulated Depreciation	<u>(542,662.00)</u>	<u>(482,281.00)</u>
	731,506	784,794
	<u>42,431,824</u>	<u>41,621,901</u>

Whilst the assets above are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 '*Impairment of Assets*'.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**8. INFRASTRUCTURE (Continued)**

**Movements in Carrying Amounts**

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	<b>Roads</b>	<b>Drains</b>	<b>Footpaths</b>	<b>Parks and Ovals</b>	<b>Recreation Facilities</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance as at 1 July 2006	39,792,307	326,296	173,174	545,330	784,794	41,621,901
Additions	2,377,989	0	0	0	7,091	2,385,080
(Disposals)	0	0	0	0	0	0
Revaluation - Increments	0	0	0	0	0	0
- (Decrements)	0	0	0	0	0	0
Impairment - (losses)	0	0	0	0	0	0
- reversals	0	0	0	0	0	0
Depreciation (Expense)	(1,485,940)	(7,118)	(3,880)	(17,838)	(60,380)	(1,575,156)
Other Movements	(8,249)	8,249	0	(1)	0	(1)
Balance as at 30 June 2007	<u>40,676,107</u>	<u>327,427</u>	<u>169,294</u>	<u>527,491</u>	<u>731,505</u>	<u>42,431,824</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>9. TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Sundry Creditors	312,975	709,291
Other Creditors	62,777	0
ESL Liability	22,267	0
Accrued Interest on Debentures	47,789	51,922
Accrued Salaries and Wages	27,193	19,969
	<u>473,001</u>	<u>781,182</u>
<b>10. LONG-TERM BORROWINGS</b>		
<b>Current</b>		
Secured by Floating Charge Debentures	<u>203,920</u>	<u>226,637</u>
	<u>203,920</u>	<u>226,637</u>
<b>Non-Current</b>		
Secured by Floating Charge Debentures	<u>4,884,612</u>	<u>5,088,534</u>
	<u>4,884,612</u>	<u>5,088,534</u>
Additional detail on borrowings is provided in Note 22.		
<b>11. PROVISIONS</b>		
<b>Current</b>		
Provision for Annual Leave	140,484	168,490
Provision for Long Service Leave	153,704	21,687
	<u>294,188</u>	<u>190,177</u>
<b>Non-Current</b>		
Provision for Annual Leave	6,512	21,682
Provision for Long Service Leave	70,403	172,610
	<u>76,915</u>	<u>194,292</u>



**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

	2007 \$	2007 Budget \$	2006 \$
<b>12. RESERVES - CASH BACKED</b>			
<b>(a) Employee Leave Reserve</b>			
Opening Balance	7,178	7,113	14,053
Amount Set Aside / Transfer to Reserve	444	10,229	704
Amount Used / Transfer from Reserve	0	(12,370)	(7,579)
	7,622	4,972	7,178
<b>(b) Plant Replacement Reserve</b>			
Opening Balance	219,271	218,660	52,149
Amount Set Aside / Transfer to Reserve	13,547	507,031	167,122
Amount Used / Transfer from Reserve	(159,489)	(660,349)	0
	73,329	65,342	219,271
<b>(c) Town Drainage Reserve</b>			
Opening Balance	80,308	79,876	151,283
Amount Set Aside / Transfer to Reserve	4,961	2,568	6,857
Amount Used / Transfer from Reserve	0	(25,000)	(77,832)
	85,269	57,444	80,308
<b>(d) Regional Cattle Saleyards Reserve</b>			
Opening Balance	35,240	30,050	33,525
Amount Set Aside / Transfer to Reserve	2,177	965	1,715
Amount Used / Transfer from Reserve	0	(5,000)	0
	37,417	26,015	35,240
<b>(e) Land Rehabilitation Reserve</b>			
Opening Balance	93,558	93,090	79,474
Amount Set Aside / Transfer to Reserve	5,780	2,993	14,084
Amount Used / Transfer from Reserve	0	(10,000)	0
	99,338	86,083	93,558
<b>(f) Kendenup Hall &amp; Grounds Reserve</b>			
Opening Balance	1,549	1,541	4,398
Amount Set Aside / Transfer to Reserve	96	50	142
Amount Used / Transfer from Reserve	0	0	(2,991)
	1,645	1,591	1,549

SHIRE OF PLANTAGENET

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

	2007 \$	2007 Budget \$	2006 \$
<b>12. RESERVES - CASH BACKED (continued)</b>			
<b>(g) Lowood Road Upgrade Reserve</b>			
Opening Balance	0	0	134,902
Amount Set Aside / Transfer to Reserve	0	0	2,525
Amount Used / Transfer from Reserve	0	0	(137,427)
	<u>0</u>	<u>0</u>	<u>0</u>
<b>(h) Waste Management Reserve</b>			
Opening Balance	42,389	41,929	106,719
Amount Set Aside / Transfer to Reserve	2,619	1,348	25,243
Amount Used / Transfer from Reserve	0	0	(89,573)
	<u>45,008</u>	<u>43,277</u>	<u>42,389</u>
<b>(i) Recreation Reserve</b>			
Opening Balance	24,908	24,774	53,325
Amount Set Aside / Transfer to Reserve	1,538	797	1,886
Amount Used / Transfer from Reserve	0	0	(30,303)
	<u>26,446</u>	<u>25,571</u>	<u>24,908</u>
<b>(j) Electronic Equipment Reserve</b>			
Opening Balance	9,022	8,973	8,583
Amount Set Aside / Transfer to Reserve	560	289	439
Amount Used / Transfer from Reserve	0	(9,262)	0
	<u>9,582</u>	<u>0</u>	<u>9,022</u>
<b>(k) Roadworks Carried Forward Reserve</b>			
Opening Balance	423,489	564,164	600,000
Amount Set Aside / Transfer to Reserve	153,376	18,141	31,703
Amount Used / Transfer from Reserve	0	(582,305)	(208,214)
	<u>576,865</u>	<u>0</u>	<u>423,489</u>
<b>(l) Kendenup Townsite Development Study Reserve</b>			
Opening Balance	20,045	19,937	20,823
Amount Set Aside / Transfer to Reserve	1,238	641	1,007
Amount Used / Transfer from Reserve	0	(20,578)	(1,785)
	<u>21,283</u>	<u>0</u>	<u>20,045</u>

**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

	2007 \$	2007 Budget \$	2006 \$
<b>12. RESERVES - CASH BACKED (continued)</b>			
<b>(m) Cemetery Reserve</b>			
Opening Balance	95,980	95,464	91,310
Amount Set Aside / Transfer to Reserve	5,930	3,070	4,670
Amount Used / Transfer from Reserve	<u>(98,534)</u>	<u>(98,534)</u>	<u>0</u>
	<u>3,376</u>	<u>0</u>	<u>95,980</u>
<b>(n) TIRES Roadworks C/fwd Reserve</b>			
Opening Balance	0	835,909	0
Amount Set Aside / Transfer to Reserve	0	26,878	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>(862,787)</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>
<b>(o) Tourist Bureau Reserve</b>			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	0	27,500	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>27,500</u>	<u>0</u>
<b>TOTAL CASH BACKED RESERVES</b>	<u><u>987,180</u></u>	<u><u>337,795</u></u>	<u><u>1,052,937</u></u>

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

SHIRE OF PLANTAGENET

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

12. RESERVES - CASH BACKED (continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Employee Leave Reserve

- to be used to fund long service leave requirements.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Town Drainage Reserve

- to be used for the construction of drainage.

Regional Cattle Saleyards Reserve

- to be used to assist with repayment of GSRS loans.

Land Rehabilitation Reserve

- to be used for the rehabilitation of DEP requirements relating to any Council property.

Kendenup Hall & Grounds Reserve

- to be used for maintenance & improvements for Kendenup Hall.

Lowood Road Upgrade Reserve

- For upgrading, street scaping and installing underground power in Lowood Road, Mount Barker.

Waste Management Reserve

- to be used to fund refuse site improvements and other waste management initiatives.

Recreation Reserve

- to be used to fund improvements in recreation facilities.

Electronic Equipment Reserve

- to be used to fund electronic equipment requirements.

Roadworks Carried Forward Reserve

- to be used to fund uncompleted roadworks.

Kendenup Townsite Development Study Reserve

- to be used to fund a Planning Development study into the township of Kendenup.

Cemetery Reserve

- to be used for the expansion of the Mount Barker Cemetery.

TIRES Roadworks C/fwd Reserve

- reserved cash for the completion of TIRES funded roadworks.

Tourist Bureau Reserve

- to fund tourist development in Plantagenet.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF PLANTAGENET

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

13. RESERVES - ASSET REVALUATION

2007  
\$

2006  
\$

Asset revaluation reserves have arisen on revaluation of the following classes of assets:

**Bushfire Equipment**

Balance as at 1 July 2006	79,200	79,200
Revaluation Increment	0	0
Revaluation Decrement	0	0
Balance as at 30 June 2007	<u>79,200</u>	<u>79,200</u>

TOTAL ASSET REVALUATION RESERVES

79,200

79,200

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**14. NOTES TO THE CASH FLOW STATEMENT**

**(a) Reconciliation of Cash**

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	<b>2007</b> \$	<b>2007</b> <b>Budget</b> \$	<b>2006</b> \$
Cash and Cash Equivalents	<u>1,886,475</u>	<u>366,266</u>	<u>2,511,073</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	597,923	1,837,678	2,312,344
Amortisation	60,380	60,186	60,186
Depreciation	2,423,040	2,773,360	2,119,896
(Increase)/Decrease in Receivables	696,377	(86,583)	(1,105,588)
(Profit)/Loss on Sale of Asset	(209,098)	(178,055)	(303,476)
(Increase)/Decrease in Inventories	(2,862)	10,500	(16,475)
Increase/(Decrease) in Payables	(308,181)	292,442	487,586
Increase/(Decrease) in Employee Provisions	(13,366)	0	15,733
Grants/Contributions for the Development of Assets	<u>(1,239,889)</u>	<u>(2,658,520)</u>	<u>(1,574,005)</u>
<b>Net Cash from Operating Activities</b>	<u><u>2,004,324</u></u>	<u><u>2,051,008</u></u>	<u><u>1,996,201</u></u>

**(c) Undrawn Borrowing Facilities  
Credit Standby Arrangements**

Bank Overdraft limit	0	0
Bank Overdraft at Balance Date	0	0
Credit Card limit	15,000	15,000
Credit Card Balance at Balance Date	<u>(1,829)</u>	<u>(2,355)</u>
<b>Total Amount of Credit Unused</b>	<u><u>13,171</u></u>	<u><u>12,645</u></u>

**Loan Facilities**

Loan Facilities - Current	203,920	226,637
Loan Facilities - Non-Current	<u>4,884,612</u>	<u>5,088,534</u>
<b>Total Facilities in Use at Balance Date</b>	<u><u>5,088,532</u></u>	<u><u>5,315,171</u></u>

<b>Unused Loan Facilities at Balance Date</b>	<u><u>267,808</u></u>	<u><u>0</u></u>
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**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**15. CAPITAL AND LEASING COMMITMENTS**

**(a) Finance Lease Commitments**

There are no outstanding finance lease commitments at 30 June 2007.

**(b) Operating Lease Commitments**

Non-cancellable operating leases  
contracted for but not capitalised in  
the accounts.

	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
Payable:		
- not later than one year Agwest Vehicles	9,890	15,264
- later than one year but not later than five years	17,220	0
	27,110	15,264

**(c) Capital Expenditure Commitments**

Contracted for:

- capital expenditure projects (New Admin Construction)	0	131,867
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**16. CONTINGENT LIABILITIES**

There were no known contingent liabilities at 30 June 2007.

**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

**17. JOINT VENTURE**

**School Recreation Centre - Mt Barker Senior High School**

The Minister of Education and the Shire of Plantagenet jointly funded the construction of the School & Community Recreation Centre during 1997/98. The Recreation Centre was built on land vested in the Ministry of Education, which has granted the Shire a 21 year licence to use the facilities for recreational purposes. Whilst utilities and maintenance expenses are to be shared, garden maintenance costs are to be borne entirely by the Ministry. Council's share of these these assets is included in the Statement of Financial of Financial Position as follows:

	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>Non-Current Assets</b>		
Recreational Facilities - Cost	1,274,166	1,267,075
Less: Accumulated Amortisation	<u>(542,661)</u>	<u>(482,281)</u>
	<u><u>731,505</u></u>	<u><u>784,794</u></u>

**18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY**

Governance	2,917,063	54,862
Law, Order, Public Safety	376,118	128,622
Health	60,203	31,547
Education and Welfare	260,598	246,200
Community Amenities	481,482	673,268
Recreation and Culture	2,554,205	2,503,889
Transport	41,469,992	40,291,777
Economic Services	3,732,374	2,864,182
Other Property and Services	3,422,808	4,727,803
Unallocated	<u>3,008,697</u>	<u>6,711,653</u>
	<u><u>58,283,540</u></u>	<u><u>58,233,803</u></u>



**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

<b>19. FINANCIAL RATIOS</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
Current Ratio	0.770	1.671	1.149
Untied Cash to Trade Creditors Ratio	0.009	0.536	1.085
Debt Ratio	0.103	0.112	0.112
Debt Service Ratio	0.069	0.067	0.040
Gross Debt to Revenue Ratio	0.644	0.809	0.959
Gross Debt to Economically Realisable Assets Ratio	0.321	0.326	0.383
Rate Coverage Ratio	0.372	0.335	0.357
Outstanding Rates Ratio	0.075	0.099	0.092

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Untied Cash to Trade Creditors Ratio	$\frac{\text{Untied cash}}{\text{Unpaid trade creditors}}$
Debt Ratio	$\frac{\text{Total liabilities}}{\text{Total assets}}$
Debt Service Ratio	$\frac{\text{Debt Service Cost (Principal \& Interest)}}{\text{Available operating revenue}}$
Gross Debt to Revenue Ratio	$\frac{\text{Gross debt}}{\text{Total revenue}}$
Gross Debt to Economically Realisable Assets Ratio	$\frac{\text{Gross debt}}{\text{Economically realisable assets}}$
Rate Coverage Ratio	$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$
Outstanding Rates Ratio	$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$

**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

**20. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	<b>Balance 1-Jul-06 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>Balance 30-Jun-07 \$</b>
Bonds - Housing Relocation	26,000	22,500	0	48,500
Bonds - Extractive Industries	6,000	0	0	6,000
Bonds - Road Construction Guarantee	149,584	0	0	149,584
Social club (Office)	292	1,780	0	2,072
Bonds - Key & Hire	4,737	0	0	4,737
Payment in Advance - Rates	595	40	0	635
Tidy Towns Committee	1,167	0	0	1,167
Feral Pig Eradication Committee	25,827	0	5,406	31,233
Bushfire Relief Fund	417	0	0	417
Municipal Transfer	(1,692)	1,692	0	0
BCITF Levy collected	0	0	0	0
BRB Levy collected	0	0	0	0
Great Southern Health	714	0	0	714
Aboriginal Heritage Grant	0	0	0	0
Mount Barker Indigenous Action Group	0	0	0	0
Sale of land due to non payment of rates	4,847	0	(800)	4,047
Trails Master Plan Grant	0	0	0	0
Middleward BFB Funds	9,369	0	(86)	9,283
Towerhill Road Contributions	6,892	0	0	6,892
Chillinup Landfill Lease Payment	20,250	0	0	20,250
Subdivision Lot 144 Warburton	0	4,111	0	4,111
Rangeview Subdivision Bond	0	105,607	0	105,607
PBRF	0	7,743	0	7,743
	<u>254,999</u>			<u>402,992</u>

## SHIRE OF PLANTAGENET

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

## 21 DISPOSALS OF ASSETS - 2006/07 FINANCIAL YEAR

The following assets were disposed of during the year.

	Net Book Value		Sale Price		Profit (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Governance</b>						
Governance Vehicle	22,683	26,950	22,091	28,800	(592)	1,850
Old Admin Office (Demolished)	73,342	0	0	0	(73,342)	0
Dishwasher	729	0	0	0	(729)	0
HX616 Commander Telephone System	392	0	0	0	(392)	0
Xerox Photocopier	1,458	0	0	0	(1,458)	0
Fujii Xerox 1250	594	0	0	0	(594)	0
Commander Telephone System Old Lib	1,238	0	0	0	(1,238)	0
CEO - 2 trades	28,785	60,329	30,454	60,800	1,669	471
DCEO - 2 trades	0	49,685	0	52,000	0	2,315
Manager of Community Serv.	0	23,654	0	25,000	0	1,346
<b>Law, Order and Public Safety</b>						
Ranger - 3 Trades	140,354	112,000	80,321	119,550	(60,033)	7,550
<b>Health</b>						
EHO - 2 Trades	0	47,309	0	50,000	0	2,691
Infant Health Clinic	6,516	0	0	0	(6,516)	0
<b>Community Amenities</b>						
Manager of Planning - 2 Trades	63,742	41,710	73,448	42,500	9,706	790
Women's Rest Centre (Demolished)	8,660	0	0	0	(8,660)	0
Toilet Block Res 1790	2,073	0	0	0	(2,073)	0
<b>Recreation &amp; Culture</b>						
Mt Barker Bowling Club	26,084	0	1	0	(26,083)	0
Portable Grandstands	268	0	0	0	(268)	0
Railway House Renovations	8,089	0	190,000	0	181,911	0
Kubota Mower	3,482	0	6,500	0	3,018	0
<b>Economic Services</b>						
Building Surveyor	18,569	44,207	14,545	42,500	(4,024)	(1,707)
Saleyards Manager	0	0	0	8,182	0	8,182
<b>Other Property &amp; Services</b>						
Manager of Works - 2 Trades	0	55,715	0	49,400	0	(6,315)
Engineering Tech Officer (3)	0	119,550	0	119,550	0	0
Works Co-ordinator (3)	0	31,167	0	27,000	0	(4,167)
Cleaner (3)	0	75,000	0	75,000	0	0
Building Maintenance (3)	44,088	75,000	51,223	75,000	7,135	0
Works Supervisor (3)	64,749	105,000	111,133	105,000	46,384	0
Workshop Supervisor (3)	57,327	120,898	38,732	119,550	(18,595)	(1,348)
Storeman (2)	27,334	49,000	35,841	52,400	8,507	3,400
Caterpillar 814B	0	0	0	25,000	0	25,000
Belarus Loader	0	0	0	2,000	0	2,000
Leyland Tractor	0	0	0	3,000	0	3,000
John Deere 2250T	0	0	12,500	8,250	12,500	8,250
Kubota Tractor	0	3,049	0	10,000	0	6,951
Caterpillar Roller PS 200B	0	0	0	55,000	0	55,000
Mitsubishi Truck 6x4	30,704	42,631	81,818	90,000	51,114	47,369
Mercedes Truck	0	0	0	12,000	0	12,000
Isuzu Crew Cab 4x2 NPR400	0	24,573	0	28,000	0	3,427
Cat PS-200B Pneumatic Compactor	0	0	60,000	0	60,000	0
Makita Cordless Drill	265	0	0	0	(265)	0
High Pressur Cleaner	1,150	0	0	0	(1,150)	0
2 Chainsaws	1,033	0	0	0	(1,033)	0
Chainsaw	401	0	0	0	(401)	0
3 Lots of Lands - Rocky Gully	0	0	34,600	0	34,600	0
	634,109	1,107,427	843,207	1,285,482	209,098	178,055

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**22. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-06 \$	New Loans \$	Principal Repayments		Principal 30-Jun-07		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Governance</b>								
New Administration Centre (90)	2,625,846	0	78,532	78,532	2,547,314	2,547,314	151,698	153,334
<b>Education &amp; Welfare</b>								
*Plantagenet Village Homes (85)	7,940	0	1,573	1,572	6,367	6,368	483	491
*Plantagenet Village Homes (88)	35,000	0	35,000	10,000	0	25,000	0	0
<b>Recreation &amp; Culture</b>								
*Mount Barker Golf Club (86)	8,526	0	1,205	1,205	7,321	7,321	522	531
<b>Economic Services</b>								
Cattle Yards (83)	226,101	0	20,577	20,577	205,524	205,524	14,412	14,633
Cattle Yards (84)	1,145,912	0	53,440	53,440	1,092,472	1,092,472	77,709	78,842
Cattle Yards (89)	1,265,846	0	36,312	36,311	1,229,534	1,229,535	78,180	78,975
	<b>5,315,171</b>	<b>0</b>	<b>226,639</b>	<b>201,637</b>	<b>5,088,532</b>	<b>5,113,534</b>	<b>323,004</b>	<b>326,806</b>

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) New Debentures - 2006/07

No new debentures were raised in the current financial year.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**22. INFORMATION ON BORROWINGS (Continued)**

(c) Unspent Debentures

<b>Particulars</b>	<b>Date Borrowed</b>	<b>Balance 1-Jul-06 \$</b>	<b>Borrowed During Year \$</b>	<b>Expended During Year \$</b>	<b>Balance 30-Jun-07 \$</b>
Remedial Works Saleyards (89)	April 2005	279,808	0	(12,000)	267,808
Administration Centre Landscaping (90)	June 2005	145,708	0	(145,708)	0
		425,516	0	(157,708)	267,808

(d) Overdraft

The Shire of Plantagenet does not operate an overdraft facility.

SHIRE OF PLANTAGENET

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

23. RATING INFORMATION - 2006/07 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
<b>General Rate</b>											
GRV - Mount Barker Townsite	9.5714	768	5,735,953	542,680	10,772	0	553,452	542,680	1,500	0	544,180
GRV - Strata Title	9.5714	2	12,792	1,224	0	0	1,224	1,224	0	0	1,224
GRV - Rural Townsites	9.5714	141	833,780	74,374	5,379	0	79,753	74,952	2,000	0	76,952
GRV - Rural	9.5714	52	979,190	93,662	60	0	93,722	93,662	15,000	0	108,662
UV - Rural	1.0001	1,472	310,012,860	2,259,290	10,345	0	2,269,635	2,234,342	0	0	2,234,342
UV - Mining	1.0001	0	0	0	0	0	0	0	0	0	0
<b>Sub-Totals</b>		2,435	317,574,575	2,971,230	26,556	0	2,997,786	2,946,860	18,500	0	2,965,360
<b>Minimum Rates</b>											
	<b>Minimum \$</b>										
GRV - Mount Barker Townsite	448	175	299,756	64,064	0	0	64,064	64,064	0	0	64,064
GRV - Strata Title	448	89	133,500	39,872	0	0	39,872	39,872	0	0	39,872
GRV - Rural Townsites	448	381	311,566	168,896	0	0	168,896	168,696	0	0	168,696
GRV - Rural	448	26	91,787	11,648	0	0	11,648	11,648	0	0	11,648
UV - Rural	448	39	1,245,100	130,368	0	0	130,368	130,368	0	0	130,368
UV - Mining	448	5	15,919	2,240	0	0	2,240	2,240	0	0	2,240
<b>Sub-Totals</b>		715	2,097,628	417,088	0	0	417,088	416,888	0	0	416,888
<b>Totals</b>							3,414,874				3,382,248

**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

**24. SPECIFIED AREA RATE - 2006/07 FINANCIAL YEAR**

There were no specified area rates levied in the 2006/07 financial year.

**25. SERVICE CHARGES - 2006/07 FINANCIAL YEAR**

There were no service charges levied in the 2006/07 financial year.

**26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS  
- 2006/07 FINANCIAL YEAR**

	<b>Type</b>	<b>Disc %</b>	<b>Total Cost/ Value \$</b>	<b>Budget Cost/ Value \$</b>
Rate Assessment	Write-Off	N/A	906	0

**27. INTEREST CHARGES AND INSTALMENTS - 2006/07 FINANCIAL YEAR**

	<b>Interest Rate %</b>	<b>Admin. Charge \$</b>	<b>Revenue \$</b>	<b>Budgeted Revenue \$</b>
Interest on Unpaid Rates	11	N/A	31,497	33,600
Interest on Instalments Plan	5.5	N/A	10,826	10,500
Charges on Instalment Plan	N/A	5	8,320	8,666
			<b>50,643</b>	<b>52,766</b>

Ratepayers had the option of paying rates in four equal instalments, due on 4th September 2006, 3rd November 2006, 2nd January 2007 and 3rd March 2007. Administration charges and interest applied for the final three instalments.

<b>28. FEES &amp; CHARGES</b>	<b>2007 \$</b>	<b>2006 \$</b>
Governance	6,761	4,056
General Purpose Funding	28,975	29,141
Law, Order, Public Safety	6,504	14,077
Health	6,488	6,399
Education & Welfare	63,278	145,645
Community Amenities	417,898	332,950
Recreation & Culture	123,760	133,083
Transport	66,450	0
Economic Services	418,657	562,149
Other Property & Services	663,234	10,051
	<u>1,802,005</u>	<u>1,237,551</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

<b>29. GRANT REVENUE</b>	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>\$</b>
<b>By Nature and Type:</b>		
Grants and Subsidies - operating	1,406,223	2,321,537
Grants and Subsidies - non-operating	<u>1,239,889</u>	<u>1,574,005</u>
	<u><u>2,646,112</u></u>	<u><u>3,895,542</u></u>
<b>By Program:</b>		
General Purpose Funding	1,126,466	1,101,722
Governance	9,607	0
Law, Order, Public Sector	403,372	123,657
Education & Welfare	49,389	36,813
Community Amenities	0	23,000
Recreation and Culture	7,500	49,896
Transport	945,688	54,396
Economic Services	<u>104,090</u>	<u>2,506,058</u>
	<u><u>2,646,112</u></u>	<u><u>3,895,542</u></u>

<b>30. COUNCILLORS' REMUNERATION</b>	<b>2007</b>	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
		<b>\$</b>	
The following fees, expenses and allowances were paid to council members and/or the president.			
Meeting Fees	70,000	70,000	70,000
President's Allowance	4,480	4,480	4,480
Deputy President's Allowance	1,120	1,120	1,120
Travelling Expenses	26,277	18,000	18,776
Telecommunications Allowance	<u>7,854</u>	<u>7,500</u>	<u>7,164</u>
	<u><u>109,731</u></u>	<u><u>101,100</u></u>	<u><u>101,540</u></u>

**31. EMPLOYEES' REMUNERATION**

Set out below, in bands of \$10,000, is the number of employees of the Shire entitled to an annual salary of \$100,000 or more.

<b>Salary Range</b>	<b>2007</b>	<b>2006</b>
<b>\$</b>		
110,000 - 119,999	1	0

**32. EMPLOYEE NUMBERS**

The number of full-time equivalent employees at balance date

	<b>2007</b>	<b>2006</b>
	<u>54</u>	<u>55</u>



**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2007**

**33. MAJOR LAND TRANSACTIONS**

Council did not participate in any major land transactions during the 2006-07 financial year.

**34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

The Great Southern Regional Cattle Saleyards

	<b>2007</b>	<b>2007</b>	<b>2006</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
		<b>\$</b>	
Number of Cattle Sold	56,632	60,000	59,504
<b>Operating Revenue</b>			
Agents Contributions	62,245	60,000	59,946
Agents Entry Fees	12,000	10,000	10,000
Yard Fees	365,599	366,300	383,787
Avdata Truck Wash	16,565	17,250	13,607
Profit on Sale of Assets	8,889	8,182	0
Other Income	76,384	55,000	40,079
	<u>541,682</u>	<u>516,732</u>	<u>507,419</u>
<b>Operating Expenditure</b>			
Employee Wages	102,279	105,000	124,420
Superannuation	8,766	3,342	3,743
Back pay	874	0	0
Workers Compensation		2,514	2,261
Uniform	345	600	519
Training	375	5,000	0
Travel & Accommodation	1,233	4,000	532
Utility Costs	23,889	25,137	15,045
Vehicle Expenses	19,130	18,760	14,748
Management Contract	55,257	54,500	59,779
Grounds Maintenance	77,066	15,000	31,953
Building Maintenance	4,042	2,500	11,967
Feed Purchases	5,404	5,500	6,679
Depreciation on Buildings	94,983	80,986	80,777
Depreciation on Furniture & Equipment	15,461	7,321	2,353
Depreciation on Plant	10,959	10,135	8,235
Computer Maintenance	6,214	7,408	10,366
Office Expenses	786	410	246
Insurance	0	9,966	9,676
Legal Fees	252	0	12,252
Water Monitoring	11,194	2,000	4,462
Tools/ Sundry	0	2,052	2,703
Environmental Licence	1,076	1,500	1,491
Marketing	17,711	18,000	11,383
Operating Expenses	2,980	0	0
Admin Services Allocation	67,241	57,818	61,536
Interest on Loans	169,182	172,450	178,643
<b>Total Operating Expenditure</b>	<u>696,699</u>	<u>611,899</u>	<u>655,769</u>
<b>Operating Profit/ (Loss)</b>	<b>(155,017)</b>	<b>(95,167)</b>	<b>(148,350)</b>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**35. INTEREST RATE RISK**

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

<b>Year Ended 30 June 2007</b>	<b>&lt;1 year \$</b>	<b>&gt;1&lt;2 years \$</b>	<b>&gt;2&lt;3 years \$</b>	<b>&gt;3&lt;4 years \$</b>	<b>&gt;4&lt;5 years \$</b>	<b>&gt;5 years \$</b>	<b>Total \$</b>	<b>Weighted Average Effective Interest Rate %</b>
<b>FINANCIAL ASSETS</b>								
<b>Fixed Rate</b>								
Other Financial Assets	0	0	0	0	0	4,692	4,692	<b>0.00%</b>
Weighted Average Effective Interest Rate							0.00%	
<b>Floating Rate</b>								
Cash and Cash Equivalents	1,419,113	0	0	0	0	0	1,419,113	<b>6.03%</b>
Weighted Average Effective Interest Rate	6.03%							
<b>FINANCIAL LIABILITIES</b>								
<b>Fixed Rate</b>								
Debentures	0	0	0	0	6,368	5,082,164	5,088,532	<b>6.17%</b>
Weighted Average Effective Interest Rate							6.40%	6.17%

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2007**

**35. INTEREST RATE RISK (Continued)**

<u>Year Ended 30 June 2006</u>	<u>&lt;1 year</u> \$	<u>&gt;1&lt;2 years</u> \$	<u>&gt;2&lt;3 years</u> \$	<u>&gt;3&lt;4 years</u> \$	<u>&gt;4&lt;5 years</u> \$	<u>&gt;5 years</u> \$	<u>Total</u> \$	<u>Weighted Average Effective Interest Rate</u> %	
<b>FINANCIAL ASSETS</b>									
<b>Fixed Rate</b>									
Other Financial Assets	0	0	0	0	0	4,692	4,692	<b>0.00%</b>	
Weighted Average Effective Interest Rate							0.00%		
<b>Floating Rate</b>									
Cash and Cash Equivalents	2,217,603	0	0	0	0	0	2,217,603	<b>4.81%</b>	
Weighted Average Effective Interest Rate	4.81%								
<b>FINANCIAL LIABILITIES</b>									
<b>Fixed Rate</b>									
Debentures	0	0	0	0	0	5,315,171	5,315,171	<b>6.17%</b>	
Weighted Average Effective Interest Rate							6.17%		