

POLICY NO: A/PA/16

FORMER POLICY NO:

NOTIFICATION TO ABSENTEE LANDOWNERS - ELECTORAL ROLL

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
Corporate Services	Administration	Property Administration

OBJECTIVE:

To provide timely advice to absentee landowners of the process required to make application to be on Owner/Occupier Roll.

POLICY:

That an 'Enrolment Eligibility Claim Form' together with advice as to the process required for an absentee owners to be entered on the Owner/Occupier Roll:

1. Be sent to all landowners who reside outside the Shire of Plantagenet in June of each year in which an ordinary election is to be held.
2. Be issued to all new absentee landowners as part of the 'New Resident Pack' process.

ADOPTED: 24 NOVEMBER 2009

LAST REVIEWED: 28 JANUARY 2020