



# **Annual Report**

**For The Year Ended 30 June 2006**

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### Administration Details

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## **Vision Statement**

We see families and economic development as the mainstay for creating a community that will provide everything that is needed: economic security, safety and social networks within an environment that is clean and safe.

A district where people will come to raise families because of educational opportunities, health facilities, economic infrastructure and a variety of housing opportunities.

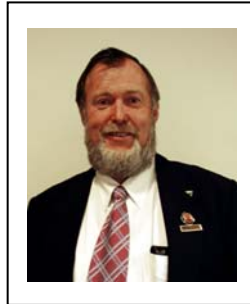
## **Mission Statement**

To improve the quality of life for the people of Plantagenet, both present and future.

## COUNCILLORS



Shire President  
Cr Kevin Forbes  
Rocky Gully/West Ward



Deputy Shire President  
Cr David Willis  
East Ward



Cr Joan Cameron  
Rocky Gully/West Ward



Cr Keith Hart  
Kendenup Ward



Cr Bill Hollingworth  
Town Ward



Cr Ken Clements  
Town Ward



Cr John Mark  
Town Ward



Cr Jeff Moir  
South Ward



Cr Michael Skinner  
East Ward

## **SHIRE PRESIDENT'S REPORT**

I have great pleasure in providing the ratepayers and residents of the Shire of Plantagenet with this overview of goals and achievements reached during the financial year ending 30 June 2006.

Following on from the previous year's solid work on developing a strategic focus, the Council continued to position the Shire on a solid foundation of planning for the future.



Cr Kevin Forbes  
Shire President

### **General Purpose Funding**

The Council's rate revenue increased from \$3,038,224 in 2004/2005 to \$3,201,485 in 2005/06. This represented an increase in rate revenue of \$163,261, or 5.4% of rates raised the previous year.

Grant revenue increased by an amount of \$186,186, an increase of 5.0% on total grant funding for the previous year, with government grants increasing by an amount of \$37,515, an increase of 3.96% on total grant funding for the previous year.

The Council's revenue from interest on investments increased from \$150,101 in 2004/05 to \$275,647 in 2005/06.

### **Governance**

The new Shire administration building was completed in May 2006 and the old shire office was demolished. A ceremony was held involving past and present employees and dignitaries from surrounding shires and local Members of Parliament. The completion of the new administration building is significant for the region and reflects the growth that's taking place in the Shire of Plantagenet.

The corporate compliance requirements placed on local government are complex, however the Shire of Plantagenet performed to a high standard. As part of its ongoing commitment to maintaining a transparent and accountable organisation, an interim audit of the Council's financial affairs was conducted. This audit identified some operational deficiencies which have since been addressed.

Senior staff movements were reasonably high during the year, with the departure of four senior staff namely Stephen Bell - Executive Director Technical and Development Services, John Byrne - Executive Director Corporate and Community Services, Delma Baesjou - Manager of Development Services and David Blurton - Accountant.

Towards the end of the financial year, the Council adopted a modified organisational structure, with the Chief Executive Officer and four new senior staff positions, being Deputy Chief Executive Officer, Manager Community Services, Manager Planning Services and Manager Works and Services. All of these positions have since been filled.

A review of wards and representation on Council was undertaken during the year as a result of a direction from the Minister for Local Government and Regional Development for a less than 10% deviation in Councillor to elector ratios in all wards. A recommendation was made to the Local Government Advisory Board to make minor changes to the wards to achieve this.

### **Law, Order Public Safety**

The Council has taken its role in providing emergency services seriously, and has been an active contributor to the operations of the Local Emergency Management Committee (LEMC), Bush Fire Brigades, Animal Control and Public Safety.

Bush Fire Brigades continue to require an extensive amount of administration under the Emergency Services Levy (ESL) and the Bush Fires Act. Significant progress has been made across the Shire in reducing fire hazards, educating non-compliant property owners and improving the safety of the community. The Local Emergency Management Committee began a review of the Local Emergency Management Plan for the Shire.

The Fire and Emergency Services Authority of Western Australia funded a new Broadacre Truck and shed for the Middle Ward Bush Fire Brigade through the Emergency Services Levy (ESL) fund. The shed has been erected on the corner of Muir Highway and Quangellup Road. As at 30 June 2006, the Shire was still awaiting arrival of the new truck.

### **Health**

The Council's focus on health continued with the inspection of food handling premises, inspection and licensing of accommodation establishments, inspection of public buildings for compliance and food and water sampling. Sixteen complaints were investigated throughout the year and these included matters such as excessive noise, odour, chemical spray drift, dust and occupation of a caravan.

### **Education and Welfare**

The Plantagenet Child Care Centre continues to be in high demand by the community, providing quality care for children of working parents. Funding to the centre decreased due to an amendment to the Sustainability Assistance Funding program. Small items of playground equipment and toys were purchased throughout the year.

The Council provided financial support to the 'Smart Start Literacy Program': a program aimed at assisting parents of children 0-4 years to commence education at home with their young children. This is achieved through reading books and encouraging learning games in daily activities.

The Council's assistance towards the construction of the Dementia Unit at Plantagenet Village Homes continued with \$10,000.00 being donated.

### **Community Amenities**

The expansion of the cemetery was progressed, and the Council is hopeful of completing this project in the forthcoming year. The Cemetery Development and Business Plans are being progressed in consultation with the Cemeteries Board.

Development applications continued to be assessed, along with Scheme amendments and thirty subdivision proposals were received for consideration.

Amendments 28, 35 and 37 to the Shire of Plantagenet Town Planning Scheme No. 3 progressed through stages of the legislative process. Amendment No. 34 which rezoned Location 4813 Marmion Street from Rural zone to Rural Residential zone was published in the Government Gazette on 3 May 2005.

The Council commenced a review of Town Planning Scheme No 3. Public consultation was conducted through community forums in October and November and formal advertising. This is an important development as the new Scheme will set the direction for future growth and development in the area.

The Council decided to identify potential new landfill sites and look at sustainable waste management schemes for the community including recycling. The O'Neill landfill site was not approved for long term disposal of waste. It was resolved to investigate the construction of a waste management facility for Mount Barker and the conversion of the Kendenup landfill site to a transfer station. In making these decisions, the Council was mindful of its responsibilities to both the people of Plantagenet and the environment.

The redevelopment of the Lowood Road precinct progressed this year in consultation with the Townscape Steering Committee. Roundabouts and underground power were installed, CCTV cameras were erected for use by the police and new toilets were also constructed near the administration building.

### **Recreation and Culture**

Sport and Recreation continues to be of high social value to residents of the Shire and much time has been spent in planning for the future benefit of the residents of Plantagenet. The Council adopted a local Recreation Strategy in December 2003, and has been working with other Councils in the Great Southern in developing the Regional Recreation Strategy.

During this financial year, the Mount Barker Swimming Pool was re-surfaced which will ensure that the pool surface is protected for up to twenty years. A shade structure was also installed over the toddler pool.

At the Recreation Centre, a new cross trainer was purchased and the timber court floors were re-sealed. Recreation Centre popularity continued to grow with record memberships during some months and good overall attendances.

The Council continued to provide funding towards the maintenance of the Historical Society Complex, Mitchell House and the Old Station House.

### **Transport**

The Council continued to strongly pursue grant funding for preservation and improvement works of its road network. Total project grants spent on roads during 2005/06 year were as follows:

Regional Roads Group (RRG)	49,200
Roads To Recovery (R2R)	643,961
Timber Industry Roads Evaluation Study (TIRES)	<u>177,597</u>
Total	<u>870,758</u>

R2R and TIRES funding are grant funds that do not require matching funding from the Shire of Plantagenet. Major concern was raised by the Shire and the public over the Government's cancellation of TIRES funding during the year. Concern was particularly due to the deteriorating condition of major link roads and multi-use roads for the timber industry.

Mount Barker - Porongurup Road, Spencer Road, Millinup Road, Martigallup Road and Woogenellup Road had significant upgrading work, with over \$1 million being spent on these five roads alone. Expenditure on Lowood Road amounted to almost \$1 million as well, which was mostly grant funded.

Flooding was experienced throughout the Shire and North Woogenellup Road and Chillinup Road were two of the most affected roads, which took a long time to reinstate. Heavy rains between April and June resulted in the closure of Chillinup Road after water failed to subside.

The Council's total expenditure on road construction and maintenance activities exceeded \$3.5 million. By maintaining such a programme, we will continue to develop and improve the Shire's road network.

Replacement of plant and equipment continued in accordance with the Council's 10 year Plant Replacement Programme. Key items of plant replaced during the year included:

- Various light fleet sedans and utilities (Net Cost of \$54,718);
- Caterpillar Integrated Tool Carrier (Net Cost of \$110,436);

- Caterpillar Grader (Net Cost of \$149,000);
- Hino Dutro Medium Truck Net Cost of \$27,918).

### **Economic Services**

The Council's support of tourism continued during the year, with a \$43,500 contribution to the Mount Barker Tourist Bureau and a further \$4,763 invested in district and area promotion.

A range of improvements have been identified at the Great Southern Regional Cattle Saleyards to enable the saleyards to reach their potential. Water use has been made more efficient with rainwater being recycled and used largely in place of mains water. A Commonwealth Government Community Water Grant of \$36,146 was received which enabled the installation of an additional water tank and dam.

Environmental work progressed which will enable treated waste water to be used for irrigation of crops. Worksafe conducted an audit of the facility and whilst they were generally happy with the yards, a need was identified for a cattle grid and some bitumen repairs.

New scanning equipment was purchased for the second set of scales. The existing scanner was not entirely reliable and had been causing problems during sales. From this financial year, all cattle sold needed NLIS tags which enable cattle to be traced over their lifetime.

Vehicle licensing is continuing to be a busy part of the service provided by the Council. The number of licensing transactions processed by the Shire of Plantagenet far exceeds that of similar sized Councils.

Occupational Health and Safety has been an increasing focus of the Council and its staff over the past few years, and the results were reflected in the 2005/06 year, with staff being more pro-active and aware of maintaining safe work environments.

### **Conclusion**

The 2005/06 year has again been very busy and has been one of significant change, with the Council striving to consolidate and plan for the future. Several major projects are underway in the planning and design stages, and the new senior staff structure should enable the Council to progress those projects more effectively.

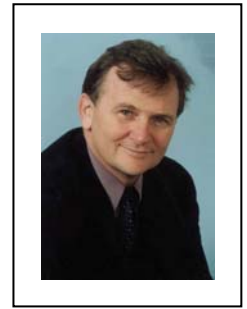
I would like to thank my fellow Councillors and the staff for their continuing professionalism and commitment in providing good governance and stewardship for our community.



Councillor Kevin M Forbes  
Shire President



## **CHIEF EXECUTIVE OFFICER'S REPORT**



In last year's Annual Report, I spoke about the broad responsibility of Local Government and the many areas in which Local Government must become involved if it is to protect the community's standard of living.

It is sometimes stated that the community that is standing still must be going backwards as constant progress must be made in order to simply protect the *status quo*.

During the past twelve months the Shire of Plantagenet has experienced quite massive change and we have, as a community, needed to deal with this.

The completion of the new Council Chambers and Administration Centre has completely altered the outlook of Lowood Road and the streetscape presentation. Further, the upgrade of Lowood Road itself, with the inclusion of underground power, banner poles and angle parking has also altered our built environment.

The elected Councillors have been prepared to make difficult decisions on behalf of the Community to help ensure that Plantagenet remains both vibrant and viable as a rural centre. However, this change brings with it, in the minds of many people, uncertainties and discomfort. The familiar streetscape that residents have been living with for many decades has suddenly changed, and, faced with this change the Council has weathered quite intense criticism and scrutiny as people react, understandably, to the change, and query whether it is for the best.

As any year concludes, it brings about an opportunity to reflect on the past and in this instance whether decisions of our elected members have resulted in the best possible outcomes.

As we now look at the Streetscape, with round-a-bouts, angle parking, flags and alfresco facilities, we should be able to examine the change and decide whether it has been positive or otherwise for Mount Barker and Plantagenet.

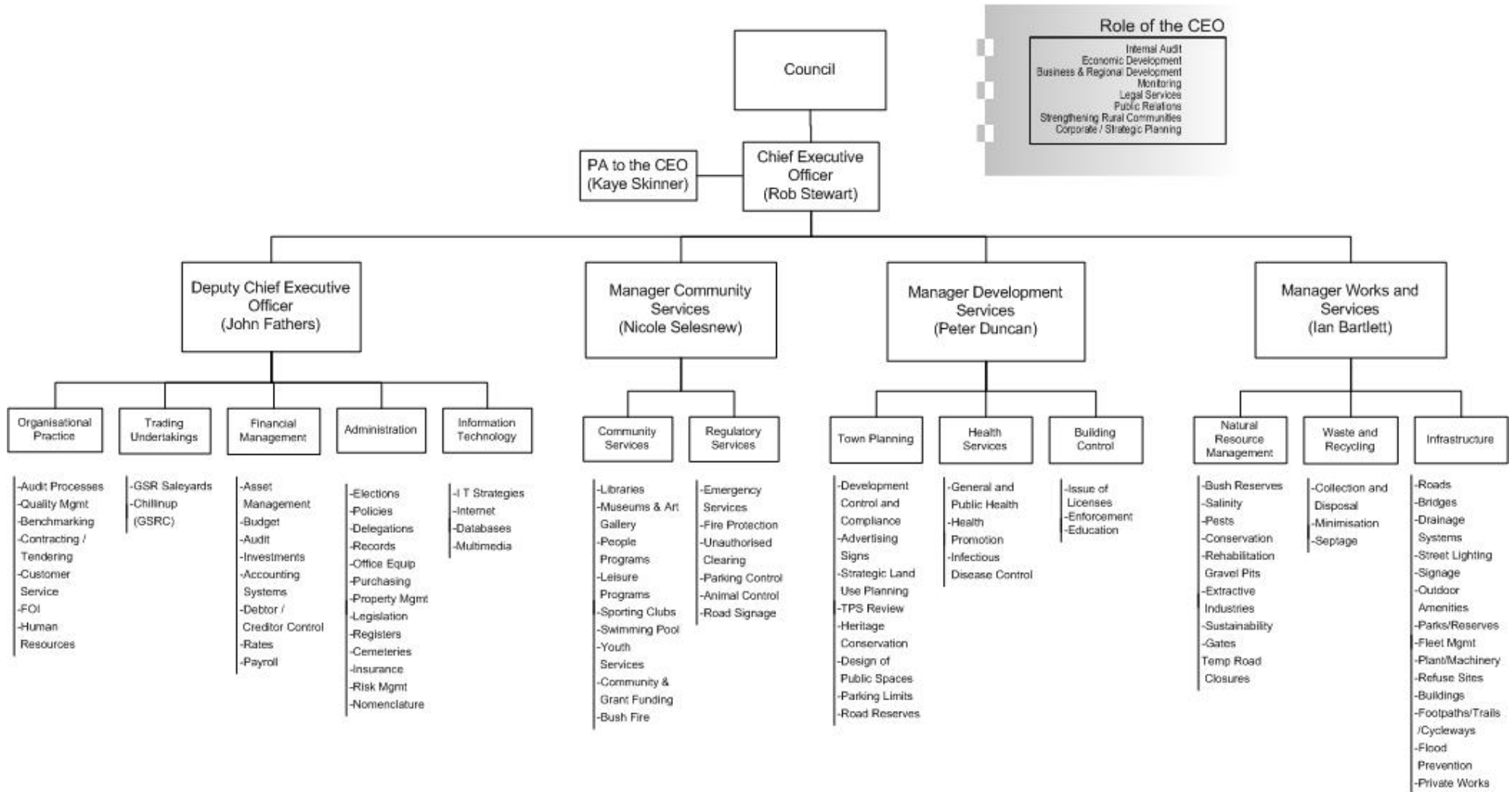
As Chief Executive Officer I commend these thought processes to all Residents to better compare 'what was' with 'what is' and to critically examine the changes during the past twelve months. I believe that any such critical appraisal will come down in favour of a result that has been beneficial for all who use our town provided both by the public and private sector.

A handwritten signature in blue ink, appearing to read "Rob Stewart". The signature is written in a cursive, flowing style.

Rob Stewart  
CHIEF EXECUTIVE OFFICER

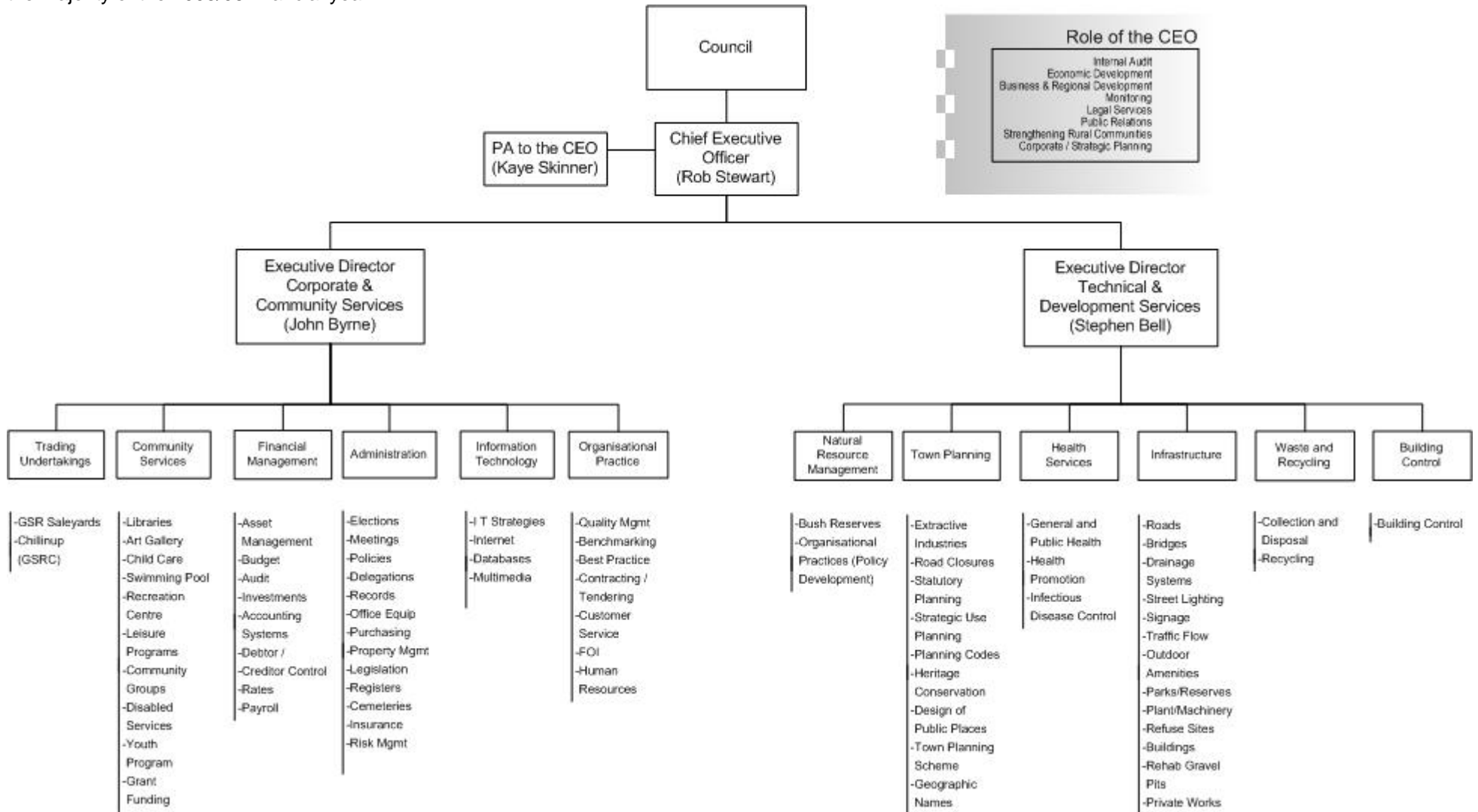
# ORGANISATIONAL CHART

This organisational structure established late in the 2005/06 financial year.



# ORGANISATIONAL CHART

This organisational structure was in place for the majority of the 2005/06 financial year.



## **SUMMARY OF ACTIVITIES**

### **EXECUTIVE SERVICES**

#### **Administration**

The new Shire administration centre was completed in May 2006 and the old shire offices were demolished. Prior to that, all Council and Committee Meetings were being held at Frost Park Pavilion during the construction of the new administration offices.

The new office is open plan and is designed to be as self sufficient as possible, with under floor heating, three rainwater tanks and good thermal insulation qualities. The completion of the new administration building is significant for the region and reflects the growth that's taking place.

During this financial year, it was decided to make some changes to the organisational structure. The major change was to expand the management team to Chief Executive Officer and four managers to enable a greater degree of control over the operations and to ensure that the Council's forward plans are implemented on a more timely basis.

#### **Governance**

##### Wards and Representation

A review of wards and representation on Council was undertaken during the year as a result of a requirement of the Minister for Local Government and Regional Development to achieve a more balanced Councillor to elector ratio in the Kendenup, Rocky Gully/West and Mount Barker Town wards. A recommendation was made to the Local Government Advisory Board to make minor changes to the wards.

##### Legislative Changes

No changes were made to the Local Government Act or regulations during the year, however changes were made to two other Acts that impact on local government, being the new Planning and Development Act 2005 and the Rates and Charges (Rebates and Deferments) Act 1992.

The purpose of the new Planning and Development Act 2005 was to consolidate the existing planning legislation being the Western Australian Planning Commission Act 1985, Metropolitan Region Town Planning Scheme Act 1959 and the Town Planning and Development Act 1928. The Act also includes several amendments to the current planning legislation to streamline planning processes and provide a more clear, certain and workable planning system.

The purpose of the amendments to the Rates and Charges (Rebates and Deferments) Act 1992 was to extend the concessions to eligible pensioners and seniors living in retirement villages, park home parks and caravan parks and to improve the equity and efficiency of the rebate scheme in line with the intention of the Act.

## **CORPORATE SERVICES**

### **General Purpose Funding**

The Council's rate revenue increased from \$3.09 million in 2004/05 to \$3.24 million in 2005/06. The loan indebtedness of the Shire of Plantagenet remained the same as in 2004/05.

### **Staff Changes**

- Michael Hambley resigned as Swimming Pool Manager and was replaced by Mark Bird who was previously the Recreation Centre Co-ordinator.
- Zachary Hambley was appointed the new Recreation Centre Co-ordinator. Zac has worked as a casual Recreation Officer at the Centre for a number of years.
- Lexie Hambley resigned as Swimming Pool Assistant.
- Gordon Thomson resigned as Workshop Supervisor and was replaced with Michael Seaman.
- Andrew Graham replaced Ian Hunter as the Apprentice Mechanic.
- David Blurton resigned as the Accountant / Office Manager and was replaced by Ross MacDonald.
- Nicole Selesnew was appointed as the Manager of Community Services and her previous position of Administration Officer – Works and Services was filled by Megan Sounness.
- Colin Molloy filled the position of Rates / Finance Officer.
- Anthony Svansberg began a three (3) year apprenticeship as an Engineering Cadet.
- Claire McAleese and Valerie Hobbs job share the newly created Telephonist position.
- Marta Osipowicz was appointed to the position of Planning Officer.
- Delma Baesjou resigned as Manager of Development Services and was replaced by Peter Duncan, formally from the Shire of Denmark.
- The resignation of the Executive Director Corporate and Community Services, John Byrne and the Executive Director Technical and Development Services, Stephen Bell, resulted in a restructure of positions, that saw Ian Bartlett previously the Manager of Works being appointed as the Manager of Works and Services and John Fathers being newly appointed as the Deputy Chief Executive Officer.
- Kate McCormack resigned as Engineering Project Officer and the position remains unfilled.
- Steve Player was reappointed from his role as Plant Operator / Labourer to the newly created position of Building Maintenance Officer / Relief Ranger.
- Neville Jones resigned from his position of Works Co-ordinator. This position became obsolete in the restructure.
- A number of staff changes occurred with the Outside Workforce.

Resignations included: Kelvin Hardy, Matthew Nicholls, David Siwiecki, Brian Rowley, Robert Bridges, Reginald Cowie, Christopher Paridaens, Gregory Sounness, Russell Sutton, Dean Rainbird, Bradley Thomason, Joe Duina and Brian Langmead.

Appointments included: Neil Hawkins, Andrew Marshall, Quentin Packard, Robert Merivale, William Harvey, Jamie Giddens and Paul Suraski.

## **Great Southern Regional Cattle Saleyards**

All cattle sold needed to be tagged under the National Livestock Identification Scheme. This enables the life of a cow to be traced from birthplace to slaughterhouse. New scanning equipment was purchased for the second set of scales.

A number of environmental improvements were continued. These included a new tank and piping to enable greater use of rainwater instead of mains water. Extra work was put into the truck wash facility to make it more efficient and reducing the amount of solids making their way through the system. Work will continue to enable treated waste water to be used for irrigation of crops.

Worksafe conducted an audit and were generally satisfied with the yards. Two issues were raised in relation to the need for a cattle grid on the entrance road and some bitumen repairs near the dispersal point.

## **COMMUNITY SERVICES**

### **Community Buildings**

The Mount Barker Public Library resources were improved to incorporate more 'non-print' items such as videos, DVDs and educational computer software. Local and donated stock including local history and publications of local origin were purchased for public access.

The Plantagenet Child Care Centre continued to be a well utilised, long day care service for families. Funding to the centre decreased due to an amendment to the Sustainability Assistance Funding program, however this was offset by additional financial support from the Shire. Small items of playground equipment and toys were purchased throughout the year.

### **Ranger Services**

Animal control, emergency management, workplace safety and health and compliance with the Shire's fire hazard reduction regulations were the focus of Ranger Service activities throughout the year.

The Local Emergency Management Committee began a review of the Local Emergency Management Plan (LEMP). The LEMP details the roles for a variety of hazard management agencies, such as the State Emergency Service, Bush Fire Brigades, Red Cross etc, in a variety of emergencies that may occur within the Shire. The reviews were to continue during 2006/07.

Workplace safety and health practices were reviewed and new initiatives implemented. A significant increase occurred in the reporting of incidents and near misses, each of which were reviewed by the Safety Committee and procedures put in place to avoid recurring instances.

Fire and Emergency Services Authority of Western Australia funded a new Broadacre Truck and shed for the Middle Ward Bush Fire Brigade. The shed has been erected on the corner of Muir Highway and Quangellup Road.

### **Recreation**

A major resurfacing project was undertaken at the Mount Barker Swimming Pool which amounted to \$130,000. The project was part funded by a Department of Sport and Recreation's Community Sport and Recreation Facilities Fund (CSRFF) grant and will ensure the pool surface is protected for up to twenty years. A shade structure was also installed over the section of the toddler pool.

Ongoing replacement of gym equipment at the Recreation Centre continued with one of the major items being a cross trainer. Other Centre improvements include resealing the timber court floors and a new hot water system in the men's changerooms. Recreation Centre popularity continued to grow with record memberships during some months and good overall attendances.

The Mount Barker Rifle Club, in partnership with the Shire, was successful in obtaining a CSRFF grant to extend the rifle range and club facilities. The project coincided with the Rifle Club hosting a national, Centennial Shoot which was a successful event.

## **WORKS AND SERVICES**

### **Transport**

The following construction works have been completed during the year:

- Woogenellup Road – completion of land resumption, earthworks up to the seal stage and Telstra relocation at the intersection of Carbarup Road and Woogenellup Road.
- Mt Barker Porongurup Road – a 3km section was widened and sealed.
- Chillinup Road – pumped out 300,000m<sup>3</sup> water, extensive survey was conducted to look at options to avoid this drainage problem in the future.
- Spencer Road – a 4km section was surveyed, cleared, widened, had drainage improvements and was completed to seal stage.
- Martagallup Road – a 6km section was cleared, widened, had drainage improvements and was completed to seal stage.
- Lowood Road – underground power and drainage systems were completed, landscaping and curbing commenced, Telstra relocations.
- Millinup Road – completed widening and drainage works of a 3km section, Telstra relocations.
- Bevan Road – major earthworks carried out in reducing the height of crest to enable better sight distance. Also re-sheeting and drainage works carried out.
- The following roads were also re-opened after floods – Jones Road, Palmdale Road, Syred Road, Narrikup Chorkerup Road and Bloxidge Road.

An extensive maintenance program was completed on roads throughout the Shire. Maintenance activities included tree lopping, slashing, grading, drain and road verge clearing. Due to the major flood event in April 2005, many roads were still affected and required maintenance.

### **Parks and Gardens**

The Parks and Gardens maintenance team take care of the Shire's 11 parks and gardens, 23 Council building grounds, cemeteries and community service areas and five townsite road verges. Routine maintenance of these areas includes:

- Slashing and spraying road verges;
- Mowing, fertilizing, spraying and general grounds maintenance;
- Gardening duties and playground maintenance; and
- Maintaining and installing new reticulation systems.

In addition to routine maintenance, the Parks and Gardens team supports the Shire's weed action groups by assisting in their working bees.

### **Old Depot Sites**

It is a requirement of the Department of Environment and Conservation that further soil testing be carried out at the old depot site in Marion Street / Menston Street in relation to possible ground water contamination to determine if any remedial works are required.. This is expected to be completed by December 2006.

### **Waste Management Sites**

- The O'Neill Road site was surveyed during the year to check site boundary location.
- The Kendenup site was converted from a landfill site to a transfer station in March/April due to the landfill area being full.

### **Drum Muster**

Four drum musters were held during the year.



## **DEVELOPMENT SERVICES**

### **Town Planning**

Various amendments to the Shire of Plantagenet Town Planning Scheme No. 3 progressed through stages of the legislative process. These amendments included:

- Amendment No. 28 which proposes changes to the Shire of Plantagenet Town Planning Scheme No. 3 in respect to tree plantations. It was advertised for public comment in 2001. The Council considered the submissions and its resolution was referred to the Western Australian Planning Commission in March 2006.
- Amendment No. 34 which rezoned Location 4813 Marmion Street from Rural zone to Rural Residential zone. This Amendment was published in the Government Gazette on 3 May 2005.
- Amendment No. 35 which proposes to rezone portion of Location 1963 Mitchell Street for the expansion of the Cemetery was advertised and the Council considered submission received in February 2006.
- Amendment No. 37 proposes to rezone Location 3764 St Werburghs Road from Rural to Rural Smallholdings zone was advertised and the Council considered submissions received in July 2005.

The review of the Shire of Plantagenet Town Planning Scheme No. 3 involves extensive research and analysis including the preparation of a Local Planning Strategy. During the 2005/06 financial year various components were carried out including a series of six Community Forums held in October and November 2005 at Porongurup, Mount Barker (2), Narrikup, Rocky Gully and Kendenup.

### Townscape Committee

A Mount Barker Townscape Committee was formed in approximately 1986 and consists of representatives from the community, councillors and a member of staff.

The Committee has looked at various townscape improvement projects such as the Train Mural, Street Lighting for Lowood Road, and Mount Barker Hill Lookout upgrade.

### Development Applications

A broad range of development applications were processed for planning consent under the Shire of Plantagenet Town Planning Scheme No. 3. Also during the 2005/06 financial year a total of 30 subdivision applications were received from the Western Australian Planning Commission for comments from the Council.

### **Building Report**

A total of 163 Building Licences were issued. These licences included 63 houses, 7 carports, 7 patios and 59 sheds / garages. This total of 163 licences is an increase from the 120 issued in the 2004 / 2005 financial year.

### **Environmental Health Services**

Environmental Health Services involves monitoring of food premises, wastewater management, providing input to various development applications, investigating nuisance complaints and inspecting public buildings for compliance. The following statistics provide a guide into the activities during the year:

#### Food Premises

A total of 56 inspections were conducted.

#### Food Sampling

A total of 97 food samples were collected for microbiological analysis.

### Water Sampling

- Environmental
  - Great Southern Regional Cattle Saleyards – a total of 84 wastewater samples were collected to assess the water quality for reuse.
  - Mount Barker Chickens – a total of 12 wastewater samples were collected to assess the quality for irrigation.
- Processing Waters - Mount Barker Chickens – a total of 34 processing water samples were collected for microbiological analysis.
- Swimming Pools - A total of 52 water samples were collected for microbiological analysis.
- Drinking water supplies - A total of 46 water samples were collected from public and private drinking water supplies for micro-analysis.

### Public Buildings

Fourteen inspections were conducted of public buildings to ensure compliance with relevant legislation and public safety. As an example, public buildings include community halls, recreation centre and public events such as the machinery field day.

### Public Events

Six major public events were approved and this required detailed assessment and consultation with various parties. These events included D'Vine Wine Festival and the Great Southern Wine Festival.

### Holiday Accommodation

Forty-two inspections were carried out on various forms of holiday accommodation including caravan parks, chalets, lodging houses and bed and breakfast establishments.

### Building Development

As part of the building assessment procedures, all are considered in terms of the health aspects of each proposal. As an example this includes onsite effluent disposal systems proposed for houses. Each onsite disposal system requires a site inspection by the Environmental Health Officer prior to installation and a final inspection for approval to use the system and a total of 71 applications were received.

### Complaints

Sixteen various complaints were investigated throughout the year and these included matters such as excessive noise, odour, chemical spray drift, dust and occupation of a caravan.

## **STATUTORY REPORTING**

### **Record Keeping**

The Shire of Plantagenet is committed to the reliable and systematic management of records. The Shire's Record Keeping Plan (as required by the State Records Act) was submitted to the State Records Commission in December 2003 and was subsequently approved by the Commission for a period of one year until 16 December 2005. The Shire has been required to make a number of changes to its plan and to re-submit it to the Commission by January 2007.

The Shire's Record Keeping Plan provides for an evaluation of the Shire's Record Keeping System for efficiency and effectiveness every five years. This comprehensive review of the system will report on the efficiency and effectiveness of the system at meeting the objectives of the Shire of Plantagenet Policy on Record Keeping. The Shire of Plantagenet moved to an entirely electronic record keeping system (SynergySoft) on 25 October 2004. During the 2005 / 2006 financial year, no formal evaluation was conducted, although it is intended to carry this out in 2007.

During this year, attendance at a Record Keeping Induction session was compulsory for all staff that who create, collect or use records during their employment at the Shire of Plantagenet. The induction covers the following topics:

- Why do we need to keep records;
- What Records Management is (including the Records Lifecycle / Continuum);
- Broad requirements of the State Records Act, 2000;
- Penalties for non-compliance with the Record Keeping Plan;
- Record Keeping Policy intent and objectives;
- Staff record keeping responsibilities;
- How to create full and accurate records; and
- How to use the Record Keeping System (including hands on training).

At the conclusion of each induction session the participants are required to sign-off a form to indicate their attendance at the session and understanding of their record keeping responsibilities, and agreement to abide by Shire of Plantagenet Record Keeping Plan.

The Records Officer also used personal visits to employees and email communications to ensure staff were continually aware of their record keeping responsibilities and to communicate significant changes to the Shire of Plantagenet Record Keeping System. It is intended to implement a regular record keeping training program to ensure all staff are made aware of their record keeping roles and responsibilities and are provided with the skills necessary to operate the Record Keeping System.

No formal evaluation of the efficiency and effectiveness of the record keeping training program was conducted in this financial year. Commencing in 2006 / 2007, feedback will be sought from all induction session participants regarding the quality of the induction and how it could be improved. Feedback will be used during the annual review of the training program, to review and improve the induction.

At the conclusion of each new staff member's three month employment period the Records Officer will hold a brief meeting with the staff member to ensure that record keeping procedures are understood and being followed and also to obtain feedback on the Record Keeping System.

Training sessions in the correct use of the Record Keeping System and associated procedures will be conducted by Records Officer at least six monthly. Attendance at the sessions can be by self nomination or nomination by an individuals Manager or Supervisor.

This report has been published in accordance with the State Records Act, 2000.

### **Disability Services Plan**

The Shire has initiated a review of the disability services throughout the district in order to prepare an updated Disability Access and Inclusion Plan. This will deal with plans to adapt existing services to ensure they meet the needs of people with disabilities. Consideration will be given to providing advice about services to meet the needs of sight and hearing impaired persons.

The redevelopment of the central business district has improved access for people with disabilities by building up the ground level outside main street shops thereby doing away with steps into most businesses and improving the crossings across the main street, including the installation of ramps for gophers and wheelchairs. The new Shire administration building is wheelchair accessible and has a lower counter to be more friendly to people in wheelchairs.

Advice and services are delivered by staff who are aware of and understand the needs of people with disabilities. Opportunities are provided for people with disabilities to participate in public consultation and decision making process and to have access to grievance procedures, in the same way as non-disabled persons.

### **National Competition Policy (NCP)**

In April 1995, all Australian governments reached agreement on a National Competition Policy (NCP) for Australia. Three intergovernmental agreements underpin the NCP, being the Competition Principles Agreement (CPA), the Conduct Code Agreement and the Agreement to Implement the National Competition Policy and Related Reforms.

The CPA is binding on Local Government. This requires councils to carry out a number of procedures and include a report on the matter in each year's Annual Report. The three areas that affect local government are:

- Competitive Neutrality – To remove benefits (and costs) which accrue to government business as a result of their public ownership.
- Structural Reform – local government is required to reform the structure of publicly owned monopoly business where it is proposed to introduce competition.
- Legislation Review – To review legislation that restricts competition.

The Council has a limited of local laws, which may or may not conflict with the Competition Principles Agreement. These local laws will be reviewed in the forthcoming financial year to ensure compliance with the reporting requirements. An impact in the previous financial year included the NCP consideration of the purchase of the Great Southern Regional Cattle Saleyards. The Shire undertook all other relevant NCP checks required as part of its normal review processes.

### **Employee Remuneration**

No Shire employees were entitled to an annual cash salary of \$100,000 or more.

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
<b>PROGRAM 4 - GOVERNANCE</b>						
<b>Capital Expenditure</b>						
	New Admin Building Development	\$ (131,867)				
	Computer Hardware Replacement Program	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)
	New Computer Software	\$ (83,500)				
	Lot 337 Martin St. - Fencing & Lighting	\$ (5,500)				
	Lot 337 Martin St. - Kitchen Modifications	\$ (3,000)				
	Lot 337 Martin St. - Air conditioner	\$ -	\$ (3,450)			
	Lot 337 Martin St. - New Carpet	\$ (1,915)				
	Purchase Vehicle - Governance	\$ (33,687)	\$ (35,000)	\$ (36,000)	\$ (37,000)	\$ (38,000)
	Purchase Vehicle - CEO (2 trades)	\$ (67,374)	\$ (68,000)	\$ (69,000)	\$ (70,000)	\$ (72,000)
	Purchase Vehicle - DCEO (2 Trades)	\$ (52,566)	\$ (55,000)	\$ (55,000)	\$ (56,000)	\$ (58,000)
	Purchase Vehicle - Manager of Comm. Services	\$ (26,283)	\$ (60,000)	\$ (61,000)	\$ (62,000)	\$ (62,000)
		<b>\$ (420,692)</b>	<b>\$ (236,450)</b>	<b>\$ (236,000)</b>	<b>\$ (240,000)</b>	<b>\$ (245,000)</b>
<b>Capital Income</b>						
	Admin Building Development Recoups	\$ -				
	Trade in of Vehicle - Governance	\$ 28,800	\$ 30,000	\$ 31,000	\$ 32,000	\$ 33,000
	Trade in of Vehicle - CEO	\$ 60,800	\$ 63,000	\$ 64,000	\$ 65,000	\$ 67,000
	Trade in of Vehicle - DCEO	\$ 52,000	\$ 50,000	\$ 50,000	\$ 51,000	\$ 53,000
	Trade in of Vehicle - Manager of Comm. Services	\$ 25,000	\$ 55,000	\$ 56,000	\$ 57,000	\$ 57,000
		<b>\$ 166,600</b>	<b>\$ 198,000</b>	<b>\$ 201,000</b>	<b>\$ 205,000</b>	<b>\$ 210,000</b>
<b>PROGRAM 5 - LAW, ORDER &amp; PUBLIC SAFETY</b>						
<b>FIRE PREVENTION</b>						
<b>Capital Expenditure</b>						
	Trucks					
	- Middle Ward	\$ -	\$ -	\$ (215,000)	\$ -	\$ -
	- Woogenellup	\$ -	\$ (220,000)	\$ -	\$ -	\$ -
	- Kendenup / Martigallup	\$ (211,000)	\$ -	\$ (100,000)	\$ (220,000)	\$ (220,000)
	- Porongurup / Middleward	\$ -	\$ -	\$ -	\$ -	\$ -
	- Denbarker	\$ -	\$ (215,000)	\$ -	\$ -	\$ -

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
	- Porongurup	\$ (14,300)	\$ (315,000)	\$ -	\$ -	\$ -
	- Rocky Gully	\$ -	\$ -	\$ -	\$ (215,000)	\$ (215,000)
	- Forest Hill	\$ -	\$ (215,000)	\$ -	\$ -	\$ -
	- Narrikup	\$ -	\$ (215,000)	\$ -	\$ (215,000)	\$ (215,000)
	- Perillup	\$ -	\$ -	\$ (215,000)	\$ (215,000)	\$ (215,000)
	- Manurup / Narpyn	\$ -	\$ -	\$ (215,000)	\$ -	\$ -
	- South Porongurup	\$ -	\$ (100,000)	\$ (215,000)	\$ -	\$ -
	Fire Sheds					
	- Perillup	\$ (13,580)	\$ -	\$ -	\$ -	\$ -
	- Kendenup	\$ -	\$ (10,000)	\$ -	\$ -	\$ -
	- Rocky Gully	\$ (4,500)	\$ -	\$ -	\$ -	\$ -
	- South Porongurup	\$ -	\$ (42,000)	\$ -	\$ -	\$ -
	- Woogenellup	\$ (3,000)	\$ -	\$ -	\$ -	\$ -
	- Middleward	\$ -	\$ -	\$ -	\$ -	\$ -
	- Denbarker	\$ -	\$ -	\$ (41,000)	\$ -	\$ -
	- Porongurup	\$ -	\$ -	\$ -	\$ (45,000)	\$ (45,000)
	- Forest Hill	\$ -	\$ -	\$ (43,000)	\$ -	\$ -
	Purchase of Lot 105 First Ave Kendenup					
	Emergency Shire Radio Equipment	\$ (4,000)				
		<b>\$ (250,380)</b>	<b>\$ (1,332,000)</b>	<b>\$ (1,044,000)</b>	<b>\$ (910,000)</b>	<b>\$ (910,000)</b>
<b>Capital Income</b>						
	FESA Grants	\$ 246,380	\$ 1,332,000	\$ 829,000	\$ 910,000	\$ 910,000
	Kendenup BFB Contributions					
		<b>\$ 246,380</b>	<b>\$ 1,332,000</b>	<b>\$ 829,000</b>	<b>\$ 910,000</b>	<b>\$ 910,000</b>
<b>ANIMAL CONTROL</b>						
<b>Capital Expenditure</b>						
	Pound Fencing & Lighting					
	Purchase Vehicle - Ranger	\$ (120,000)	\$ (125,000)	\$ (127,000)	\$ (128,000)	\$ (130,000)
		<b>\$ (120,000)</b>	<b>\$ (125,000)</b>	<b>\$ (127,000)</b>	<b>\$ (128,000)</b>	<b>\$ (130,000)</b>
<b>Capital Income</b>						
	Trade in of Vehicle - Ranger	\$ 119,550	\$ 123,000	\$ 125,000	\$ 126,000	\$ 128,000
		<b>\$ 119,550</b>	<b>\$ 123,000</b>	<b>\$ 125,000</b>	<b>\$ 126,000</b>	<b>\$ 128,000</b>
<b>LAW &amp; ORDER</b>						
<b>Capital Expenditure</b>						

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
	Lowood road security cameras	\$ -	\$ -	\$ (2,000)	\$ -	\$ -
		\$ -	\$ -	\$ (2,000)	\$ -	\$ -
<b>PROGRAM 7 - HEALTH</b>						
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>						
<b>Capital Expenditure</b>						
	Purchase of Vehicle - EHO	\$ (52,566)	\$ (55,000)	\$ (56,000)	\$ (58,000)	\$ (60,000)
		\$ (52,566)	\$ (55,000)	\$ (56,000)	\$ (58,000)	\$ (60,000)
<b>Capital Income</b>						
	Trade in of Vehicle - EHO	\$ 50,000	\$ 52,500	\$ 53,500	\$ 55,500	\$ 57,500
		\$ 50,000	\$ 52,500	\$ 53,500	\$ 55,500	\$ 57,500
<b>PROGRAM 8 - EDUCATION &amp; WELFARE</b>						
<b>PLANTAGENET CHILD CARE CENTRE</b>						
<b>Capital Expenditure</b>						
	Computer Upgrade	\$ (1,500)				
	New Refrigerator/Equipment		\$ (3,500)			
	Playground Equipment	\$ (22,525)	\$ (5,000)	\$ (5,000)	\$ (3,000)	
	Reticulation System and Lawn upgrade	\$ -	\$ (7,000)	\$ (3,000)		
	Car Park - Seal, Kerb & Drain	\$ -	\$ (30,000)			
	New Carpet	\$ -	\$ (5,000)			
		\$ (24,025)	\$ (50,500)	\$ (8,000)	\$ (3,000)	\$ -
<b>Capital Income</b>						
	Playground Equipment Grant - Lotterywest	\$ 10,000				
		\$ 10,000	\$ -	\$ -	\$ -	\$ -
<b>PROGRAM 10 - COMMUNITY AMENITIES</b>						
<b>SANITATION</b>						
<b>Capital Expenditure</b>						
	Transfer Station - Mount Barker Tip (waste reserve)		\$ (100,000)			

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
		\$ -	\$ (100,000)	\$ -	\$ -	\$ -
<b>TOWN PLANNING</b>						
<b>Capital Expenditure</b>						
	Subdivision Lot 337 Martin Street, Mt Barker	\$ (25,000)				
	Purchase Vehicle - Manager Planning	\$ (52,566)	\$ (55,000)	\$ (56,000)	\$ (57,000)	\$ (58,000)
		\$ (77,566)	\$ (55,000)	\$ (56,000)	\$ (57,000)	\$ (58,000)
<b>Capital Income</b>						
	Trade in of Vehicle - Manager Planning	\$ 42,500	\$ 50,000	\$ 51,000	\$ 52,000	\$ 53,000
		\$ 42,500	\$ 50,000	\$ 51,000	\$ 52,000	\$ 53,000
<b>OTHER COMMUNITY AMENITIES</b>						
<b>Capital Expenditure</b>						
	Cemetery Land Acquisition (\$98k from Reserve)	\$ (97,694)				
	Cemetery Land Design / Development	\$ (25,000)	\$ (125,000)			
	Public Toilets Town Centre					
		\$ (122,694)	\$ (125,000)	\$ -	\$ -	\$ -
<b>PROGRAM 11 - RECREATION &amp; CULTURE</b>						
<b>PUBLIC HALLS AND CIVIC CENTRES</b>						
<b>Capital Expenditure</b>						
	Replace Gas HWS - Skinner Pavilion	\$ (2,145)				
	Install exit signs bar area - Frost Pavilion	\$ (2,500)				
	Master Key Expansion to Council Buildings	\$ (5,000)				
		\$ (9,645)	\$ -	\$ -	\$ -	\$ -
<b>MOUNT BARKER SWIMMING POOL</b>						
<b>Capital Expenditure</b>						
	Shade Structure		\$ (1,500)			
	Lawn Mower		\$ 1,300			
	Replace Minor Plant		\$ (3,000)			
	New Kiosk, Toilets and Entry		\$ (125,000)			
		\$ -	\$ (128,200)	\$ -	\$ -	\$ -



<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
<b>RECREATION CENTRE</b>						
<b>Capital Expenditure</b>						
	Gym & Other Equipment	\$ (5,000)	\$ (5,000)	\$ (6,000)	\$ (6,000)	\$ (7,000)
	Multi-Function Sports/AeCEOics Room		\$ (60,000)			
	Catering Room		\$ (15,000)			
	Creche Playground Area & Equipment			\$ (10,000)		
	Re-seal Floor		\$ (7,000)		\$ (7,000)	\$ (8,000)
	Repairs to Fire System	\$ (4,500)		\$ (10,000)		
	New Instant Hot Water System	\$ (12,000)				
	Other Centre Improvements		\$ (5,000)	\$ (10,000)		
		<b>\$ (21,500)</b>	<b>\$ (92,000)</b>	<b>\$ (36,000)</b>	<b>\$ (13,000)</b>	<b>\$ (15,000)</b>
<b>PARKS AND GARDENS</b>						
<b>Capital Expenditure</b>						
	Playground Equipment - Wilson Park	\$ (30,750)				
	Safety / Lighting Study - Wilson Park	\$ (10,000)				
		<b>\$ (40,750)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Income</b>						
	Safety / Lighting Study Grant	\$ 4,500				
	Trust Transfers - P.O.S. Contributions	\$ 9,250				
		<b>\$ 13,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>LIBRARY SERVICES</b>						
<b>Capital Expenditure</b>						
	Computer Upgrade - Mount Barker		\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)
	Computer Upgrade - Rocky Gully		\$ (1,500)		\$ (1,500)	
	Hot Water System	\$ (3,000)				
		<b>\$ (3,000)</b>	<b>\$ (3,000)</b>	<b>\$ (1,500)</b>	<b>\$ (3,000)</b>	<b>\$ (1,500)</b>
<b>PROGRAM 12 - TRANSPORT</b>						
<b>ROAD CONSTRUCTION</b>						
<b>Capital Expenditure</b>						
	Roadwork Construction		\$ (1,130,044)	\$ (2,921,733)	\$ (3,460,373)	\$ (3,766,291)

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
- Pre Construction Future Works		\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)
- Woogenellup Rd RRG (SLK .2 to SLK 1.48)		\$ (216,776)				
- Woogenellup Rd RRG (SLK 1.48 to SLK 18.85)		\$ (204,000)				
- Woogenellup Rd RRG (SLK 21.2 to SLK 31.5)		\$ (81,068)				
- Mount Barker Porongurup Road RRG		\$ -	\$ (260,000)	\$ (260,000)	\$ (260,000)	\$ (260,000)
- Spencer Road RRG (SLK .46 to SLK 1.54)		\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)
- Martagallup Road RRG (SLK 4 to SLK 8)		\$ (70,500)				
- Martagallup Road TIRES (SLK 8 to SLK 10.61)		\$ (266,667)				
- Spencer Road TIRES (Bypass design)		\$ (62,150)				
- Spencer Road TIRES (SLK 6 to SKL 10)		\$ (1,066,666)				
- Spencer Road TIRES 04/05 c/fwd (SLK 0 to SLK6)		\$ (415,317)				
- Spencer Road 05/06 TIRES		\$ (186,678)				
- Blue Lake Road 05/06 TIRES		\$ (150,000)				
- Perillup Road 05/06 TIRES		\$ (60,000)				
- Lowood Road part RTR		\$ (447,367)	\$ (359,179)			
- Barrow Road RTR		\$ (60,000)	\$ (60,000)			
- Carbarup Road RTR		\$ (299,179)	\$ (299,179)			
- Lowood Road BLACKSPOT		\$ -	\$ (189,000)			
- Lowood Road DEPT OF ENERGY		\$ (179,428)				
- Millinup Road		\$ -	\$ (140,000)			
- Mount Barker Drainage Improvements (reserve)		\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
- Mount Barker Footpath Construction		\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)
- Bevan Road		\$ -	\$ (50,000)			
- Mount Barker Porongurup Road		\$ (20,000)				
- Jones Road		\$ (30,000)	\$ (30,000)			
- Old Coach Road		\$ (45,000)				
- Poorarecup Road		\$ (50,000)				
- Palmdale Road		\$ -	\$ (62,500)			
- Jutland Road		\$ (50,000)	\$ -			
- Coote Street		\$ (25,000)				
- Chillinup Road		\$ (235,248)				
- Craddock Road		\$ (100,000)				
- Narrikup Chorkerup Road		\$ -	\$ (50,000)			
- Morpeth Street		\$ (3,714)				
- Syred Road		\$ (45,000)				

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
	- Pearce Rd	\$ (18,000)				
	- Chavel Rd	\$ (12,000)				
		<b>\$ (4,964,758)</b>	<b>\$ (3,194,902)</b>	<b>\$ (3,746,733)</b>	<b>\$ (4,285,373)</b>	<b>\$ (4,591,291)</b>
<b>Capital Income</b>						
	Project Grants - RRG	\$ 590,696	\$ 828,286	\$ 822,884	\$ 810,073	\$ 840,582
	Roads to Recovery Grants	\$ 359,179	\$ 369,954	\$ 381,053	\$ 392,485	\$ 404,259
	Roads to Recovery Grant - Lowood Road	\$ 359,179	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
	TIRES	\$ 1,079,336	\$ 1,111,716	\$ 1,145,068	\$ 1,179,420	\$ 1,214,802
		<b>\$ 2,388,390</b>	<b>\$ 2,659,956</b>	<b>\$ 2,699,005</b>	<b>\$ 2,731,977</b>	<b>\$ 2,809,643</b>
<b>PROGRAM 13 - ECONOMIC SERVICES</b>						
<b>BUILDING</b>						
<b>Capital Expenditure</b>						
	Purchase Vehicle - Building Surveyor (2 times)	\$ (52,566)	\$ (55,000)	\$ (55,000)	\$ (55,000)	\$ (55,000)
		<b>\$ (52,566)</b>	<b>\$ (55,000)</b>	<b>\$ (55,000)</b>	<b>\$ (55,000)</b>	<b>\$ (55,000)</b>
<b>Capital Income</b>						
	Trade in of Vehicle - Building Surveyor (2 times)	\$ 42,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
		<b>\$ 42,500</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>SALEYARDS</b>						
<b>Capital Expenditure</b>						
	Saleyards Capital Improvements	\$ (262,083)	\$ -	\$ -	\$ -	\$ -
	Environmental Grant (RIFP)	\$ (129,642)				
	Purchase vehicle - Manager's Ute	\$ (38,000)				
		<b>\$ (429,725)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Income</b>						
	Environmental Grant (RIFP)	\$ 129,642				
	Trade in of Vehicle - Manager's Ute	\$ 8,182				
		<b>\$ 137,824</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PROGRAM 14 - OTHER PROPERTY &amp; SERVICES</b>						
<b>UNCLASSIFIED</b>						

<b>PLAN FOR THE FUTURE</b>		<b>2006/07</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>
<b>Capital Expenditure</b>						
	Disposal of Old Depot (100% from reserve)	\$ (10,000)	\$ (10,000)			
	Installation of Comm. Tower - Mount Barrow	\$ -	\$ (50,000)			
	Heavy Plant Replacement Program	\$ (709,775)	\$ (211,000)	\$ (336,000)	\$ (164,500)	\$ (89,500)
	Passenger Vehicles Replacement Program	\$ (633,448)	\$ (56,500)	\$ (56,500)	\$ (56,500)	\$ (56,500)
	Minor Plant Replacement Program	\$ (80,000)	\$ (10,000)	\$ (14,000)	\$ (16,000)	\$ (10,000)
	Nursery Construction					
		<b>\$ (1,433,223)</b>	<b>\$ (337,500)</b>	<b>\$ (406,500)</b>	<b>\$ (237,000)</b>	<b>\$ (156,000)</b>
<b>Capital Income</b>						
	Trade-in Heavy Plant	\$ 233,250				
	Trade-in Light Vehicles and Plant	\$ 622,900				
	Sale of Old Depot Site	\$ -	\$ 120,000	\$ 120,000		
		<b>\$ 856,150</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>\$ (8,023,090)</b>	<b>\$ (5,889,552)</b>	<b>\$ (5,774,733)</b>	<b>\$ (5,989,373)</b>	<b>\$ (6,221,791)</b>
<b>TOTAL CAPITAL INCOME</b>		<b>\$ 4,073,644</b>	<b>\$ 4,585,456</b>	<b>\$ 4,128,505</b>	<b>\$ 4,130,477</b>	<b>\$ 4,218,143</b>

# **FREEDOM OF INFORMATION**

## **Procedures and Access Arrangements**

### **FOI Operations**

It is the aim of the Shire of Plantagenet to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the agency and to enable the public to ensure that personal information in documents is accurate, complete, up to date and not misleading.

During the 2005/06 year, one FOI application was received.

### **FOI Applications**

Access applications have to:

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the Shire with any application fee payable.

Applications and enquires should be addressed to the Freedom of Information Coordinator, PO Box 48, Mount Barker WA 6324 or telephone 08 9892 1111.

Applications will be acknowledged in writing and you will be notified of the decision within 45 days.

### **FOI Fees & Charges**

A scale of fees and charges is set under the FOI Act Regulations. Apart from the application fee for non-personal information all charges are discretionary. The charges are as follows:

#### Type of fee

- |  |         |
|--|---------|
| • Personal information about the applicant       | No Fee  |
| • Application fee (for non personal information) | \$30.00 |

#### Type of charge

- |   |               |
|---|---------------|
| • Charge for time dealing with application (per hour or pro rata) | As per budget |
| • Access time supervised by staff (per hour or pro rata)          | As per budget |
| • Photocopying staff time (per hour or pro rata)                  | As per budget |
| • Per photocopy   | As per budget |
| • Duplicating a tape, film or computer information                | Actual Cost   |
| • Delivery, packaging and postage                                 | Actual Cost   |

#### Deposits

- |  |     |
|--|-----|
| • Advance deposit which may be required of the estimated charges                               | 25% |
| • Further advance deposit may be required to meet the charges for dealing with the application | 75% |

Pension concession	25%
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### **Access Arrangements**

Access to documents can be granted by way of inspection, a copy of a document, a copy of an audio or video tape, a computer disk, a transcript of a recorded, shorthand or encoded document from which words can be reproduced.

## **Notice of Decision**

As soon as possible but in any case within 45 days you will be provided with a notice of decision which will include details such as:

- the date which the decision was made;
- the name and the designation of the officer who made the decision;
- if the document is an exempt document the reasons for classifying the matter exempt; or the fact that access is given to an edited document; and/or
- information on the right to review and the procedures to be followed to exercise those rights.

## **Refusal of Access**

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the Shire. Applications should be made in writing within 30 days of receiving the notice of decision.

You will be notified of the outcome of the review within fifteen (15) days.

If you disagree with the result you then can apply to the Information Commissioner for an external review, and details would be advised to applicants when the internal review decision is issued.

## **ROLE OF THE COUNCIL**

Section 2.7 of the Local Government Act 1995 defines the role of the Council as:

‘2.7

- (1) The council –
  - (a) directs and controls the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to –
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.’

### **Function of Local Government**

The general function of local government as defined in Section 3.1(1) of the Local Government Act 1995 is ‘to provide for the good government of persons in its district.’

### **Public Participation on Council Committees**

Public participation is encouraged on the following Committees of the Council:

#### Townscape Review Steering Committee

This Committee was developed to guide the process of reviewing the Townscape Improvement Plan for the Shire of Plantagenet. The objective of the Plan is to;

- serve as an overall framework for streetscape upgrading projects over the next ten years; and
- lead to the enhancement of the visual and practical amenity of area.

The Committee consists of three council representatives, one staff representative and four community representatives. All vacancies for this Committee are advertised locally when they become available.

#### Bush Fire Advisory Committee

This Committee is designed to advise the Local Government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of the Bush Fire Act 1954, the formation of bush fire brigades and the grouping thereof under group brigade officers and the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities.

Each bush fire brigade nominates a delegate to represent them on the Committee. To become a member of your local bush fire brigade you are required to contact your brigade delegate.

#### Community Recreation Centre Advisory Committee

This Committee is designed to provide involvement from the Council, the Education Department and the community into the management of the Mount Barker Recreation Centre. All vacancies for this Committee are advertised locally when they become available.

### Kamballup Hall Management Committee

The daily operations of the Kamballup Hall are overseen by a management committee. The Committee consists of one Council representative and four community representatives nominated by the Kamballup Management and Social Committee Inc.

### Porongurup Hall Management Committee

The daily operations of the Porongurup Hall are overseen by a management committee.

The Committee consists of one Council representative and four community representatives nominated by the Porongurup Community Association.

### Woogenellup Hall Committee

The daily operations of the Woogenellup Hall are overseen by a management committee.

The Committee consists of one Council representative and four community representatives nominated by the Woogenellup Progress Association.

### **Documents Held by the Local Government**

The Shire of Plantagenet has a wide variety of documents, maps and reports that relate to its functions as a local government and assist with its daily operation.

Under Section 5.94 of the Local Government Act 1995 (the Act), the following information is to be available for public inspection at no cost;

- (a) code of conduct;
- (b) register of financial interests;
- (c) annual report;
- (d) annual budget;
- (e) schedule of fees and charges;
- (f) plan for principal activities (in the proposed or final form);
- (g) proposed local law of which the local government has given state wide public notice under section 3.12(3) of the Act;
- (h) local law made by the local government in accordance with section 3.12 of the Act;
- (i) regulations made by the Governor under section 9.60 of the Act that operate as if they were local laws of the local government;
- (j) text that –
  - (i) is adopted (whether directly or indirectly) by a local law of the local government or by a regulation that is to operate as if it were a local law of the local government; or
  - (ii) would be adopted by a proposed local law of which the local government has given state wide public notice under section 3.12(3) of the Act;
- (k) subsidiary legislation made or adopted by the local government under any written law other than under the Act;
- (l) any written law having a provision in respect of which the local government has a power or duty to enforce;
- (m) rates record;
- (n) confirmed minutes of council or committee meetings;
- (o) minutes of electors' meetings;
- (p) notice papers and agenda relating to any council or committee meeting and reports and other documents that have been –
  - (i) tabled at a council or committee meeting; or



- (ii) produced by the local government or a committee for presentation at a council or committee meeting and which have been presented at the meeting;
- (q) report of a review of a local law prepared under section 3.16(3) of the Act;
- (r) business plan prepared under section 3.59 of the Act;
- (s) register of owners and occupiers under section 4.32(6) of the Act and electoral rolls;
- (t) contract under section 5.39 of the Act and variation of such contract;
- (u) such other information relating to the local government –
  - (i) required by a provision of the Act to be available for public inspection; or
  - (ii) as may be prescribed.

Arrangements to view these documents can be made by contacting the Shire Administration Office. Charges may apply if copies of these documents are required. A number of documents are available on the Shire's website [www.plantagenet.wa.gov.au](http://www.plantagenet.wa.gov.au).

Limits on rights to inspect local government information are outlined under Section 5.95 of the Act.

In addition to the above items the Council has a number of documents that can be purchased. The cost of these documents is outlined each financial year in the Council's Fees & Charges. The available documents are outlined below;

- (a) town planning publications; and
- (b) building plans.

#### Legislation Impacting on Local Governments

On the following pages is a comprehensive list of legislation that impacts on all local governments in Western Australia including the Shire of Plantagenet.

The Shire must have due regard to each of these Acts, Regulations, Standards, Programs, Codes and Local Laws when undertaking its business of providing good governance for the community.

#### **Federal & State Acts**

Aboriginal Heritage Act 1972  
 Archives Act 1983 (Federal)  
 Bush Fires Act 1954  
 Caravan Parks & Camping Grounds Act 1995  
 Children and Community Services Act 2004  
 Commonwealth Places (Administration of Laws) Act 1970  
 Control Of Vehicles (Off-Road Areas) Act 1978  
 Corruption and Crime Commission Act 2003  
 Disability Services Act 1993  
 Dividing Fences Act 1961  
 Dog Act 1976  
 Environmental Protection Act 1986  
 Equal Opportunity Act 1984  
 Evidence Act 1906  
 Fair Trading Act 1987  
 Freedom of Information Act 1992  
 Health Act 1911  
 Heritage Of Western Australia Act 1990  
 Financial Administration & Audit Act 1985

Fire & Emergency Services Authority of Western Australia Act 1998  
Gaming and Wagering Act 1987  
Industrial Relations Act 1979  
Interpretation Act 1984  
Land Administration Act 1997  
Library Board Of Western Australia Act 1951  
Liquor Licensing Act 1988  
Litter Act 1979  
Local Government (Miscellaneous Provisions) Act 1960  
Local Government Act 1995  
Local Government Grants 1978  
Long Service Leave Act 1958  
Main Roads Act 1930  
Minimum Conditions of Employment Act 1993  
Native Title (State Provisions) Act 1999  
Occupational Safety and Health Act 1984  
Parks & Reserves Act 1895  
Planning & Development Act 2005  
Property Law Act 1969  
Public Interest Disclosure Act 2003  
Public Works Act 1902  
Rates & Charges (Rebates & Deferments) Act 1992  
Residential Tenancies Act 1987  
Road Traffic Act 1974  
Sex Discrimination Act 1984 (Federal)  
State Administrative Tribunals Act 2004  
State Records Act 2000  
State Superannuation Act 2000  
Strata Titles Act 1985  
The Criminal Code  
Transfer Of Land Act 1893  
Workers' Compensation & Injury Management Act 1981  
Workplace Relations Act 1996 (Federal)

### **Federal & State Regulations**

Aboriginal Heritage Regulations 1974  
Building Regulations 1989  
Caravan Parks & Camping Grounds Regulations 1997  
Children And Community Services Regulations 2006  
Children And Community Services (Child Care) Regulations 2006  
Children And Community Services (Family Day Care) Regulations 2006  
Children And Community Services (Outside School Hours Care) Regulations 2006  
Children And Community Services (Outside School Hours Family Day Care) Regulations 2006  
Dividing Fences Regulations 1971  
Dog Regulations 1976  
Environmental Protection (Noise) Regulations 1997  
Equal Opportunity Regulations 1986

Fair Trading (Retirement Villages Code) Regulations 1993  
Fire & Emergency Services Authority of WA Regulations 1998  
Freedom Of Information Regulations 1993  
Health Act (Carbon Monoxide) Regulations 1975  
Health Act (Laundries And Bathrooms) Regulations 1971  
Health Act (Underground Water Supply) Regulations 1959  
Health Laboratory Service (Fees) Regulations  
Health Services (Quality Improvement) Regulations 1995  
Health (Air-Handling And Water Systems) Regulations 1994  
Health (Anz Food Standards Code Adoption) Regulations 2001  
Health (Asbestos) Regulations 1992  
Health (Cloth Materials) Regulations 1985  
Health (Construction Work) Regulations 1973  
Health (Food Hygiene) Regulations 1993  
Health (Food Standards) (Administration) Regulations 1986  
Health (Garden Soil) Regulations 1998  
Health (Immunisation By Local Governments) Regulations 2000  
Health (Meat Hygiene) Regulations 2001  
Health (Offensive Trades Fees) Regulations 1976  
Health (Pesticides) Regulations 1956  
Health (Pet Meat) Regulations 1990  
Health (Poultry Manure) Regulations 2001  
Health (Public Buildings) Regulations 1992  
Health (Skin Penetration Procedure) Regulations 1998  
Health (Swimming Pools) Regulations 1964  
Health (Temporary Sanitary Conveniences) Regulations 1997  
Health (Treatment Of Sewage And Disposal Of Effluent And Liquid Waste) Regulations 1974  
Litter Regulations 1981  
Local Government (Administration) Regulations 1996  
Local Government (Amendment Of Part Via - Employee Superannuation) Regulations 2006  
Local Government (Audit) Regulations 1996  
Local Government (Constitution) Regulations 1998  
Local Government (Elections) Regulations 1997  
Local Government (Financial Management) Regulations 1996  
Local Government (Functions And General) Regulations 1996  
Local Government (Long Service Leave) Regulations 1977  
Local Government (Parking For Disabled Persons) Regulations 1988  
Local Government (Prohibition On Dealings In Land) Regulations 1973  
Local Government (Qualification Of Municipal Officers) Regulations 1984  
Local Government (Uniform Local Provisions) Regulations 1996  
Occupational Safety and Health Regulations 1996  
Town Planning And Development (Easement) Regulations 1983  
Town Planning And Development (Ministerial Determinations) Regulations 2003  
Town Planning And Development (Subdivisions) Regulations 2000  
Town Planning Appeal Tribunal Rules 2003  
Town Planning Regulations 1967  
Town Planning (Local Government Planning Fees) Regulations 2000

## **Australian and International Standards**

AS 4390.4 – Records Management - Control  
AS 1170.1 – Dead & Live Loads & Load Combinations  
AS 12170.2 & AS 4055 – Wind Loads  
AS 1170.4 – Earthquake Loads  
AS 1538 – Cold Formed Steel Structures  
AS 3623 – Domestic Metal Framing  
AS 4100 – Steel Structures  
AS / NZS 1664 – Aluminium Structures Part 1  
AS / NZS 1667 – Aluminium Structures Part 2  
AS 1720.1 – Timber Structures Code  
AS 2870 – Residential Slabs & Footings  
AS 3600 – Concrete Structures  
AS 2158 – Piling  
AS 3700 – SAA Masonry Code  
AS 2327.1 – Composite Construction In Steel & Concrete  
AS 1288 – Glass In Buildings  
AS 2047 – Windows In Buildings  
AAS 27 – Financial Reporting by Local Government  
WAS 17 – Local Government Taxation Standard  
AS 4360 – Risk Management 1999  
ISO 9002 – Quality System Management  
ISO 14000 – Environmental Management  
ISO 4360 – Risk Management  
ISO 4801 – Safety  
ISO – Compliance

## **Plans, Programs & Values**

Blackspot Grants  
MRRG Road Grants  
Capital Budgeting Strategy  
Design Procedure Manual  
Annual Budget and Plan for the Future  
AUSPEC Manual  
MRWA Field Guide  
Local Government Clause 7 National Competition Statement  
Strategic Plan

## **Codes**

Building Code Of Australia  
Electronic Records  
General Disposal Authority For Local Government Records  
Local Government Clause 7 National Competition Statement  
Residential Design Codes Of Western Australia 2002  
Road Traffic Code 2000  
Uniform General By-Laws 1989

**Local Laws**

Bushfire Brigades

Cemeteries

Dogs

Extractive Industries

Health

Landfill and Transfer Station Facilities

Local Government Act (Consolidated)

Parking

Standing Orders

Thoroughfares and Public Places and Trading

12 FEB 2007

9 February 2007

Mr Rob Stewart  
Chief Executive Officer  
Shire of Plantagenet  
PO Box 48  
MT BARKER WA 6324

Dear Rob

**AUDIT OF SHIRE OF PLANTAGENET  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2006**


We advise that we have completed the audit of your Shire for the year ended 30<sup>th</sup> June 2006 and enclose our Audit Report and a copy of the Management Report.

A copy of the Audit Report and Management Report has also been sent directly to the President as is required by the Act.

We would like to take this opportunity to thank you and your staff for the assistance provided during the audit.

Please contact us if you have any queries.

Yours sincerely



DAVID TOMASI  
PARTNER

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**INDEPENDENT AUDIT REPORT  
TO THE ELECTORS OF THE SHIRE OF PLANTAGENET**

**Scope**

***The financial report and Council's responsibility***

The financial report comprises the income statement by nature or type, income statement by program, balance sheet, statement of changes in equity, cash flow statement, rate setting statement and accompanying notes to the financial statements for the Shire of Plantagenet for the year ended 30 June 2006.

Council is responsible for the preparation and true and fair presentation of the financial report in accordance with the Local Government Act 1995 (as amended). This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

***Audit approach***

We conducted an independent audit in order to express an opinion to the electors of the Shire. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Local Government Act 1995 (as amended), including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Shire's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Council.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedure, our audit was not designed to provide assurance on internal controls.

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**INDEPENDENT AUDIT REPORT  
TO THE ELECTORS OF THE SHIRE OF PLANTAGENET (continued)**

**Audit Opinion**

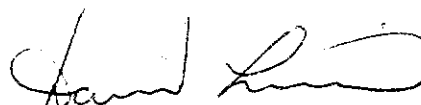
In our opinion, the financial report presents, fairly in accordance with the requirements of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended), applicable Accounting Standards and other mandatory professional reporting requirements, the financial position of the Shire of Plantagenet as at 30 June 2006 and the results of its operations and its cash flows for the year then ended.

**Other Matters**

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no material matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) There are no matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

UHY HAINES NORTON  
CHARTERED ACCOUNTANTS



DAVID TOMASI  
PARTNER

Date: 9 February 2007  
Perth, WA

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9 February 2007

The Shire President  
Shire of Plantagenet  
PO Box 48  
MT BARKER WA 6324

Dear Mr Forbes

**MANAGEMENT REPORT FOR THE YEAR ENDED 30TH JUNE 2006**

We advise that we have completed our audit procedures for the year ended 30th June 2006 and enclose our Audit Report.

We are required under the Local Government Audit Regulations to report certain compliance matters in our audit report. Other matters, which arise during the course of our audit that we wish to bring to Council's attention, are raised in this management report.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in systems and procedures that may exist. However, we aim to use our knowledge of the Shire's organisation gained during our work to make comments and suggestions that, we hope, will be useful to you.

**Rate Debtors**

Council's current rate debtors have increased from \$287,826 in 2005 to \$321,829 in 2006. This represents approximately 10% of total rates raised. (Generally, anything over 5% should start to flag a problem with collection policy and procedures).

We recommend Council ensure procedures are followed to enable prompt and regular follow up of these balances with a view to reducing rate debtors to a more acceptable level.

We will continue to monitor this during the course of our audit in respect of the year ended 30 June 2007 and keep Council advised accordingly.

**Rates**

The rolling reconciliations between the rate ledger and the VGO records were regularly prepared when interim rates were raised or when other amendments to the rate ledger were made during the year. However, they did not have any evidence of having been reviewed by a senior staff member independent of preparation.

To help ensure the rolling reconciliations between the rate ledger and the VGO records are correct, as well as prepared regularly and promptly, we recommend they be printed and reviewed by a senior staff member. This review should seek to confirm the accuracy of the reconciliation and should be evidenced.

**UHY** Haines Norton - ABN 358 5397 1745

### **Trust Account**

A review of the Trust bank account revealed an unreconciled difference of \$1,692 between the Trust bank and the Trust liabilities.

To help ensure appropriate control is maintained over trust monies at all times, a reconciliation of the Trust account should be performed at least monthly. We also recommend it be reviewed by a senior staff member independent of preparation. This review should seek to confirm the accuracy of the reconciliation and should be evidenced.

Further, it will help ensure compliance with the requirements of Section 6.9 of the Act.

### **Wages and salaries**

We noted there was a difference between the gross wages and salaries paid for the year (as allocated under schedule 14) and the wages and salaries reported on employee group certificates. The differences involved did not affect the audited results but they do affect the accuracy of Council's taxation reporting.

We recommend steps be included in the end of month procedures to ensure wages and salaries reported on the BAS tie in to payroll reports and general ledger control accounts for gross wages and PAYG deductions on a monthly basis. At year end the group certificate reports should be balanced to payroll and general ledger records and the BAS summary before group certificates are issued to employees.

### **Month End Procedures**

Reconciliation of the rates receivable, sundry debtors and creditors ledgers to their respective control accounts were balanced each month but did not always have evidence of having been reviewed by a senior staff member independent of preparation.

To help ensure the above reconciliations are correct, prepared regularly and amounts owing to and by Council are controlled, we recommend they are prepared monthly and reviewed by a senior staff member independent of preparation. This review should seek to confirm the accuracy of the reconciliation and should be evidenced. This will also help to identify if appropriate follow up of outstanding debtors and creditors is occurring.

### **Depreciation of Infrastructure**

The calculation of depreciation on roads for the year ended 30 June 2006 was performed using a weighted average methodology (as was the case in previous years).

From our testing and review, the depreciation expense arrived at appears to be reasonable and no adjustment to the calculation was required.

However, as in past years we recommend that Council review the current method of recording and depreciating road infrastructure with a view to implementing a system that will allow each road to be dissected into its component parts. This will enable a more reliable record of Council's road network to be maintained as well as helping to ensure depreciation is correctly reflected.

**Allocations**

During the course of our audit procedures we noted allocations were not always to the correct ledger account. Subsequent correction journals were also somewhat confused.

We recommend greater care be taken when making allocations and if necessary, procedures be amended to facilitate this. This will help to ensure greater control over income and/or expenditure by the Shire as the "true" income and/or cost will be more evident.

**Year End Balancing and Audit Readiness**

As you may be aware, we were forced to abandon our initial year end visit (20 to 22 November 2006) as the books were not to our required state of readiness to ensure an efficient audit process.

We returned three weeks later (11 and 12 December 2006) and were able to complete the majority of our audit testing. Testing could not be completed pending further reconciliations and information and was finalised remotely from our Perth office.

As indicated during our meetings with management, we have completed our audit procedures and obtained the necessary levels of assurance to enable us to issue our audit opinion. As is obvious from the turn of events, the process has been far from efficient and has resulted in additional costs.

We have discussed our requirements with management at length and highlighted the major areas of concern.

Not only does it impact on the efficiency of the audit process, it also reflects on the efficiency of the Shire as a whole as it compromises the delivery of meaningful, accurate and timely management information.

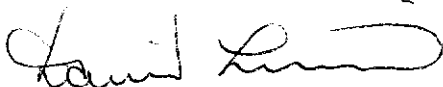
Action needs to be implemented to ensure this situation is rectified and does not present itself again.

We noted no other matters we wish to draw to Council's attention.

We take this opportunity to thank the Chief Executive Officer and all staff for the assistance provided during the audit.

Should you wish to discuss any matter relating to the audit or any other matter, please do not hesitate to contact us.

Yours faithfully  
UHY HAINES NORTON  
CHARTERED ACCOUNTANTS



DAVID TOMASI  
PARTNER

Encl  
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**FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire of Plantagenet being the annual financial report and other information for the financial year ended 30th June 2006 are in my opinion properly drawn up to present fairly the financial position of the Shire of Plantagenet at 30th June 2006 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and regulations under that Act.

Signed on the ninth day of February 2007

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**Rob Stewart**  
**Chief Executive Officer**

**SHIRE OF PLANTAGENET**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>NOTE</b>	<b>2006 \$</b>	<b>2006 Budget \$</b>	<b>2005 \$</b>
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	23	3,201,485	3,189,624	3,038,224
Grants and Subsidies	29	2,321,537	1,335,458	1,595,968
Contributions Reimbursements and Donations		516,907	674,918	180,983
Fees and Charges	28	1,237,551	1,192,641	1,040,159
Interest Earnings	2(a)	275,647	141,157	150,101
Other Revenue		<u>21,159</u>	<u>10,000</u>	<u>12,692</u>
		<u>7,574,286</u>	<u>6,543,798</u>	<u>6,018,127</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		( 3,240,261)	( 1,435,200)	( 2,465,630)
Materials and Contracts		( 952,332)	( 2,215,073)	( 1,462,556)
Utilities		( 91,060)	( 248,650)	( 158,716)
Depreciation	2(a)	( 2,180,082)	( 2,014,603)	( 2,229,498)
Interest Expenses	2(a)	( 338,344)	( 338,344)	( 126,654)
Insurance		( 228,463)	( 219,050)	( 230,177)
Other Expenditure		<u>( 56,109)</u>	<u>( 37,102)</u>	<u>( 41,547)</u>
		<u>( 7,086,650)</u>	<u>( 6,508,022)</u>	<u>( 6,714,778)</u>
		487,635	35,776	( 696,651)
Grants and Subsidies - non-operating	29	1,574,005	1,710,646	2,113,388
Profit on Asset Disposals	21	317,506	373,287	371,407
Loss on Asset Disposals	21	<u>( 14,030)</u>	<u>0</u>	<u>( 106,408)</u>
<b>NET RESULT</b>		<u><u>2,365,116</u></u>	<u><u>2,119,709</u></u>	<u><u>1,681,736</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE YEAR ENDED 30TH JUNE 2006**

	NOTE	2006 Actual \$	2006 Budget \$	2005 Actual \$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Governance		81,856	69,467	19,548
General Purpose Funding		4,629,002	4,464,481	4,278,096
Law, Order, Public Safety		175,124	461,620	351,569
Health		21,430	5,201	5,619
Education and Welfare		269,220	221,660	598,430
Community Amenities		357,570	350,036	344,366
Recreation and Culture		236,831	327,599	210,938
Transport		2,574,270	1,713,658	1,967,584
Economic Services		740,627	675,015	361,461
Other Property and Services		<u>379,867</u>	<u>338,995</u>	<u>365,311</u>
		9,465,797	8,627,732	8,502,922
<b>EXPENSES FROM ORDINARY ACTIVITIES EXCLUDING BORROWING COSTS EXPENSE</b>				
Governance		(473,064)	(435,323)	(388,523)
General Purpose Funding		(211,164)	(186,131)	(180,830)
Law, Order, Public Safety		(341,837)	(395,447)	(367,046)
Health		(133,980)	(111,041)	(99,653)
Education and Welfare		(382,509)	(263,905)	(816,654)
Community Amenities		(605,964)	(602,374)	(529,101)
Recreation & Culture		(934,744)	(973,898)	(932,542)
Transport		(2,894,989)	(2,425,325)	(2,841,427)
Economic Services		(784,086)	(755,295)	(512,960)
Other Property and Services		<u>0</u>	<u>(20,940)</u>	<u>(25,796)</u>
		(6,762,337)	(6,169,679)	(6,694,532)
<b>BORROWING COSTS EXPENSE</b>				
Governance		(157,713)	(157,713)	(3,444)
Education & Welfare		(588)	(588)	(680)
Recreation & Culture		(605)	(605)	(675)
Economic Services		(179,438)	(179,438)	(118,874)
Other Property and Services		<u>0</u>	<u>0</u>	<u>(2,981)</u>
	2	<u>(338,344)</u>	<u>(338,344)</u>	<u>(126,654)</u>
<b>NET RESULT</b>		<u><u>2,365,116</u></u>	<u><u>2,119,709</u></u>	<u><u>1,681,736</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET  
BALANCE SHEET  
FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>NOTE</b>	<b>2006</b>	<b>2005</b>
		<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	3	2,217,603	4,678,265
Trade and Other Receivables	4	1,573,255	466,304
Inventories	5	49,086	32,611
<b>TOTAL CURRENT ASSETS</b>		<u>3,839,944</u>	<u>5,177,180</u>
<b>NON-CURRENT ASSETS</b>			
Other Receivables	4	64,725	73,947
Other Financial Assets	6	4,692	4,692
Property, Plant and Equipment	7	12,409,071	9,131,716
Infrastructure	8	41,621,901	40,870,486
<b>TOTAL NON-CURRENT ASSETS</b>		<u>54,100,389</u>	<u>50,080,841</u>
<b>TOTAL ASSETS</b>		<u>57,940,333</u>	<u>55,258,021</u>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9	781,182	289,620
Long Term Borrowings	10	226,637	190,099
Provisions	11	190,177	173,340
<b>TOTAL CURRENT LIABILITIES</b>		<u>1,197,996</u>	<u>653,059</u>
<b>NON-CURRENT LIABILITIES</b>			
Long Term Borrowings	10	5,088,534	5,315,171
Provisions	11	194,292	195,396
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>5,282,826</u>	<u>5,510,567</u>
<b>TOTAL LIABILITIES</b>		<u>6,480,822</u>	<u>6,163,626</u>
<b>NET ASSETS</b>		<u>51,459,511</u>	<u>49,094,395</u>
<b>EQUITY</b>			
Retained Surplus		50,327,374	47,664,651
Reserves - Cash Backed	12	1,052,937	1,350,544
Reserves - Asset Revaluation	13	79,200	79,200
<b>TOTAL EQUITY</b>		<u>51,459,511</u>	<u>49,094,395</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET  
STATEMENT OF CHANGES OF EQUITY  
FOR THE YEAR ENDED 30TH JUNE 2006**

	NOTE	2006 \$	2005 \$
<b>RETAINED SURPLUS</b>			
Balance as at 1 July		47,664,651	46,368,450
Net Result		2,365,116	1,681,736
Transfer from/(to) Reserves		297,607	(385,535)
Balance as at 30 June		<u>50,327,374</u>	<u>47,664,651</u>
<b>RESERVES - CASH BACKED</b>			
Balance as at 1 July		1,350,544	965,009
Amount Transferred (to)/from Retained Surplus		(297,607)	385,535
Balance as at 30 June	12	<u>1,052,937</u>	<u>1,350,544</u>
<b>RESERVES - (BUSHFIRE EQUIPMENT) ASSET REVALUATION</b>			
Balance as at 1 July		79,200	79,200
Revaluation Increment		0	0
Revaluation Decrement		0	0
Balance as at 30 June	13	<u>79,200</u>	<u>79,200</u>
<b>TOTAL EQUITY</b>		<u>51,459,511</u>	<u>49,094,395</u>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF PLANTAGENET  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2006**

	NOTE	2006 Actual \$	2006 Budget \$	2005 Actual \$
<b>Cash Flows From Operating Activities</b>				
<b>Receipts</b>				
Rates		3,201,485	3,244,015	3,055,878
Grants and Subsidies - operating		1,321,537	1,534,163	1,595,968
Contributions, Reimbursements & Donations		516,907	674,585	154,839
Fees and Charges		1,131,963	1,182,141	1,031,494
Interest Earnings		275,647	97,267	158,766
Goods and Services Tax		779,321	385,121	508,989
Other		0	10,000	12,692
		<u>7,226,860</u>	<u>7,127,292</u>	<u>6,518,626</u>
<b>Payments</b>				
Employee Costs		( 3,224,528)	( 1,435,200)	( 2,376,432)
Materials and Contracts		( 525,865)	( 2,175,097)	( 1,682,701)
Utilities (gas, electricity, water, etc)		( 91,060)	( 248,650)	( 209,286)
Insurance		( 228,463)	( 219,050)	( 230,177)
Interest		( 338,344)	( 338,344)	( 107,156)
Goods and Services Tax		( 734,677)	( 405,111)	( 479,240)
Other		( 34,950)	( 37,102)	( 41,548)
		<u>( 5,177,887)</u>	<u>( 4,858,554)</u>	<u>( 5,126,540)</u>
<b>Net Cash Provided By (Used In) Operating Activities</b>	14(b)	<u>2,048,973</u>	<u>2,268,738</u>	<u>1,392,086</u>
<b>Cash Flows from Investing Activities</b>				
Payments for Purchase of Property, Plant & Equipment		( 4,382,585)	( 5,388,216)	( 2,846,875)
Payments for Construction of Infrastructure		( 2,261,926)	( 3,341,638)	( 1,971,399)
Grants/Contributions for the Development of Assets		1,574,005	1,710,646	2,133,388
Proceeds from Sale of Plant & Equipment		739,136	907,425	707,801
<b>Net Cash Provided By (Used In) Investing Activities</b>		( 4,331,370)	( 6,111,783)	( 1,977,085)
<b>Cash Flows from Financing Activities</b>				
Repayment of Debentures		( 190,099)	( 190,099)	( 148,527)
Proceeds from Self Supporting Loans		11,834	12,350	7,447
Proceeds from New Debentures		0	0	4,050,000
<b>Net Cash Provided By (Used In) Financing Activities</b>		( 178,265)	( 177,749)	3,908,920
<b>Net Increase (Decrease) in Cash Held</b>		( 2,460,662)	( 4,020,794)	3,303,921
Cash at Beginning of Year		4,678,265	4,437,470	1,374,344
<b>Cash at End of Year</b>	14(a)	<u><u>2,217,603</u></u>	<u><u>416,676</u></u>	<u><u>4,678,265</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2006**

	NOTE	2006 \$	2006 Budget \$
<b>REVENUES</b>			
Governance		81,856	69,467
General Purpose Funding		1,427,517	1,274,858
Law, Order, Public Safety		175,124	461,620
Health		21,430	5,201
Education and Welfare		269,220	221,660
Community Amenities		357,570	350,036
Recreation and Culture		236,831	327,599
Transport		2,574,270	1,713,658
Economic Services		740,627	675,015
Other Property and Services		<u>379,867</u>	<u>338,995</u>
		6,264,312	5,438,109
<b>EXPENSES</b>			
Governance		(630,777)	(593,036)
General Purpose Funding		(211,164)	(186,131)
Law, Order, Public Safety		(341,837)	(395,447)
Health		(133,980)	(111,041)
Education and Welfare		(383,097)	(264,493)
Community Amenities		(605,964)	(602,374)
Recreation & Culture		(935,349)	(974,503)
Transport		(2,894,989)	(2,425,325)
Economic Services		(963,524)	(934,733)
Other Property and Services		<u>0</u>	<u>(20,940)</u>
		(7,100,681)	(6,508,023)
<b>Adjustments for Cash Budget Requirements:</b>			
<b>Non-Cash Expenditure and Revenue</b>			
(Profit)/Loss on Asset Disposals		(303,476)	(373,287)
Amortisation		60,186	60,186
Movement in Non-Current Loan Debtors		12,777	0
Movement in Employee Provisions		15,733	0
Depreciation on Assets		2,119,896	1,954,417
<b>Capital Expenditure and Revenue</b>			
Purchase Land and Buildings		(3,196,651)	(3,522,456)
Purchase Infrastructure Assets		(2,261,926)	(3,341,638)
Purchase Plant and Equipment		(1,116,833)	(1,823,060)
Purchase Furniture and Equipment		(69,101)	(42,700)
Proceeds from Disposal of Assets		739,136	907,425
Repayment of Debentures		(190,099)	(190,099)
Self-Supporting Loan Principal Income		(943)	12,350
Net transfers (to)/from Unspent Loans		2,489,587	2,952,378
Transfers to Reserves (Restricted Assets)		(258,097)	(625,000)
Transfers from Reserves (Restricted Assets)		555,704	1,744,352
ADD Estimated Surplus/(Deficit) July 1 B/Fwd		677,642	167,422
LESS Estimated Surplus/(Deficit) June 30 C/Fwd		1,638,651	0
<b>Amount Req'd to be Raised from Rates</b>	<b>23</b>	<u><u>(3,201,485)</u></u>	<u><u>(3,189,624)</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**(a) Basis of Preparation**

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended and accompanying regulations (as amended)). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

**First AIFRSs Financial Report**

This is the Shire's first Australian equivalents to International Financial Reporting Standards ("AIFRSs") annual financial report covered by AIFRSs and AASB1 "First Time Adoption of Australian equivalents to International Financial Reporting Standards".

The preparation of the annual financial report in accordance with AIFRSs resulted in changes to the accounting policies as compared with the most recent annual financial statements prepared under previous Generally Accepted Accounting Principles ("previous GAAP").

The accounting policies set out below have been consistently applied to all periods presented in this financial report. They have also been applied in preparing an opening AIFRSs balance sheet as at 1 July 2004 for the purposes of the transition to Australian Accounting Standards - AIFRSs as required by AASB 1. The impact of the transition from previous GAAP to AIFRSs is explained in Note 37.

**Compliance with IFRSs**

International Financial Reporting Standards ("IFRSs") form the basis of Australian Accounting Standards adopted by the AASB, being AIFRSs. The financial report of the Shire complies with IFRSs and interpretations adopted by the International Accounting Standards Board except as follows:

- AIFRSs include specific provisions relating to not-for-profit entities. These are not included in IFRSs.
- Australian Accounting Standard AAS27 "Financial Reporting by Local Governments" also applies and there is no equivalent standard in IFRSs.

The principal areas of non-compliance with IFRSs include:

- the recognition of non-reciprocal revenue;
- the definition of value in use for the purposes of estimating the recoverable amount of impaired assets; and
- the offsetting of asset revaluation increments and decrements on a class of asset basis rather than individual asset basis.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(a) Basis of Preparation (Continued)**

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 20 to this financial report.

**(c) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

**(d) Fixed Assets**

Property, plant and equipment and infrastructure assets are brought to account at cost or independent or management valuation less, where applicable, any accumulated depreciation, amortisation or impairment losses.

The value of all infrastructure assets (other than land under roads) has been recorded in the Balance Sheet. Land under roads are excluded from infrastructure in accordance with legislative requirements.

As of 1 July 2004, Council elected to revert to the cost basis for measuring infrastructure road assets that were being carried at a revalued amount at the immediately preceding reporting date being 30 June, 2004.

This was achieved by deeming the carrying amount of the non-current assets comprising the particular class to be their cost and complied with the requirements on application of AASB 1 "First Time Adoption of Australian Equivalents to International Financial Reporting Standards".

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(e) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement as at the time of signing a binding contract of sale.

**(f) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets clearing and earthworks	not depreciated
construction/road base original surfacing and major re-surfacing - bituminous seals	50 years  20 years
Gravel roads clearing and earthworks	not depreciated
construction/road base gravel sheet	50 years 12 years
Formed roads (unsealed) clearing and earthworks	not depreciated
construction/road base Footpaths - slab	50 years 40 years

**(g) Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Investments**

All investments are valued at cost and interest on those investments is recognised when accrued.

**(i) Impairment**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

**(k) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees service to balance date.

**(l) Superannuation**

The Shire of Plantagenet contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

**(m) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Interest Rate Risk**

The Shire's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates, is considered negligible for all financial instruments other than borrowings. Information on interest rate risk as it applies to borrowings is disclosed in Note 22(e).

**(o) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the balance sheet and notes to and forming part of the financial report. The Shire does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Shire.

**(p) Fair Value**

The fair value of assets and liabilities approximate their carrying values. No financial assets and financial liabilities are readily traded on organised markets in standardised form. Financial assets where the carrying amount exceeds fair value have not been written down as the Council intends to hold these assets to maturity.

The aggregate fair value and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to and forming part of the financial report.

**(q) Rounding Off Figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

**(r) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**2. REVENUES AND EXPENSES**

**2006**  
\$

**2005**  
\$

**(a) Result from Ordinary Activities**

The Result from Ordinary Activities includes:

(i) Charging as an Expense:

**Amortisation**

Mount Barker Recreation Centre	60,186	60,186
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**Auditors Remuneration**

- Audit	12,500	7,950
- Other Services (FBT return)	1,700	1,300

**Bad and Doubtful Debts**

Rates	0	8,760
Sundry Debtors	0	(3,757)

**Depreciation**

Buildings	193,355	160,236
Furniture and Equipment	52,867	50,759
Plant and Equipment	423,350	545,023
Infrastructure	1,450,324	1,413,294
	<u>2,119,896</u>	<u>2,169,312</u>

(ii) Crediting as Revenue:

**2006**  
**Actual**  
\$

**2006**  
**Budget**  
\$

**2005**  
**Actual**  
\$

**Interest Earnings**

Investments		
- Reserve Funds	63,960	40,000
- Other Funds	170,774	57,267
Other Interest Revenue (refer note 27)	40,913	39,944
	<u>275,647</u>	<u>141,157</u>
	<u>275,647</u>	<u>141,157</u>
		<u>150,101</u>



**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

**2. OPERATING EXPENDITURES AND REVENUES (Continued)**

**(b) Statement of Objective**

The Shire of Plantagenet is dedicated to providing the services and facilities that meet the needs of the members of the Plantagenet community to enable them to enjoy a pleasant and healthy way of life. The Council's principal activities, as disclosed in this financial report, encompass the following service orientated programs:

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to allow for the provision of services.

Activities: Rates, general purpose government grants and investments.

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**LAW, ORDER, PUBLIC SAFETY**

Objective: To provide services to help ensure a safer community.

Activities: Fire prevention, emergency services, animal control and the administration of local laws.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, immunisation services, inspection of abattoir and provision of child health clinic building.

**EDUCATION AND WELFARE**

Objective: To meet the needs of community in these areas.

Activities: Operation of Home and Community Care, Plantagenet Child Care Centre and the provision of the Booth Street Kindergarten building. Assistance to playgroup, Plantagenet Village Homes and other voluntary services.

**COMMUNITY AMENITIES**

Objective: Provide services required by the community.

Activities: Rubbish collection services, cemeteries, public toilets, operation of refuse sites and administration of the Town Planning Scheme.

**RECREATION AND CULTURE**

Objective: To establish and manage infrastructure and resources to assist the social well being of the community.

Activities: Operation of community halls and pavilions, ovals, public swimming pool, libraries, art gallery, recreation centre and various reserves. Provision of Mitchell House (Art Centre).

**TRANSPORT**

Objective: To provide effective and efficient transport infrastructure to the community.

Activities: Construction and maintenance of streets, roads and bridges and lighting of streets.

**ECONOMIC SERVICES**

Objective: To promote the Shire and improve its economic wellbeing.

Activities: The development of tourism and area promotion. Regulation of building control. Provision of standpipes.

**OTHER PROPERTY AND SERVICES**

Activities: Private works, Public works and plant overhead allocations.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**2. OPERATING EXPENDITURES AND REVENUES (Continued)**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>(c) Conditions Over Contributions</b>		
Grants recognised as revenues in a previous reporting period and which were not expended at the close of the previous reporting period (ie opening balance).		
TIRES - Spencer Road (held in Roadworks carried forward reserve)	600,000	0
Roads to Recovery - (held in Roadworks carried forward reserve)	0	0
Roads to Recovery (Supp Pmt) - (restricted - municipal)	0	0
Roads to Recovery - (held in Drainage & Lowood Road Reserve)	284,782	0
RRG - Mount Barker Porongurup Road (restricted - municipal)	49,200	0
TIRES - Spencer Road (held in Reserve)	<u>0</u>	<u>18,900</u>
	<b>933,982</b>	<b>18,900</b>
<b>Add:</b>		
New Grants which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.		
TIRES - Spencer Road (held in Roadworks carried forward reserve)	0	600,000
Roads to Recovery - (held in Roadworks carried forward reserve)	359,179	0
Roads to Recovery (Supp Pmt) - (restricted - municipal)	359,179	0
Roads to Recovery - (held in Drainage & Lowood Road Reserve)	0	284,782
RRG - Mount Barker Porongurup Road (restricted - municipal)	<u>0</u>	<u>49,200</u>
	<b>718,358</b>	<b>933,982</b>
<b>Less:</b>		
Grants which have been recognised as revenues in a previous reporting period and which were expended in the current reporting period in the manner specified by the contributor.		
TIRES - Spencer Road (held in Roadworks carried forward reserve)	(177,597)	0
Roads to Recovery - (held in Roadworks carried forward reserve)	(359,179)	0
Roads to Recovery - (held in Drainage & Lowood Road Reserve)	(284,782)	0
RRG - Mount Barker Porongurup Road (restricted - municipal)	<u>(49,200)</u>	<u>(18,900)</u>
	<b>(870,758)</b>	<b>(18,900)</b>
<b>Closing balances of unexpended grants</b>	<b><u>781,582</u></b>	<b><u>933,982</u></b>
<b>Comprises:</b>		
TIRES - Spencer Road (held in Roadworks carried forward reserve)	422,403	600,000
Roads to Recovery - (held in Roadworks carried forward reserve)	0	111,680
Roads to Recovery (Supp Pmt) - (restricted - municipal)	359,179	0
Roads to Recovery - (held in Drainage & Lowood Road Reserve)	0	173,102
RRG - Mount Barker Porongurup Road (restricted - municipal)	<u>0</u>	<u>49,200</u>
	<b><u>781,582</u></b>	<b><u>933,982</u></b>

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>3. CASH AND CASH EQUIVALENTS</b>		
Unrestricted	379,971	251,738
Restricted - Municipal (Unexpended grants and loans)	784,695	3,075,983
Restricted - Reserves	1,052,937	1,350,544
	<u>2,217,603</u>	<u>4,678,265</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	7,178	14,053
Plant Replacement Reserve	219,271	52,149
Town Drainage Reserve	80,308	151,283
Land Rehabilitation Reserve	93,558	79,474
Lowood Road Upgrade Reserve	0	134,902
Waste Management Reserve	42,389	106,719
Recreation Reserve	24,908	53,325
Cemetery Reserve	95,980	91,310
Electronic Equipment Reserve	9,022	8,583
Kendenup Townsite Reserve	20,045	20,823
Roadworks carried forward	423,489	600,000
Kendenup Hall & Grounds Reserve	1,549	4,398
Great Southern Regional Saleyards Reserve	35,240	33,525
	<u>1,052,937</u>	<u>1,350,544</u>
Unspent Loans	425,516	2,915,103
Unspent Grants	359,179	160,880
	<u>1,837,632</u>	<u>4,426,527</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>4. TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Rates Outstanding	321,829	287,826
Sundry Debtors	1,249,361	185,902
GST Receivable	54,922	10,278
Loans - Clubs/Institutions	13,549	12,606
Provision for Doubtful Debts	( 66,406)	( 30,308)
	<u>1,573,255</u>	<u>466,304</u>
<b>Non-Current</b>		
Rates Outstanding - Pensioners	26,036	22,481
Loans - Clubs/Institutions	38,689	51,466
	<u>64,725</u>	<u>73,947</u>
<b>5. INVENTORIES</b>		
<b>Current</b>		
Fuel and Materials	49,086	32,611
	<u>49,086</u>	<u>32,611</u>
<b>6. OTHER FINANCIAL ASSETS</b>		
Investment in Mount Barker Co-operative shares - shareholding of 8,099 shares at cost	4,692	4,692
	<u>4,692</u>	<u>4,692</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>7. PROPERTY, PLANT AND EQUIPMENT</b>		
Land and Buildings - Cost	11,296,615	8,099,963
Less Accumulated Depreciation	<u>(1,647,477)</u>	<u>(1,454,123)</u>
	9,649,138	6,645,840
Furniture and Equipment - Cost	589,564	520,463
Less Accumulated Depreciation	<u>(430,563)</u>	<u>(377,696)</u>
	159,001	142,767
Plant and Equipment - Cost	5,418,513	5,316,442
Less Accumulated Depreciation	<u>(2,817,581)</u>	<u>(2,973,333)</u>
	2,600,932	2,343,109
	<u>12,409,071</u>	<u>9,131,716</u>

All property, plant and equipment asset classes, are carried at cost. Whilst they are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 "Impairment of Assets".

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**7. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**Movements in Carrying Amounts**

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	<b>Land &amp; Buildings</b>	<b>Furniture &amp; Equipment</b>	<b>Plant &amp; Equipment</b>	<b>Total</b>
Balance as at 1st July 2005	6,645,840	142,767	2,343,109	9,131,716
Additions	3,196,651	69,101	1,116,833	4,382,585
(Disposals)	0	0	(435,660)	(435,660)
Revaluation - Increments	0	0	0	0
- (Decrements)	0	0	0	0
Write-downs	0	0	0	0
Depreciation (Expense)	(193,355)	(52,867)	(423,350)	(669,572)
Other Movements	2	0	0	2
Balance as at 30th June 2006	<u>9,649,138</u>	<u>159,001</u>	<u>2,600,932</u>	<u>12,409,071</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>8. INFRASTRUCTURE</b>		
Roads - Cost	75,492,918	73,660,006
Less Accumulated Depreciation	<u>(35,700,611)</u>	<u>(34,253,854)</u>
	39,792,307	39,406,152
Drains - Cost	327,888	43,056
Less Accumulated Depreciation	<u>(1,592)</u>	<u>(796)</u>
	326,296	42,260
Footpaths - Cost	173,528	29,346
Less Accumulated Depreciation	<u>(354)</u>	<u>(177)</u>
	173,174	29,169
Parks & Ovals - Cost	576,166	576,168
Less Accumulated Depreciation	<u>(30,836)</u>	<u>(28,243)</u>
	545,330	547,925
Recreation Facilities - cost	1,267,075	1,267,075
Less Accumulated Depreciation	<u>(482,281)</u>	<u>(422,095)</u>
	784,794	844,980
	<u><u>41,621,901</u></u>	<u><u>40,870,486</u></u>

The valuations of the municipality's infrastructure were originally based on the written down replacement cost performed in accordance with Statement of Accounting Practice SAP 1 'Current Cost Accounting'.

Effective from 1 July 2004, Council deemed the carrying amount of all infrastructure assets carried at a revalued amount, to be their cost.

This was in accordance with the exemptions on application of Australian Accounting Standard AASB 1 "First-time Adoption of Australian Equivalents to International Financial Reporting Standards". These assets, along with all other infrastructure asset classes are now being carried at cost. Whilst they are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 "Impairment of Assets".

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**8. INFRASTRUCTURE (Continued)**

**Movements in Carrying Amounts**

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	<b>Roads</b>	<b>Drains</b>	<b>Footpaths</b>	<b>Parks and Ovals</b>	<b>Recreation Facilities</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance as at 1st July 2005	39,406,152	42,260	29,169	547,925	844,980	40,870,486
Additions	1,832,912	284,832	144,182	0	0	2,261,926
(Disposals)	0	0	0	0	0	0
Revaluation - Increments	0	0	0	0	0	0
- (Decrements)	0	0	0	0	0	0
Write-downs	0	0	0	0	0	0
Depreciation (Expense)	(1,446,757)	(796)	(177)	(2,594)	0	(1,450,324)
Amortisation	0	0	0	0	(60,186)	(60,186)
Other Movements	0	0	0	(1)	0	(1)
Balance as at 30th June 2006	<u>39,792,307</u>	<u>326,296</u>	<u>173,174</u>	<u>545,330</u>	<u>784,794</u>	<u>41,621,901</u>



**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>9. TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Sundry Creditors	709,291	232,053
Accrued Interest on Loans	51,922	51,922
Accrued Salaries and Wages	19,969	5,645
	<b>781,182</b>	<b>289,620</b>
	<b>781,182</b>	<b>289,620</b>
<b>10. LONG TERM BORROWINGS</b>		
<b>Current</b>		
Secured by Floating Charge		
Debentures	226,637	190,099
	<b>226,637</b>	<b>190,099</b>
	<b>226,637</b>	<b>190,099</b>
<b>Non-Current</b>		
Secured by Floating Charge		
Debentures	5,088,534	5,315,171
	<b>5,088,534</b>	<b>5,315,171</b>
	<b>5,088,534</b>	<b>5,315,171</b>
Additional detail on borrowings is provided in Note 22.		
<b>11. PROVISIONS</b>		
<b>Current</b>		
Provision for Annual Leave	168,490	159,583
Provision for Long Service Leave	21,687	13,757
	<b>190,177</b>	<b>173,340</b>
	<b>190,177</b>	<b>173,340</b>
<b>Non-Current</b>		
Provision for Annual Leave	21,682	32,364
Provision for Long Service Leave	172,610	163,032
	<b>194,292</b>	<b>195,396</b>
	<b>194,292</b>	<b>195,396</b>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

	<b>2006 Actual \$</b>	<b>2006 Budget \$</b>	<b>2005 Actual \$</b>
<b>12. RESERVES - CASH BACKED</b>			
<b>(a) Leave Reserve</b>			
Opening Balance	14,053	14,053	5,159
Amount Set Aside / Transfer to Reserve	704	5,416	8,894
Amount Used / Transfer from Reserve	(7,579)	(12,300)	0
	<u>7,178</u>	<u>7,169</u>	<u>14,053</u>
<b>(b) Plant Replacement Reserve</b>			
Opening Balance	52,149	52,150	241,373
Amount Set Aside / Transfer to Reserve	167,122	551,518	459,125
Amount Used / Transfer from Reserve	0	(598,637)	(648,349)
	<u>219,271</u>	<u>5,031</u>	<u>52,149</u>
<b>(c) Town Drainage Reserve</b>			
Opening Balance	151,283	151,283	145,304
Amount Set Aside / Transfer to Reserve	6,857	4,480	5,979
Amount Used / Transfer from Reserve	(77,832)	(100,000)	0
	<u>80,308</u>	<u>55,763</u>	<u>151,283</u>
<b>(d) Regional Cattle Saleyards Reserve</b>			
Opening Balance	33,525	33,525	0
Amount Set Aside / Transfer to Reserve	1,715	1,021	33,525
Amount Used / Transfer from Reserve	0	(34,546)	0
	<u>35,240</u>	<u>0</u>	<u>33,525</u>
<b>(e) New Admin Building Reserve</b>			
Opening Balance	0	0	49,367
Amount Set Aside / Transfer to Reserve	0	0	2,112
Amount Used / Transfer from Reserve	0	0	(51,479)
	<u>0</u>	<u>0</u>	<u>0</u>
<b>(f) Land Rehabilitation Reserve</b>			
Opening Balance	79,474	82,336	72,698
Amount Set Aside / Transfer to Reserve	14,084	12,336	13,178
Amount Used / Transfer from Reserve	0	(15,000)	(6,402)
	<u>93,558</u>	<u>79,672</u>	<u>79,474</u>
<b>(g) Kendenup Hall &amp; Grounds Reserve</b>			
Opening Balance	4,398	4,398	0
Amount Set Aside / Transfer to Reserve	142	151	4,398
Amount Used / Transfer from Reserve	(2,991)	(2,000)	0
	<u>1,549</u>	<u>2,549</u>	<u>4,398</u>
<b>(h) Lowood Road Upgrade Reserve</b>			
Opening Balance	134,902	134,902	129,570
Amount Set Aside / Transfer to Reserve	2,525	4,114	5,332
Amount Used / Transfer from Reserve	(137,427)	(139,016)	0
	<u>0</u>	<u>0</u>	<u>134,902</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
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12. RESERVES - CASH BACKED (Continued...)	2006 Actual \$	2006 Budget \$	2005 Actual \$
<b>(j) Waste Management Reserve</b>			
<b>(i) Waste Management</b>			
Opening Balance	106,719	106,719	27,144
Amount Set Aside / Transfer to Reserve	25,243	23,160	99,022
Amount Used / Transfer from Reserve	(89,573)	(69,000)	(19,447)
	<u>42,389</u>	<u>60,879</u>	<u>106,719</u>
<b>(j) Recreation Reserve</b>			
Opening Balance	53,325	53,325	58,357
Amount Set Aside / Transfer to Reserve	1,886	907	2,192
Amount Used / Transfer from Reserve	(30,303)	(40,000)	(7,224)
	<u>24,908</u>	<u>14,232</u>	<u>53,325</u>
<b>(k) Plantagenet Village Homes Reserve</b>			
Opening Balance	0	0	20,836
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	(20,836)
	<u>0</u>	<u>0</u>	<u>0</u>
<b>(l) Electronic Equipment Reserve</b>			
Opening Balance	8,583	5,983	5,500
Amount Set Aside / Transfer to Reserve	439	177	4,583
Amount Used / Transfer from Reserve	0	0	(1,500)
	<u>9,022</u>	<u>6,160</u>	<u>8,583</u>
<b>(m) Roadworks C/fwd Reserve</b>			
Opening Balance	600,000	600,000	102,000
Amount Set Aside / Transfer to Reserve	31,703	18,300	600,000
Amount Used / Transfer from Reserve	(208,214)	(618,300)	(102,000)
	<u>423,489</u>	<u>0</u>	<u>600,000</u>
<b>(n) Kendenup Townsite Study Reserve</b>			
Opening Balance	20,823	20,823	20,000
Amount Set Aside / Transfer to Reserve	1,007	635	823
Amount Used / Transfer from Reserve	(1,785)	(21,458)	0
	<u>20,045</u>	<u>0</u>	<u>20,823</u>
<b>(o) Cemetery Development Reserve</b>			
Opening Balance	91,310	91,310	87,701
Amount Set Aside / Transfer to Reserve	4,670	2,785	3,609
Amount Used / Transfer from Reserve	0	(94,095)	0
	<u>95,980</u>	<u>0</u>	<u>91,310</u>
<b>Total Opening Balance</b>	1,350,544	1,350,807	965,009
<b>Amount Set Aside / Transfer to Reserve</b>	258,097	625,000	1,242,772
<b>Amount Used / Transfer from Reserve</b>	(555,704)	(1,744,352)	(857,237)
<b>Total Closing Balance</b>	<u>1,052,937</u>	<u>231,455</u>	<u>1,350,544</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
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**12. RESERVES - CASH BACKED (Continued...)**

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 (less unspent loans) to this financial report.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Town Drainage Reserve

- to be used for the construction of drainage.

Regional Cattle Saleyards Reserve

- to be used to assist with repayment of GSRS loans.

New Admin Building Reserve

- used for the construction of a new Administration Building.

Land Rehabilitation Reserve

- to be used for the rehabilitation of DEP requirements relating to any Council property.

Kendenup Hall & Grounds Reserve

- to be used for maintenance & improvements for Kendenup Hall.

Lowood Road Upgrade Reserve

- For upgrading, street scaping and installing underground power in Lowood Road, Mount Barker.

Waste Management Reserve

- to be used to fund refuse site improvements and other waste management initiatives.

Recreation Reserve

- to be used to fund improvements in recreation facilities.

Plantagenet Village Homes Reserve

- used to fund a contribution to Plantagenet Village Homes new dementia unit.

Electronic Equipment Reserve

- to be used to fund electronic equipment requirements.

Roadworks Carried Forward Reserve

- to be used to fund uncompleted roadworks.

Kendenup Townsite Development Study Reserve

- to be used to fund a Planning Development study into the township of Kendenup.

Cemetery Reserve

- to be used for the expansion of the Mount Barker Cemetery.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**13. RESERVES - ASSET REVALUATION** **2006** **2005**  
**\$** **\$**

Asset revaluation reserves have arisen on revaluation of the following classes of assets:

(a) <b>Bushfire Equipment</b>	2006	2005
Opening Balance	79,200	79,200
Revaluation Increment	0	0
Revaluation Decrement	0	0
Closing Balance	<u>79,200</u>	<u>79,200</u>
TOTAL ASSET REVALUATION RESERVES	<u><u>79,200</u></u>	<u><u>79,200</u></u>

**14. NOTES TO THE CASH FLOW STATEMENT**

**(a) Reconciliation of Cash**

For the purposes of the cash flow statement, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	<b>2006</b>	<b>2006</b>	<b>2005</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cash Assets	<u>2,217,603</u>	<u>416,676</u>	<u>4,678,265</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	2,365,116	2,119,709	1,681,736
Amortisation	60,186	60,186	60,186
Depreciation	2,119,896	1,954,417	2,169,313
(Increase)/Decrease in Receivables	(1,105,588)	(102,215)	21,259
(Profit)/Loss on Sale of Asset	(303,476)	(373,287)	(264,999)
(Increase)/Decrease in Inventories	(16,475)	(11,299)	(8,700)
Increase/(Decrease) in Payables	487,586	331,873	(236,874)
Increase/(Decrease) in Employee Provisions	15,733	0	83,553
Grants/Contributions for the Development of Assets	<u>(1,574,005)</u>	<u>(1,710,646)</u>	<u>(2,113,388)</u>
<b>Net Cash from Operating Activities</b>	<u><u>2,048,973</u></u>	<u><u>2,268,738</u></u>	<u><u>1,392,086</u></u>

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

**14. NOTES TO THE CASH FLOW STATEMENT (continued)**

	<b>2006 Actual \$</b>	<b>2006 Actual \$</b>
<b>(c) Credit Standby Arrangements</b>		
Bank Overdraft limit	0	0
Bank Overdraft at Balance Date	0	0
Credit Card limit	15,000	15,000
Credit Card Balance at Balance Date	<u>(2,355)</u>	<u>(1,521)</u>
<b>Total Amount of Credit Unused</b>	<b><u>12,645</u></b>	<b><u>13,479</u></b>
<b>(d) Loan Facilities</b>		
Loan Facilities - Current	226,637	190,099
Loan Facilities - Non-Current	<u>5,088,534</u>	<u>5,315,171</u>
<b>Total Facilities in Use at Balance Date</b>	<b><u>5,315,171</u></b>	<b><u>5,505,270</u></b>
<b>Unused Loan Facilities at Balance Date</b>	<b><u>0</u></b>	<b><u>0</u></b>

**15. CAPITAL AND LEASING COMMITMENTS**

**(a) Finance Lease Commitments**

There are no finance lease commitments

**(b) Operating Lease Commitments**

**2006  
\$**

**2005  
\$**

Non-cancellable operating leases contracted for but not capitalised in the accounts.

Payable:

- not later than one year	15,264	8,316
- later than one year but not later than five years	0	0
- later than five years	<u>0</u>	<u>0</u>
	<b><u>15,264</u></b>	<b><u>8,316</u></b>

**(c) Capital Expenditure Commitments**

New Administration Construction 131,867

The project will be completed in 2006-2007

**16. CONTINGENT LIABILITIES**

There are no contingent liabilities at 30 June 2006

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**17. JOINT VENTURE**

**(a) School Recreation Centre - Mt Barker Senior High School**

The Minister of Education and the Shire of Plantagenet jointly funded the construction of the School & Community Recreation Centre during 1997/98. The Recreation Centre was built on land vested in the Ministry of Education, which has granted the Shire a 21 year licence to use the facilities for recreational purposes. Whilst utilities and maintenance expenses are to be shared, garden maintenance costs are to be borne entirely by the Ministry. Council's share of these these assets is included in the Statement of Financial of Financial Position as follows:

<b>Non-Current Assets</b>	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
Recreational Facilities - costs	1,267,075	1,267,075
Less: Accumulated Amortisation	<u>(482,281)</u>	<u>(422,095)</u>
	784,794	844,980

**18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
Governance	54,862	395,644
Law, Order, Public Safety	128,622	49,268
Health	31,547	1,342
Education and Welfare	246,200	262,629
Community Amenities	379,798	115,710
Recreation and Culture	2,503,889	2,405,083
Transport	40,291,777	39,530,468
Economic Services	2,864,182	3,661,196
Other Property and Services	4,727,803	2,964,130
Unallocated	<u>6,711,653</u>	<u>5,872,551</u>
	<u><u>57,940,333</u></u>	<u><u>55,258,021</u></u>

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

<b>19. FINANCIAL RATIOS</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>
Current Ratio	1.671	1.149	1.148
Untied Cash to Trade Creditors Ratio	0.536	1.085	0.790
Debt Ratio	0.112	0.112	0.048
Debt Service Ratio	0.067	0.040	0.044
Gross Debt to Revenue Ratio	0.809	0.959	0.299
Gross Debt to Economically Realisable Assets	0.326	0.383	0.170
Rate Coverage Ratio	0.335	0.357	0.407
Outstanding Rates Ratio	0.099	0.092	0.102

The above rates are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Untied Cash to Trade Creditors Ratio	$\frac{\text{Untied Cash}}{\text{Unpaid trade creditors}}$
Debt Ratio	$\frac{\text{Total liabilities}}{\text{Total assets}}$
Debt Service Ratio	$\frac{\text{Debt Service Cost (Principal \& Interest)}}{\text{Available operating revenue}}$
Gross Debt to Revenue Ratio	$\frac{\text{Gross Debt}}{\text{Total Revenue}}$
Gross Debt to Economically Realisable Assets	$\frac{\text{Gross Debt}}{\text{Economically realisable assets}}$
Rate Coverage Ratio equals	$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$
Outstanding Rates Ratio equals	$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$



**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**20. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	<b>Balance 1-Jul-05</b>	<b>Amounts Received</b>	<b>Amounts Paid</b>	<b>Balance 30-Jun-06</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Bonds - Housing Relocation	18,500	7,500	0	26,000
Bonds - Extractive Industries	6,000	0	0	6,000
Bonds - Road Construction Guarantee	27,714	121,870	0	149,584
Social club (Office)	753	0	( 461)	292
Bonds - Key & Hire	2,203	2,534	0	4,737
Transport Licensing	0	0	0	0
Grant in Lieu of POS	9,250	4,320	0	13,570
Sale of Reserves	1,500	0	0	1,500
Payment in Advance - Rates	576	19	0	595
Tidy Towns Committee	1,167	0	0	1,167
Feral Pig Eradication Committee	25,827	0	0	25,827
Bushfire Relief Fund	417	0	0	417
Municipal Transfer	0	0	( 1,692)	( 1,692)
BCITF Levy collected	19	0	( 19)	0
BRB Levy collected	0	0	0	0
Great Southern Health	714	0	0	714
Community Wise Audit	5,000	0	0	5,000
HACC New Day Centre	330,492	0	( 57,092)	273,400
Aboriginal Heritage Grant	5,000	0	( 5,000)	0
Mount Barker Indigenous Action Group	2,006	0	( 2,006)	0
Sale of land due to non payment of rates	4,847	0	0	4,847
Trails Master Plan Grant	8,250	0	( 8,250)	0
Middleward BFB Funds	9,565	0	( 196)	9,369
Towerhill Road Contributions	0	6,892	0	6,892
Chillinup Landfill Lease Payment	0	20,250	0	20,250
	<b>459,800</b>	<b>163,385</b>	<b>( 74,716)</b>	<b>548,469</b>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**21. DISPOSALS OF ASSETS**

The following assets were disposed of during the year.

	Net Book Value		Sale Price		Profit (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>PLANT &amp; EQUIPMENT</b>						
<b>Governance</b>						
Holden Statesman x2 (Governance)	60,962	64,640	66,501	80,800	5,539	16,160
Holden Statesman x1 (CEO)	30,684	64,640	36,647	80,800	5,963	16,160
Holden Berlina x2 (Dir Corp Services)	56,126	56,096	58,929	66,320	2,803	10,224
<b>TOTAL</b>	<b>147,772</b>	<b>185,376</b>	<b>162,077</b>	<b>227,920</b>	<b>14,305</b>	<b>42,544</b>
<b>Law, Order &amp; Public Safety</b>						
Toyota Hilux x2 (Ranger)	25,331	88,800	33,636	105,500	8,305	16,700
<b>TOTAL</b>	<b>25,331</b>	<b>88,800</b>	<b>33,636</b>	<b>105,500</b>	<b>8,305</b>	<b>16,700</b>
<b>Community Amenities</b>						
Holden Commodore x1 (Mgr Dev Services)	24,967	61,279	21,627	65,403	(3,340)	4,124
<b>TOTAL</b>	<b>24,967</b>	<b>61,279</b>	<b>21,627</b>	<b>65,403</b>	<b>(3,340)</b>	<b>4,124</b>
<b>Economic Services</b>						
Holden Commodore x2 (Building Surveyor)	41,599	40,853	40,274	43,602	(1,325)	2,749
<b>TOTAL</b>	<b>41,599</b>	<b>40,853</b>	<b>40,274</b>	<b>43,602</b>	<b>(1,325)</b>	<b>2,749</b>
<b>Other Property &amp; Services</b>						
Holden Berlina (Director Tech. Services)	0	56,096	0	66,320	0	10,224
Toyota Hilux (Tech. Officer)	25,873	26,100	30,909	27,500	5,036	1,400
Toyota Hilux (Works Co-ordinator)	25,872	29,201	33,636	31,000	7,764	1,799
Toyota Hilux	18,065	0	14,493	0	(3,572)	0
Toyota Hilux	23,228	0	23,637	0	409	0
Toyota Hilux	32,256	0	36,227	0	3,971	0
Toyota Hilux	26,137	0	26,330	0	193	0
Toyota Hilux	15,889	0	13,045	0	(2,844)	0
Toyota Hilux	15,076	0	12,127	0	(2,949)	0
Mazda Bravo (Building Maintenance)	0	6,200	0	9,000	0	2,800
Toyota Hilux (Workshop Supervisor)	0	26,000	0	26,000	0	0
Ford Falcon Ute (Storeman)	11,903	14,233	16,363	15,000	4,460	767
Catepillar 12H Grader	0	0	155,000	146,680	155,000	146,680
Catepillar IT24f Loader	0	0	89,300	125,000	89,300	125,000
Isuzu NPR400 Truck 4x2	0	0	24,091	18,500	24,091	18,500
Flat Hose	1,692	0	6,364	0	4,672	0
<b>TOTAL</b>	<b>195,991</b>	<b>157,830</b>	<b>481,522</b>	<b>465,000</b>	<b>285,531</b>	<b>307,170</b>
<b>Total Plant &amp; Equipment</b>	<b>435,660</b>	<b>534,138</b>	<b>739,136</b>	<b>907,425</b>	<b>303,476</b>	<b>373,287</b>

**Summary**

	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
Profit on Sale	317,506	373,287
(Loss) on Sale	(14,030)	0
<b>Net Profit or (Loss) on Sale of Asset</b>	<b>303,476</b>	<b>373,287</b>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**22. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-05 \$	New Loans \$	Principal Repayments		Principal 30-Jun-06		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Governance</b>								
New Administration Centre (90)	2,700,000		74,154	74,154	2,625,846	2,625,846	157,713	157,713
<b>Education &amp; Welfare</b>								
* Plantagenet Village Homes (85)	9,415		1,475	1,475	7,940	7,940	588	588
* Plantagenet Village Homes (88) (Int Free Grain Pool Loan)	45,000		10,000	10,000	35,000	35,000	0	0
<b>Recreation &amp; Culture</b>								
* Mount Barker Golf Club (86)	9,657		1,131	1,131	8,526	8,526	605	605
<b>Economic Services</b>								
Cattle Saleyards (83)	245,380		19,279	19,279	226,101	226,101	15,930	15,930
Cattle Saleyards (84)	1,195,818		49,906	49,906	1,145,912	1,145,912	82,375	82,375
Cattle Saleyards (89)	1,300,000		34,154	34,154	1,265,846	1,265,846	81,133	81,133
<b>Other Property &amp; Services</b>								
Council Depot (87)								
	5,505,270	0	190,099	190,099	5,315,171	5,315,171	338,344	338,344

Plus accrued Interest 30 June 2006

\$ 51,922

Less accrued Interest 30 June 2005

\$ (51,922)

**Total Interest**

**\$ 338,344**

Note - \* denotes a self supporting loan that is financed by payments from third parties.  
All other loan repayments were financed by general purpose income.

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**22. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures

There were no new loans for the year.

(c) Unspent Debentures

<b>Particulars</b>	<b>Date Borrowed</b>	<b>Balance 1-Jul-05 \$</b>	<b>Borrowed During Year \$</b>	<b>Expended During Year \$</b>	<b>Balance 30-Jun-06 \$</b>
Administration Centre (90)		2,633,102	0	2487394	145,708
Cattle Saleyards (89)		282,001	0	2,193	279,808
		<u>2,915,103</u>	<u>0</u>	<u>2,489,587</u>	<u>425,516</u>

(d) Overdraft

The Shire of Plantagenet does not operate an overdraft facility.

(e) Interest Rate Risk

The Council's exposure to interest rate risk as a result of borrowings and the effective weighted average interest rate on these borrowings is as follows:

<b>Borrowings</b>	<b>2006 \$</b>	<b>2005 \$</b>
Floating interest rates	0	0
Fixed interest rate maturing		
- within one year	0	76,413
- one to five years	7,940	0
- over five years	5,272,231	1,482,384
Interest free	35,000	45,000
Total Borrowings	<u>5,315,171</u>	<u>1,603,797</u>
Weighted average effective interest rate	6.20%	6.18%

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**23. RATING INFORMATION - 2005/06 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Budget Rate Revenue \$</b>	<b>Budget Interim Rate \$</b>	<b>Budget Back Rate \$</b>	<b>Budget Total Revenue \$</b>
<b>General Rate</b>											
GRV - Mount Barker Townsite	9.3300	762	5,687,642	530,657	942	0	531,599	530,851	3,000	0	533,851
GRV - Strata Title	9.3300	2	12,787	1,193	0	0	1,193	1,193	0	0	1,193
GRV - Rural Townsites	9.3300	132	796,495	74,313	-50	0	74,263	74,313	2,766	0	77,079
GRV - Rural	9.3300	52	978,564	91,300	0	0	91,300	91,300	500	0	91,800
UV - Rural	1.1152	1,179	188,517,844	2,102,351	17,429	0	2,119,780	2,102,351	0	0	2,102,351
UV - Mining	1.1152	0	0	0	0	0	0	0	0	0	0
<b>Sub-Totals</b>		2,127	195,993,332	2,799,814	18,321	0	2,818,135	2,800,008	6,266	0	2,806,274
<b>Minimum Rates</b>	<b>Minimum \$</b>										
GRV - Mount Barker Townsite	425.00	143	0	56,525	0	0	56,525	56,525	0	0	56,525
GRV - Strata Title	425.00	89	0	37,825	0	0	37,825	37,825	0	0	37,825
GRV - Rural Townsites	425.00	377	0	157,675	0	0	157,675	157,675	0	0	157,675
GRV - Rural	425.00	26	0	11,050	0	0	11,050	11,050	0	0	11,050
UV - Rural	425.00	291	0	118,150	0	0	118,150	118,150	0	0	118,150
UV - Mining	425.00	5	0	2,125	0	0	2,125	2,125	0	0	2,125
<b>Sub-Totals</b>		931	0	383,350	0	0	383,350	383,350	0	0	383,350
<b>Totals</b>							3,201,485				3,189,624

**SHIRE OF PLANTAGENET  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2006**

**24. SPECIFIED AREA RATE - 2005/06 FINANCIAL YEAF**

The Shire of Plantagenet did not levy any special area rates in the 2005/06 financial year.

**25. SERVICE CHARGES - 2005/06 FINANCIAL YEAR**

The Shire of Plantagenet did not levy any service charges in the 2005/06 financial year.

**26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS  
- 2005/06 FINANCIAL YEAR**

The Council resolved on 22 July 2002 to write off or refund the Health Act (Refuse Site) Rate in certain circumstances. The Council decision is as follows:

*'That as the Council is of the opinion that the imposition of more than one Refuse Rate would be inequitable in those circumstances where properties are owned and operated in identical name or names and where no habitable or commercially rented properties are situated on additional properties, then in those circumstances the Council shall make ex gratia payments to those people affected, equivalent to the second or further refuse Rate payments received or write off such moneys owing, upon application by such people that meet the above mentioned criteria.'*

1 property was affected by this decision in the financial year and \$50.00 was written off/ refunded.

**27. INTEREST CHARGES AND INSTALMENTS - 2005/06 FINANCIAL YEAF**

	Interest Rate %	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on Unpaid Rates	11%		30,173	33,600
Interest on Instalments Plan	5.5%		10,740	10,290
Charges on Instalment Plan		\$ 15.00	8,495	10,500
			<b>49,408</b>	<b>54,390</b>

Ratepayers had the option of paying rates in either two or four equal instalments. Administration charges and interest applied for the second and subsequent (if applicable) instalments. Due Dates were as follows:

**TWO INSTALMENT OPTION**

Original Rates Notice Issued	20 July 2005
First Instalment Due	24 August 2005
Second Instalment Due	23 December 2005

**FOUR INSTALMENT OPTION**

Original Rates Notice Issued	20 July 2005
First Instalment Due	24 August 2005
Second Instalment Due	24 October 2005
Third Instalment Due	23 December 2005
Fourth Instalment Due	24 February 2006

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

<b>28. REVENUE RECEIVED FROM FEES &amp; CHARGES</b>	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
Governance	4,056	4,273
General Purpose Funding	29,141	24,925
Law, Order, Public Safety	14,077	24,848
Health	6,399	4,750
Education & Welfare	145,645	177,638
Community Amenities	332,950	334,807
Recreation & Culture	133,083	149,478
Economic Services	562,149	312,261
Other Property & Services	10,051	7,179
	<u>1,237,551</u>	<u>1,040,159</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

**29. GRANT REVENUE**

**By Nature and Type:**

Grants and Subsidies - operating	2,321,537	1,595,968
Grants and Subsidies - non-operating	1,574,005	2,113,388
	<u>3,895,542</u>	<u>3,709,356</u>

**By Program:**

General Purpose Funding	1,101,722	1,049,392
Law, Order, Public Sector	123,657	316,753
Education & Welfare	36,813	405,182
Community Amenities	23,000	1,500
Recreation and Culture	49,896	24,085
Economic Services	54,396	0
Transport	2,506,058	1,912,444
	<u>3,895,542</u>	<u>3,709,356</u>

**30. COUNCILLORS' REMUNERATION**

<b>2006</b>	<b>2006</b>	<b>2005</b>
<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
<b>\$</b>	<b>\$</b>	<b>\$</b>

The following fees, expenses and allowances were paid to council members and/or the president.

Meeting Fees	70,000	70,000	57,000
President's Allowance	4,480	4,480	7,590
Deputy President's Allowance	1,120	1,120	960
Travelling Expenses	18,776	18,000	13,462
Telecommunications Allowance	7,164	6,000	7,769
	<u>101,540</u>	<u>99,600</u>	<u>86,781</u>

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**31. EMPLOYEES REMUNERATION**

As at 30 June 2006, no employee of the Shire of Plantagenet is entitled to an annual salary of \$100,000 or more.

**32. EMPLOYEE NUMBERS**

	<b>2006</b>	<b>2005</b>
The number of full-time equivalent Employees at balance date	<u>55.4</u>	<u>53.3</u>

**33. ECONOMIC DEPENDENCY**

A significant portion of revenue is received by way of grants from the State and Federal Government. The total of grant revenue from government sources is disclosed in Note 29.

**34 MAJOR LAND TRANSACTIONS**

Council did not participate in any major land transactions during the 2005/06 financial year.

**35 TRADING UNDERTAKINGS**

Council did not participate in any trading undertakings during the 2005/06 financial year.



**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**36 MAJOR TRADING UNDERTAKINGS**

The Great Southern Regional Cattle Saleyards.

**a) Details**

Until the 31 March 2005, The Shire of Plantagenet and the City of Albany were joint owners of the Great Southern Regional Cattle Saleyard Facility. The Shire of Plantagenet purchased the City of Albany's share at this time to become sole owner \ operator of this undertaking.

The information below is representative of the major trading undertaking on a complete basis.

	<b>2006 Actual \$</b>	<b>2006 Budget \$</b>
<b>b) Operating Statement - Whole Undertaking from 01 July 2005 to 30 June 2006.</b>		
Number of Cattle Sold	59,504	60,000
<b>Operating Revenue</b>		
Agents Contributions	59,946	60,000
Agents Entry Fees	10,000	10,000
Yard Fees	383,787	366,300
Avdata Truck Wash	13,607	17,250
Other Income	40,079	15,000
Total Operating Revenue	507,419	468,550
<b>Operating Expenditure</b>		
Employee Wages	124,420	56,559
Superannuation	3,743	7,342
Workers Compensation	2,261	2,514
Uniform	519	923
Training		2,313
Travel & Accommodation	532	2,052
Utility Costs	15,045	25,137
Vehicle Expenses	14,748	10,260
Management Contract	59,779	52,566
Grounds Maintenance	31,953	9,747
Building Maintenance	11,967	1,539
Feed Purchases	6,679	
Depreciation on Buildings	80,777	85,286
Depreciation on Furniture & Equipment	2,353	6,000
Depreciation on Plant	8,235	15,235
Computer Maintenance	10,366	7,408
Office Expenses	246	410
Insurance	9,676	5,079
Legal Fees	12,252	
Water Monitoring	4,462	1,539
Tools/Sundry	2,703	2,052
Environmental Licence	1,491	
Marketing	11,383	24,624
Operating Expenses		
Admin Services Allocation	61,536	51,551
Interest on Loans	178,643	179,438
Total Operating Expenditure	655,769	549,574
<b>Operating Profit / (Loss)</b>	<b>(148,350)</b>	<b>(81,024)</b>

c) **Statement of Financial Position**

Current Assets

Debtors 53,171 50,000

Current Liabilities

Creditors (63,016) (57,859)

Non Current Assets

Property, Plant and Equipment (written down value) 2,978,027 2,980,000

Non Current Liabilities

Interest Bearing Liabilities (Shire of Plantagenet) 2,637,859 2,637,859

**Net Assets**

**456,355** **450,000**

Reserves - Cash Back 35,240 0

Retained Surplus 421,115 450,000

**Total Equity**

**456,355** **450,000**

**SHIRE OF PLANTAGENET**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2006**

**37 FIRST TIME ADOPTION OF AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS (AIFRSs)**

**(a) Reconciliation of Equity at 1 July 2004**

There were no material differences between Equity in the opening AIFRSs Balance Sheet and the equity in the 1 July 2004 Balance Sheet presented under previous GAAP.

**(b) Reconciliation of Equity at 30 June 2005**

There were no material differences between Equity in the 30 June 2005 Balance Sheet presented under AIFRSs and the equity in the 30 June 2005 Balance Sheet presented under previous GAAP.

**(c) Reconciliation of Net Result for the Year Ended 30 June 2005**

There were no material differences between the Net Result for the year ended 30 June 2005 presented under AIFRSs and the Net Result for the year ended 30 June 2005 presented under previous GAAP.

**(d) Explanation of Material Adjustments to the Cash Flow Statement**

There are no material differences between the Cash Flow Statement presented under AIFRSs and the Cash Flow Statement presented under previous GAAP.

**SHIRE OF PLANTAGENET**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006**

	<b>30-Jun 2006 Actual \$</b>	<b>30-Jun 2005 Actual \$</b>
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Net Current Asset Position</b>		
 <b>CURRENT ASSETS</b>		
Cash - Unrestricted	379,971	251,738
Cash - Restricted - Unspent Grants & Loans	784,695	3,075,983
Cash - Restricted	1,052,937	1,350,544
Receivables (excl Loans)	1,559,706	453,698
Inventories	49,086	32,611
	<u>3,826,395</u>	<u>5,164,574</u>
 <b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(709,291)</u>	<u>(232,053)</u>
	3,117,104	4,932,521
Less: Cash - Restricted Reserves	(1,052,937)	(1,350,544)
Less: Cash - Restricted Unspent Loans	(425,516)	(2,915,103)
Reconciling difference	<u>10,768</u>	<u>10,768</u>
 <b>NET CURRENT ASSET POSITION</b>	 <u><u>1,638,651</u></u>	 <u><u>677,642</u></u>



### GROSS DEBT TO REVENUE RATIO

Gross Debt	5,315,171		
- Loans - current	226,637		
- Loans - non current	5,088,534		
- Loans - overdraft			
	-----	=	0.809
Total Revenue	6,568,482		
- operating revenue	9,465,797		
- less: specific purpose grants	( 2,897,315)		
- less: specific purpose contributions			

### GROSS DEBT TO ECONOMICALLY REALISABLE ASSETS RATIO

Gross Debt	5,315,171		
- Loans - current	226,637		
- Loans - non current	5,088,534		
- Loans - overdraft			
	-----	=	0.326
Economically Realisable Assets	16,318,432		
- Total Assets	57,940,333		
- less: infrastructure assets	( 41,621,901)		
- less: other assets (non econ real)			

### RATE COVERAGE RATIO

Net Rate Revenue	3,173,163		
- rate revenue	3,201,485		
- add: interest & charges on instalments	49,408		
- less: discounts, concessions, write offs	( 77,730)		
	-----	=	0.335
Operating revenue	9,465,797		
- less: unusual grants,subs & contribs	9,465,797		

### OUTSTANDING RATES RATIO

Rates Outstanding	347,865		
- rates o/s - current	321,829		
- rates o/s - non current	26,036		
	-----	=	0.099
Rates Collectable	3,511,792		
- rate revenue	3,201,485		
- current rates o/s - prior year	287,826		
- non-current rates o/s - prior year	22,481		